

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
September 24, 2024**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, September 24, 2024 at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Denise Cave; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

Council Members absent were: Councilman Fox

Other Town Officials present were: Charles Jenkins, Town Manager; Paul Davis, Police Chief; and Angie Schrimsher, Town Clerk.

Citizens present were: Freddie Kite, Gary Taylor (Red), Jennifer Morris, Diane Shifflett, Bob Zirkle, Carol Sue Zirkle, Brittaney Sutherland, Melissa Smith, and Brenda Haggett.

Media Representatives: None

AWARD PRESENTATION

Mayor Lucas presented the Community Enhancement awards – the second quarter winners were James and Carol Lam and the third quarter winners were Jason and Melissa Smith. Each of the winners were presented with gift cards to local restaurants.

RECEIVING OF VISITORS

None during this period

SEPTEMBER 10, 2024 REGULAR MEETING MINUTES

A *motion* was made by Councilman Lowe, *seconded* by Councilman Pierce, to approve the *Regular Meeting Minutes* held on September 10, 2024, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Councilman Fox
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Vice Mayor Kite, *seconded* by Councilwoman Cave, to approve the bills, dated **September 24, 2024**, in the **Combined Accounts Disbursements Warrants #42385 - #42426** in the amount of **\$192,303.13**, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
 Councilwoman Cave
 Councilman Lowe
 Councilman Pierce
 Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Councilman Fox
VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Lowe, to approve the **September 20, 2024** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,028,267.22**, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
 Councilwoman Cave
 Councilman Lowe
 Councilman Pierce
 Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Councilman Fox
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1- Received a special event application from Shenandoah Pentecostal Holiness Church for a Trunk or Treat event they would like to hold at their church on Saturday, October 26, 2024 from

5:00 p.m. to 8:00 p.m. Their church is located at 300 Shenandoah Avenue, Shenandoah, VA 22849

A *motion* was made by Councilwoman Cave, *seconded* by Vice Mayor Kite, to approve the special event application from Shenandoah Pentecostal Holiness Church's Trunk or Treat for Saturday, October 26, 2024.

Members Vote was as follows:

<p>YEA: Vice Mayor Kite Councilwoman Cave Councilman Lowe Councilman Pierce Councilman Reisinger</p>	<p>NAY: None</p>
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ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

#2- Received a memo from Christl Huddle stating on September 10, 2024 Council approved the purchase of a 2024 Ram Pickup truck for the Public Works Department to be paid from ARPA 2nd Tranche unallocated funds. The memo asked Council to please allocate \$38,204.00 to ARPA 2nd Tranche for the truck purchase.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Reisinger, to approve the allocation of \$38,204.00 for the purchase of a 2024 Dodge RAM pickup truck for the Public Works Department to ARPA 2nd Tranche, for the truck purchase.

Members Roll Call Vote was as follows:

<p>YEA: Vice Mayor Kite Councilwoman Cave Councilman Lowe Councilman Pierce Councilman Reisinger</p>	<p>NAY: None</p>
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ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

#3 – Received a memo from Town Manager Charlies Jenkins regarding a tree in the Town's right of way at 412 Fifth Street. He noted the Town received bids from Junior's Tree Service LLC to remove the tree and leave the stump for \$2150.00, or they can grind the stump for an additional \$500.00. Town Manager Charlie Jenkins stated the only other bid received was from

Dinges Tree Service in the amount of \$2300.00 to only remove the tree, they would not remove the stump. Town Manager Charlie Jenkins suggested to leave the stump. He added the money for this would come from the Utility Reserved for Contingencies fund.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Reisinger, to approve to have Juniors Tree Service LLC remove the tree and leave the stump in the Town's right of way at 412 Fifth Street for \$2150.00.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Lowe
Councilman Pierce

NAY: Councilman Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

#4-Received a Public Notice from Carol Gaunt, Director of Elections regarding the November 5, 2024 Elections in Page County. In-person, early voting for Page County voters will be available beginning Friday, September 20, and ending Saturday, November 2 at the County Administration Building, Lower Level, 103 S. Court St, Luray, VA Monday through Friday, 8:30 a.m. – 4:30 p.m., and Saturdays, October 26 and November 2, from 8:30 a.m. – 5:00 p.m. There will also be ballot dropboxes available in the Early voting room and also on the General Registrar's office on the 1st floor. Dropboxes will also be available at all regular polling places on Election Day, Tuesday, November 5, from 6:00 a.m. – 7:00 p.m.

#5- Received a flyer regarding Virginia Poll Workers needed. Apply today to work upcoming elections. Poll Workers, also known as Officers of Election, are an essential part of early voting and Election Day. Working at a polling location is a chance to give back to your community. Help keep elections safe, secure, and accessible to everyone. Apply to be a poll worker today.

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Chair Kite informed Council we received a water and sewer tap applications from Blue Stone Designs LLC for their new construction located on the corner of Fourth Street and Junior Avenue.

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Reisinger, to approve the water and sewer tap applications for Bluestone Designs LLC for their new construction located on the corner of Fourth Street and Junior Avenue.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

Town Manager Charlie Jenkins informed Council the pipe boring for 340 to Virginia Avenue was completed. He noted they are currently waiting to do laterals.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Nothing during this period.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Police Chief Paul Davis stated that K-9 trouper Hannah is scheduled to be euthanized due to declining health.

Police Chief Paul Davis stated that the Shenandoah Town Officer involved in the accident was not at fault. He added the Police car is in the body shop and is working with the insurance adjuster to get the car fixed.

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

Chair Pierce noted the auditors will be at the Town Office on Thursday to work on the 2023-2024 Audit.

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Pierce)

Chair Reisinger stated he met with Brennan Welch and noted he has installed five bat houses at The River Park and five bat houses at Big Gem Park. He added Brennan Welch supplied a map to let people know where the bat houses are located.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Pierce)

Chair Cave stated the Business After Hours event on September 19, 2024 was a success. Chair Cave thanked Councilmen Reisinger and Lowe and Town Manager Charlie Jenkins for coming out to the event. Chair Cave would like to have the event set up once a year.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilman Pierce)

Councilwoman Cave inquired about the fall quarter date for Fire Prevention Week.

Town Manager Charlie Jenkins stated he will look into this.

Chair Cave stated that the Shenandoah Fire Department's 1st Annual Roaring Bash at the Speedway turned out very well.

PERSONNEL COMMITTEE

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

Police Chief Paul Davis stated one of the Officers will be off duty for 10 days, causing the department to be short staffed next week.

UNFINISHED BUSINESS

None during this time.

NEW BUSINESS

None during this time.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins stated on Fifth Street and Maryland Avenue, the culvert bottom is corroding. He noted he checked with VDOT to see if they would be interested in purchasing the cement and if so, the Town would add it to the culvert.

MAYOR'S REPORT

Waymie Comer did a great job with the Tour on First Street, noting 32 visitors came for the event.

Regular Meeting Town Council Minutes
September 24, 2024

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Councilman Fox
VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

William Kite, Vice Mayor

Angela Schrimsher, Town Clerk