

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
May 28, 2024**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, May 28, 2024, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Denise Cave; Lynn Fox; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

Council Members absent were: None during this period.

Other Town Officials present were: Charles Jenkins, Town Manager; Lieutenant Rodney Hensley; and Angie Schrimsher, Town Clerk.

Citizen's present were: Brenda Haggett, Brittaney Sutherland, Carol Sue Zirkle, Robert Zirkle, Sharn Richmond, Lauren Hammer, Gary Strickler, Sharon Strickler, Chris Strickler, Jesse McCoy, Mary Queen, Natalie Strickler-Alt.

Media Representatives: None during this period.

AWARD PRESENTATION

The family of Richard and Owen Strickler received a copy of the Resolution made by Town Council honoring the two men.

RECEIVING OF VISITORS

None during this period.

May 14, 2024 REGULAR MEETING MINUTES

A *motion* was made by Councilman Lowe, *seconded* by Councilman Pierce to approve the *Regular Meeting Minutes* held on May 14, 2024, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilwoman Cave	
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Vice Mayor Kite, *seconded* by Councilwoman Cave, to approve the bills, dated May 14, 2024, in the **Combined Accounts Disbursements Warrants #42062 - #42097** in the amount of **\$96,963.96**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilwoman Cave	
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Councilman Lowe, *seconded* by Vice Mayor Kite, to approve the May 14, 2024 Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,571,828.40**, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilwoman Cave	
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1 - Town Manager Charlie Jenkins suggested replacing the portable information signs at the North and South sides of Town with permanent digital information signs. He noted they would be installed out of the VDOT Right-of-Way and are a long-term planning option.

#2 - Town Manager Charlie Jenkins presented an Investment Proposal with CivicPlus for the Town Code Recodification. The cost is \$15,524.00 with 25% due up front and 25% for each remaining goal met. He added additional fee items include \$1,000.00 for online code supplementation and \$1,375.00 for the Premium Hosting Bundle.

Town Council decided to table this request until their next meeting so as to inquire if the ARPA funds can be used to pay for it.

Town Manager Charlie Jenkins stated Council added \$10,000.00 in the budget for this year and next year to cover this expense.

#3 - Smith-Midland Concrete submitted a proposal for a precast concrete building for the new Well House in the amount of \$41,236.00. Town Manager Charlie Jenkins suggested the Town Employees build the base slab with brick and cinder block with a metal roof, which could potentially save \$11,000.00. He noted he will check into the full cost of this for the next meeting.

#4 -At the Sewer Treatment Plant Weir Ditch stating due to the recent upgrade of our PLC Weir Management system, we are required to keep extra sensors on hand in case of failure of the main sensor. The memo noted the items needed would be an LDO 1 to LDO 2 Sensor adapter for dissolved oxygen at a cost of \$51.09; an LDO 2 dissolved oxygen sensor at a cost of \$3,149.00; an HACH Cap kit for LDO 2 dissolved oxygen sensor at a cost of \$357.00, for a total cost of \$3,557.09.

A ***motion*** was made by Councilman Pierce, ***seconded*** by Vice Mayor Kite, to approve the purchase of these items for the PLC Weir Management System at a total cost of \$3,557.09.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilwoman Cave	
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

#5 - Received a request for a "Congratulations Class of 2024 Graduates" sponsorship ad. The size of the ad is 9.15" x 2.5" (one fourth of a page) at a cost of \$220.00.

A ***motion*** was made by Vice Mayor Kite, ***seconded*** by Councilwoman Lowe to approve an ad to congratulate the Class of 2024 from the Town of Shenandoah for an ad 9.15" x 2.5" at a cost of \$220.00.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Town Manager Charlie Jenkins stated the Public Works Crew have fixed the Maryland Avenue water leak issue at Third Street. He noted Public Works will be replacing a 10" valve at KVK and the South side of Town will be affected.

Councilwoman Cave inquired about trash pickup past 11:00 p.m.

Town Manager Charlie Jenkins stated Updike's trash truck had a leak and they needed another truck. He noted in the contract, 6:00 p.m. is the cut off time and the Town Office is receiving calls regarding missed trash. Town Manager Charlie Jenkins noted these issues have been addressed with Updike.

Vice Mayor Kite noticed a lot of the lids are not closed when the bin is out on the street. He noted this can cause the bin to be bypassed or damaged when they are dumped.

Councilwoman Cave stated they need a consistent trash route. She noted if this issue continues, we will have no choice but to end the contract with Updike.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Town Manager Charlie Jenkins stated the sidewalk at 504 Virginia Avenue had previously been partially removed due to it buckling. He noted the residents are concerned their children will get injured and they are requesting the sidewalk be fixed. Town Manager Charlie Jenkins added a curb is needed along with replacing about 50' of sidewalk. He added the cost for 11' of sidewalk is around \$15,000.00 and the cost would be shared with the owner.

Councilman Reisinger stated the new area will need to meet ADA requirements.

Town Manager Charlie Jenkins noted VDOT has previously stated they will not be involved in this fix.

