

**MINUTES
PLANNING COMMISSION
TOWN OF SHENANDOAH
REGULAR MEETING
SEPTEMBER 21, 2022**

The Shenandoah Planning Commission held a regular meeting on Wednesday, September 21, 2022.

The meeting was called to order at 5:00 p.m. and began with a roll call of members.

ATTENDANCE: Members present were: Chairman I. Michael Lowe; Commissioners Jonathan Comer; Karen Comer; Storm Hammer; and Sean Wheeler.

Members absent were: Vice Chairman Arthur “Todd” Stroupe; and Commissioner Jessica Karnes.

Other Town Officials present were: Juanita Roudabush, Town Manager; and Lora Jenkins, Town Clerk.

Citizens present were: Ron Comer.

Media: None.

REGULAR MEETING MINUTES OF MAY 18, 2022:

A *motion* was made by Commissioner Karen Comer, *seconded* by Commissioner Hammer, to approve the minutes of May 18, 2022, as presented.

Members Vote was as follows:

YEA: Chairman Lowe
Commissioner J. Comer
Commissioner K. Comer
Commissioner Hammer
Commissioner Wheeler

NAY: None.

Abstain: None.

Absent: Vice Chairman Stroupe; and Commissioner Jessica Karnes.

VOTE: **Unanimous in favor of motion.**

SPECIAL MEETING MINUTES OF SEPTEMBER 6, 2022:

A *motion* was made by Commissioner Karen Comer, *seconded* by Commissioner Hammer, to approve the Special Meeting minutes of September 6, 2022, as presented.

Members Vote was as follows:

YEA: Chairman Lowe
Commissioner J. Comer
Commissioner K. Comer
Commissioner Hammer
Commissioner Wheeler

NAY: None.

Abstain: None.

Absent: Vice Chairman Stroupe; and Commissioner Jessica Karnes

VOTE: **Unanimous in favor of motion.**

NEW BUSINESS:

Item # 1 – Received a subdivision of lots request from Infinity Properties LLC, located at 319 Pulaski Avenue, referenced by Tax Map Numbers 102A6-(A) lot 4 and a portion of lot 12, as per the attached survey plat.

Chairman Lowe asked if any Commissioners had any questions on the subdivision of lots request?

Commissioner Karen Comer asked if it had anything to do with the road?

Town Manager Roudabush stated this request has nothing to do with the undeveloped road.

Commissioner Hammer asked if lot 4 was the lot they would be vacating?

Town Manger Roudabush stated yes, lot 4 would be vacated and would be incorporated into a portion of lot 12, lot 12 would be a stand-alone lot.

Commissioner Jonathan Comer stated Infinity Properties essentially would be increasing lot 4 and incorporating it into 12, as per the survey plat.

It was noted that portion of lot 12 (with lot 4 combined) would be sold to an adjacent property owner and Infinity Properties would retain the remainder of lot 12.

There being no questions, a *motion* was made by Commissioner Jonathan Comer, *seconded* by Commissioner Wheeler, to recommend the Council approve the application from Infinity Properties LLC for a subdivision of lots referenced by Tax Map Numbers 102A6-(A) lot 4 and a portion of lot 12, as per the attached survey plat.

Members Vote was as follows:

YEA: Chairman Lowe
Commissioner J. Comer
Commissioner K. Comer

NAY: None.

Commissioner Hammer
Commissioner Wheeler

Abstain: None.

Absent: Vice Chairman Stroupe; and Commissioner Jessica Karnes.

VOTE: **Unanimous in favor of motion.**

The recommendation of the Planning Commission will go before the Town Council on Tuesday, October 11, 2022 for final approval. If approved, Mayor Lucas will sign an original survey plat. Infinity Properties LLC will then be responsible for having the survey plat and new deed recorded with the Clerk of the Court.

UNFINISHED/NEW BUSINESS:

There was no unfinished or new business to come before the Planning Commission.

ADJOURNMENT: There being no further business, a *motion* was made by Commissioner Hammer, *seconded* by Commissioner Jonathan Comer, to adjourn the meeting at 5:03 p.m.

Members Vote was as follows:

YEA: Chairman Lowe
Commissioner J. Comer
Commissioner K. Comer
Commissioner Hammer
Commissioner Wheeler

NAY: None.

Abstain: None.

Absent: Vice Chairman Stroupe; Commissioner Jessica Karnes.

VOTE: **Unanimous in favor of motion.**

Approved: _____
I. Michael Lowe, Chairman

Attested: _____
Lora Jenkins, Town Clerk