

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
September 10, 2024**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, September 10, 2024 at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Lynn Fox; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

Council Members absent were: Councilwoman Denise Cave

Other Town Officials present were: Charles Jenkins, Town Manager; Rodney Hensley, Shenandoah Police Officer and Angie Schrimsher, Town Clerk.

Citizens present were: Diane Shifflett, Brittaney Sutherland, Freddie Kite, Lydia Miller, Melissa Smith, Jason Smith, Gary Taylor, Billy Foltz, Kris Hensley, Lauren Hensley, Mary Queen, Bob Zirkle, Sue Zirkle, Linda Rose, Jennifer Morris, Brenda Haggett, Erica Comer, Tara Fox.

Media Representatives: Mair Famet, WHSV TV3

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

None during this period

At 7:00 p.m. a *motion* was made by Councilman Pierce to enter into a closed session for the purpose of personnel matters as permitted by Code of Virginia, 1950, as amended, Section 2.2-3711, (A), (1), *seconded* by Councilman Reisinger.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

At 7:18 p.m. a *motion* was made by Councilman Pierce to return to open session and certify that to the best of our knowledge only matters lawfully exempted from open meeting requirements under Code of Virginia, 1950, as amended, Section 2.2-3711, (A), (1), and only such matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the meeting by the Town Council, *seconded* by Councilman Reisinger.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

August 27, 2024 REGULAR MEETING MINUTES

A *motion* was made by Councilman Pierce, *seconded* by Councilman Reisinger, to approve the *Regular Meeting Minutes* held on August 27, 2024, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

AUGUST 27, 2024 PUBLIC HEARING – TOWN CHARTER CHANGES

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger, to approve the *Public Hearing Minutes* held on August 27, 2024, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox, to approve the bills, dated **September 10, 2024**, in the **Combined Accounts Disbursements Warrants #42345 - #42384** in the amount of **\$128,913.55**, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to approve the **September 6, 2024** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,143,696.98**, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1- Mayor Lucas and Council received a memo from Town Clerk Angela Schrimsher that Planning Commissioner I. Michael Lowe has expressed an interest in being reappointed on the Planning Commission to another four year term, expiring October 1, 2028.

There being no questions, a *motion* was made by Councilman Reisinger, *seconded* by Councilman Pierce, to reappoint I. Michael Lowe to a four-year term on the Planning Commission expiring on October 1, 2028.

Members Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilman Fox	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr. and I. Michael Lowe

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

#2- Mayor Lucas and Council received a memo from Town Clerk Angela Schrimsher that Jonathan Comer has expressed an interest in being reappointed on the Planning Commission to another four year term, expiring on October 1, 2028.

There being no questions, a *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to reappoint Jonathan Comer to a four-year term on the Planning Commission expiring October 1, 2028.

Members Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

#3 – Town of Shenandoah Museum and Welcome Center Curator, Lora Jenkins, reported 150 visitors came to the Museum and Welcome Center in August. This included the 32 who came to hear Guest Speaker Mason Cooper on August 3.

#4-Received a flyer regarding Page County Angel Tree Sign Ups for 2024. Sign ups will be at Shenandoah Community Center on October 17th 2024 from 6:30p.m. to 8:00 p.m.; Stanley Fire Hall on October 24, 2024 from 5:00 p.m. to 7:00 p.m; and Luray Fire Hall on October 26, 2024 from 9:30 a.m. to 12:00 p.m. Anyone wishing to sign up will need to bring their Page County ID, proof of income and expenses and custody papers (if needed). For more information, contact Vanessa at (540) 843-3846.

#5-Received a flyer regarding Shenandoah Volunteer Fire Company's First Annual Roaring Bash at the Speedway being held on Saturday, September 14, 2024 from 10:00 a.m. to 10:00 p.m and Sunday, September 15, 2024 from 10:00 a.m. to 8:00 p.m. There will be vendors, bands, BINGO, food, a beer garden, wine tastings, raffles and bounce houses for kids. For more updates, please follow the Facebook event page "Shenandoah Vol. Fire Co. Presents 1st Annual Roaring Bash at the Speedway.