Councilman Fox suggested using asphalt for the curb and sidewalk.

Town Manager Charlie Jenkins stated he will check on different designs and options and report back to Council at the next meeting.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Councilman Fox stated a group of cyclist were seen riding around Maryland Avenue with no reflectors at dusk.

Lieutenant Hensley noted they will check for cyclists and inform them of the need to have correct reflectors.

Town Manager Charlie Jenkins thanked the Police Department for their hard work at the Memorial Festival.

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

A *motion* was made by Councilman Pierce, *seconded* by Councilman Reisinger to rescind the vote to return the Big Gem Baseball Field CD funds and allowing the Town to manage the CDs until a future decision is made.

Members Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilwoman Cave	
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Pierce)

Chair Reisinger reported to Council regarding his meeting with Kirk Comer to discuss plans for the Ball Park at Big Gem. He noted he would like to meet once a month with citizens about ideas on raising funds. He added these meeting will be planned, and notices sent out to garner interest in the project. Chair Reisinger added any citizen with interest in the project should contact him.

Chair Reisinger inquired about the pricing of the third tennis court and noted he does not want to give up looking for funding to repair or add another court.

Councilman Pierce stated the tennis courts have more of a benefit than the baseball field.

Councilwoman Cave suggested repairing the two tennis courts in Town.

Councilman Fox suggested setting up a pay to use permit for the tennis and pickle ball courts to help raise funds to repair and possibly build a third tennis court.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Pierce)

Councilwoman Cave received a newsletter from the Chamber of Commerce regarding their 30 years of operating the Page County Visitors Center. The letter noted the Visitor Center will now be operated by the Page County Economic Development Office.

Lynn Fox announced after being in business for 45 years, he will be closing his business.

Mayor Lucas and Town Council thanked Lynn for his long years of serving the Town.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilman Pierce)

Chair Kite nominated Jimmy Sly for the Community Enhancement Award for improvements to the residence at 110 Quincy Avenue.

Chair Kite also noted they presented the plaque for the Community Enhancement Award to the Shenandoah Fire Department at their Grand Opening.

PERSONNEL

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

Town Manager Charlie Jenkins stated he would like to thank the Town Staff for all their hard work putting on the Memorial Day Festival.

UNFINISHED BUSINESS

None during this period

NEW BUSINESS

Vice Mayor Kite spoke about the expanding hydrilla growth problem in the river near the dam. He stated he would like to get help in having it removed and suggested contacting JMU to see if they could offer any assistance.

Town Manager Charlie Jenkins stated the Vector Security bill will increase to \$15.00 for the alarms at the Sewer Treatment Plant and well heads. He added the cost for the phone alert is

\$5.00 for each well location. Town Manager Charlie Jenkins also added the phone app will allow remote monitoring of these locations.

Town Manager Charlie Jenkins suggested safety training for Office Staff and Public Works Crew and will contact the Fire Department and Rescue Squad to see if they offer training.

Councilman Pierce suggested having defibrillators installed in the Town Office, Public Works building, and the Museum.

Town Manager Charlie Jenkins noted he will check on pricing for the defibrillators.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins stated he would like to thank the Public Works Crew for their hard work on Saturday at the Memorial Day Festival.

MAYOR'S REPORT

Mayor Lucas stated he would like to thank all the employees for their hard work and time at the Memorial Festival.

FOR THE GOOD OF THE TOWN

Brittany Sutherland spoke about the safety and concerns of her children while playing at home on Maryland Avenue. She noted speeding and reckless driving is becoming an issue and is not to be tolerated. Brittany Sutherland noted at the end of the Memorial Day Parade, a car drove around the traffic cones on Third Street with multiple people yelling at them as they came close to a group of pedestrians. She added a Police Officer on First Street was confronted about the incident and turned their head and stated it was not their concern, they were retiring and proceeded to pick up traffic cones. Brittany Sutherland is asking for an increase in Police patrols to keep an eye on speeding.

Lieutenant Hensley stated they would have the radar trailer put up on Maryland Avenue to monitor speeding and he would investigate the officer's comments.

Brenda Haggett spoke about the potential Museum Gift Shop and stated she would like to help with setup of the cash register and advise on what credit card companies to use. She noted this would help save money when compared to getting a dedicated Point of Sale System.

Brenda Haggett spoke about the Memorial Day planning for next year and some potential changes in the location of some events.

Town Council thanked Brenda Haggett for her work on this year's events.

ADJOURN

There being no further discussion, A *motion* was made by Vice Mayor Kite, *seconded* by Councilman, Reisinger to adjourn the meeting at 8:25 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

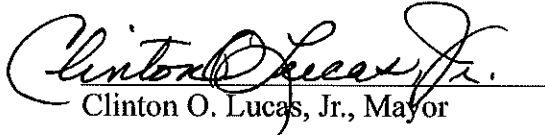
NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.


ABSENT: None

VOTE: Unanimous in favor of motion

APPROVED:


Clinton O. Lucas, Jr., Mayor

ATTESTED:


Angela Schrimsher, Town Clerk