

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
October 08, 2024**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, October 08, 2024 at 7:00 p.m., with Vice Mayor William Kite, presiding.

The meeting began with the Pledge of Allegiance

ATTENDANCE:

Council Members present were: Vice Mayor William Kite; Council Members Denise Cave; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

Council Members absent were: Mayor Clinton Lucas, Jr.

Other Town Officials present were: Charles Jenkins, Town Manager; Rodney Hensley Police Officer, and Angie Schrimsher, Town Clerk.

Citizens present were: Gary Taylor (Red) Brittaney Sutherland, Ana Maria Mendez, Bruce W. Ritchie, Carol S. Zirkle, Bob Zirkle, Melissa Smith, Brenda Haggett

AWARD PRESENTATION

None given at this time period

RECEIVING OF VISITORS

No visitors at this period.

At 7:00 p.m. a *motion* was made by Councilman Pierce to enter into a closed session for the purpose of personnel matters as permitted by Code of Virginia, 1950, as amended, Section 2.2-3711, (A), (1), *seconded* by Councilman Lowe

Members Vote was as follows:

YEA Councilman Fox
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

At 7:07 p.m. a *motion* was made by Councilman Pierce to return to open session and certify that to the best of our knowledge only matters lawfully exempted from open meeting requirements under Code of Virginia, 1950, as amended, Section 2.2-3711, (A), (1), and only such matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the meeting by the Town Council, *seconded* by Councilman Reisinger.

Members Vote was as follows:

YEA: Councilman Fox
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr.
VOTE: Unanimous in favor of motion

SEPTEMBER 24, 2024 REGULAR MEETING MINUTES

A *motion* was made by Councilman Fox, *seconded* by Councilwoman Cave, to approve the *Regular Meeting Minutes* held on September 24, 2024, as presented.

Members Vote was as follows:

YEA: Councilman Fox
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Councilman Fox, *seconded* by Councilwoman Cave, to approve the bills, dated September 24, 2024, in the Combined Accounts Disbursements Warrants #42427 - #42465 in the amount of \$105,402.30, as presented.

Members Roll Call Vote was as follows:

YEA: Councilman Fox
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr.
VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Councilman Lowe, *seconded* by Councilman Reisinger, to approve the October 04, 2024 Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of \$2,089,361.23, as presented.

Members Roll Call Vote was as follows:

YEA: Councilman Fox
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr.
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1- Received Police Activity Logs for September 2024 Shenandoah Police Department Activity Log for review.

#2-Received the September 2024 Shenandoah Police Department Vehicle Summary Log for review.

#3-120 visitors came to the Museum in September. This includes the 32 who attended the Historic First Street Walking on September 21st.

#4-For those interested in genealogy research, Debby Owens donated eleven 3-ringed binders which include the 2000-2001 Marriage and Engagements from the Page News and Courier, Daily News Record, and the Valley Banner, and the 1998-January 2013 obituaries from the Daily News Record.

#5-Received a memo from Christl Huddle, Treasurer by 12/31/2024 the remaining ARPA funds from the 2nd Tranche need to be allocated, but do not have to spent until 12/31/2026. After speaking with the auditor, no signed contracts for the funds are required as previously thought. However, there must be a designated use for the remaining funds that have not been obligated. Please approve the allocation of \$111,458.28 to Infrastructure. A summary of the remaining ARPA 2nd Tranche Funds is attached. 1st Tranche went to the new well since 2021 \$53,040.28 also used for the building and piping.

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger, to approve to move money to obligate the infrastructure \$111,458.28

Members Vote was as follows:

YEA: Councilman Fox
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

#6-Received a letter from Jeffrey W. Dean about the line of broke down vehicles and motor home on Shenandoah Avenue.

#7-Received a flyer calling all Businesses, Churches, Community and Civic Organizations. Town of Shenandoah Halloween event on October 31, 2024, Please Call event coordinator Lora Jenkins 540-652-8773 for more information.

#8-Received a flyer Ghost Stories at The Museum with Susan Clark Town of Shenandoah Museum & Welcome Center 507 First Street, Shenandoah, VA 22849 October 19th 1: 30p.m.to 2:15p.m. Intended for ages 7 and over.

#9-Received a flyer Halloween Costume Parade October 31, 2024, 4:00p.m. to dusk Shenandoah Landing and River Park. Free pizza and water while supplies last. Shenandoah Landing and River Park is located at 315 Morrison Road, Shenandoah, VA 22849.

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Town Manager Charlie Jenkins reported a leak on Ramona Avenue and Sixth Street was fixed.

Town Manager stated two Turbidity Meter Monitors are needed to monitor the sediment in the water, this will cut the well off if high sediment is detected. \$1669.10 for touch pad needed to set the alarms for two monitors \$3,328.20

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger, to approve of two Turbidity Meter Monitors \$3,328.20

Members Vote was as follows:

YEA: Councilman Fox
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

STREETS AND PUBLIC PROPERTIES

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Drainage ditch needs to be cleaned out near Junior Tire. Councilman Lowe mention cleaning out the rocks and used the sweeper to clean the roads again. Also clean the gutters and drains.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Town Manager Charlie Jenkins and Chief Davis met with Page County on Animal Control. Page County as decided to revise the Animal Control agreement with the Towns.

Town Manager Charlie Jenkins spoke to the Railroad Police about the Railroad parking and people on the Railroad tracks.

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

Page TOT granted \$25,000.00 towards the Museum grant.

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Pierce)

The Boy Scouts will go to The River Park to pick up debris and sticks. Also the Cub Scouts will pick up debris at the Big Gem Park.

Councilman Fox suggested to have a police officer lock the gate to the River Park around dusk.

Town Manager Charlie Jenkins discussed the Railroad parking lot trespassing issues with the Council and outlined steps to remediate the issue.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Pierce)

No during this time.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilman Pierce)

Vice Mayor Kite suggested to award Town residents that have reached 100 years of age.

PERSONNEL COMMITTEE

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

Town Manager Charlie Jenkins thanked the Public Works Crew and the Inmates for cleanup from the storm.

UNFINISHED BUSINESS

None during this time.

NEW BUSINESS

None during this time.

TOWN MANAGER'S REPORT

Lead and Copper pipe survey is finished.

Town Manager Charlie Jenkins stated on Fifth Street and Maryland Avenue Culvert bottom is corroding. The Town is working with VDOT to repair the Culvert.

MAYOR'S REPORT

None at this time

FOR THE GOOD OF THE TOWN

None at this time.

ADJOURN

There being no further discussion, a *motion* was made by Councilman Fox, *seconded* by Councilwoman Cave, to adjourn the meeting at 8:00 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

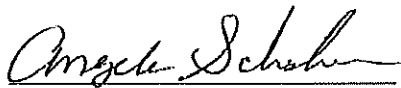
ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

APPROVED:


William Kite, Vice Mayor

ATTESTED:


Angela Schrimsher, Town Clerk