#6- Received a flyer regarding Helping Mommy Veterans. The Comer-Jones VFW 621 and Avis Comer VFW 8713 Auxiliaries are collecting baby supplies for Martinsburg WV VA Medical Center. There are 40 Women Veterans who need help. Items may be dropped off at 1103 Varina Avenue Shenandoah VA or 218 Veterans Ln Luray, VA. For a list of items needed or with any questions, please contact Susan Dinon at (540) 244-6008 or Alice Pence at (540) 652—6037. Items will be collected until September 21, 2024.

#7- Received a flyer regarding a historic First Street Walking Tour with Waymie Comer on September 21, 2024 at 10:00 a.m. Those interested in joining this historic tour are asked to meet at the Town of Shenandoah Museum and Welcome Center located at 507 First Street, Shenandoah, VA.

#8- Received a flyer regarding a remote area medical clinic being held at Luray High School on September 18-19, 2024. Dental, Vision, and Medical services will be available. Clinic doors typically open at 6:00 a.m. This is a free clinic, first come, first served with no ID required. For more information go to ramusa.org or call 865-579-1530.

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Councilman Fox inquired about the lift pump and the motor that is on back order for the Wastewater Treatment Plant.

Town Manager Charlie Jenkins stated we have received the motor and have also contacted them about the pump which should be here soon.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Chair Fox inquired about East Rockingham High School repaved stone and slurry mix concrete. He noted this was different from Rockingham Green Stone.

Town Manager Charlie Jenkins informed Council the storm drainpipe on Virginia Avenue and Third Street is still clogged. He noted VDOT is aware of the problem.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Shenandoah Police Officer Rodney Hensley stated the FLOCK grant was approved for four cameras to be placed in certain areas around Town.

Shenandoah Police Officer Rodney Hensley also noted in response to a previous meeting statement regarding vehicles being parked on Second Street and Shenandoah Avenue causing traffic safety concerns, there were seven vehicles parked in the area and none of these caused an impact on traffic.

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

Chair Pierce noted the Treasurer's report included the current actual budget.

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Pierce)

Chair Reisinger stated he will meet with Brandon Welch about the bat house project. He stated they are made of cedar and will be in the park sometime within the week.

Town Manager Charlie Jenkins inquired about other bat house projects in other areas, asking if they were similar to this.

Town Manager Charlie Jenkins informed Council the old truck near Big Gem was moved back away from 340 to help with some safety concerns of people pulling over to take pictures.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Pierce)

Councilman Fox inquired about new ownership taking over Exxon.

Town Manager Charlie Jenkins confirmed new ownership did take over the Exxon.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilman Pierce)

None during this period

PERSONNEL COMMITTEE

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

Chair Pierce noted Nicholas Chacon passed his probation period September 4, 2024 and requested an authorization to increase his pay 3% beginning on the next pay period.

A *motion* was made by Councilman Pierce, *seconded* by Councilman Reisinger, to approve a 3% pay increase for Nicholas Chacon beginning on the next pay period.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None**ABSTAIN:** Mayor Clinton O. Lucas, Jr.**ABSENT:** Councilwoman Cave**VOTE: Unanimous in favor of motion****UNFINISHED BUSINESS**

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger, to approve changes to the Town Charter.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None**ABSTAIN:** Mayor Clinton O. Lucas, Jr.**ABSENT:** Councilwoman Cave**VOTE: Unanimous in favor of motion**

Council decided to table resolution rules for citizen comments at Town Council Meetings.

Council decided to table resolution rules for public comments at Public Hearings.

During the last Town Council meeting there was a question asked regarding whether or not anyone was allowed to live in a camper or RV within the Town.

Town Manager Charlie Jenkins informed Council Town Code will allow residents to stay in a camper or RV on a property for up to two weeks.

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins informed Council the repair for the GMC truck would be anywhere between \$5,000.00 and \$6,000.00. He noted he spoke to a mechanic regarding a transmission and was told it would be costly. Town Manager Charlie Jenkins stated he found a 2024 Dodge RAM 1500 Classic quad cab at Marlow RAM in Front Royal. He informed Council this truck is a 4 X 4 with a long bed, 3.6L V6, 8-speed automatic and it comes with a three year/36,000 mile full warranty as well as a five year/60,000 mile powertrain warranty. Town Manager Charlie Jenkins stated this truck is \$38,204.00.

After a short discussion, Council made the decision to not fix the GMC Truck and instead purchase a new truck.

A *motion* was made by Councilman Pierce, *seconded* by Councilman Fox, to approve the purchase of the Dodge RAM 2024 at a cost of \$38,204.00 from Marlow RAM in Front Royal, VA to be paid with ARPA funds.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

Town Manager Charlie Jenkins informed Council there is a large dying tree located at 415 Fifth Street on the Town right-of-way. He noted several branches, one very large, have fallen off recently. Town Manager Charlie Jenkins added the size of the tree will require a tree company to take it down.

Mayor Lucas suggested looking for a tree service to cut the tree down. He added funding would have to come from the Reserved for Contingencies line item.

Town Manager Charlie Jenkins stated the water line near 428 Fourth Street needs to be replaced from Virginia Avenue to Pennsylvania Avenue as it is currently leaking. He added there have been several repairs to this line and it has surpassed its life span. Town Manager Charlie Jenkins stated a 408-foot long underground bore to place a two-inch waterline needs to be done with the total cost being around \$9770.00. He noted due to the limited space, the backhoe is not feasible to use in this situation. Town Manager Charlie Jenkins has contacted several contractors and has only received one response. He added the alternate plan was to put the line in the alley, however, this was going to require easements and paying for homeowner cost to move their upcoming line. Town Manager Charlie Jenkins added another option would be to line bore the pipe along the utility easement, adding he is still waiting for the cost. Town Manager Charlie Jenkins informed Council the Town Crew could do the new line but would require sourcing different equipment. He added the funding would come from ARPA.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Reisinger, to approve the bid from New Town Construction to bore underground and replace 408 feet of water line at a cost of \$9770.00, to be paid from ARPA funds.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

Town Manager Charlie Jenkins stated the Town's backhoe is not the most efficient, or many times, adequate piece of equipment to do line repair or replacement. He added in the past we have rented mini excavators for repairs and have found them to be suitable for this type of work. Town Manager Charlie Jenkins stated he is looking for a used excavator, noting it would have to be 12,000 lb. or less to fit on our trailer. He added funding would be used from ARPA or RUS and the amount could be anywhere from \$30,000 to \$40,000- noting this is for future budget planning.

MAYOR'S REPORT

None during this period

FOR THE GOOD OF THE TOWN

Diane Shifflett stated she disagrees with the proposed Resolution for rules of the meetings. She added she agrees with using Roberts Rules of Order to make all meetings successful.

Diane Shifflett stated she thinks The All Men's Addiction Recovery Home would be unsuccessful.

Brittany Sutherland inquired about how high the grass was in the cemetery and wanted to thank Justin Shifflett, Josh Price, and Big Red for cutting the grass in three hours' time at the cemetery.

Brittany Sutherland handed out the first amendment rights to the Council members.

Lydia Miller inquired about how high the grass was at the cemetery during her grandmother's funeral.

Melissa Smith inquired about the Community Enhancement Award and when she was going to receive it.

Brenda Haggett inquired about how glad she was the Resolution for meeting rules was tabled.

Brenda Haggett stated there was another situation where a person's rights were violated.

ADJOURN

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Lowe, to adjourn the meeting at 8:30 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

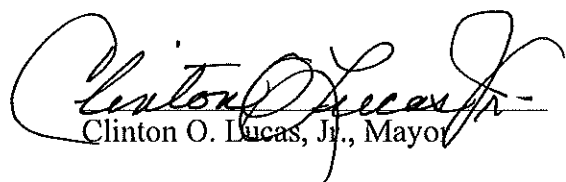
NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.


ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

APPROVED:


Clinton O. Lucas, Jr., Mayor

ATTESTED:


Angela Schrimsher, Town Clerk