

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
JANUARY 28, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, January 28, 2025 at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Denise Cave; Brenda Haggett; Lynn Fox; I. Michael Lowe; and Christopher Reisinger.

Council Members absent were: None

Other Town Officials present were: Charles Jenkins, Town Manager; Police Officer Hensley; and Angie Schrimsher, Town Clerk.

Citizens present were: Gary Taylor (Red) and Sara Finn

Media Representatives: None

AWARD PRESENTATION

None during this period

RECEIVING OF VISITORS

None during this period

JANUARY 14, 2025 REGULAR MEETING MINUTES

Corrected Councilman Lynn Fox Chair for Taxation & Finance, added Councilwoman Haggett to Parks and Recreation, added Councilwoman Haggett to Industrial, Economic Development & Procurement, added Councilwoman Haggett to Community Service, added Brenda Haggett to Personnel Committee.

A *motion* was made by Councilwoman Haggett, *seconded* by Councilman Reisinger to approve the chair committees Personal Chair Reisinger and Parks and Recreation, and add Councilwoman Haggett to the committees.

Members Vote was as follows:

YEA: Vice Mayor Kite

NAY: None

Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Pierce
Councilman Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox to approve the *Regular Meeting Minutes* held on January 28, 2025, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox, to approve the bills, dated **December 10, 2024**, in the **Combined Accounts Disbursements Warrants #42712 - #42740** in the amount of **\$118,409.76** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: None
VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Councilman Fox, *seconded* by Vice Mayor Kite, to approve the **January 28, 2025** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,195,427.15** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilwoman Cave	
Councilman Fox	
Councilwoman Haggett	
Councilman Lowe	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: None
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1- Received a memo on how ARPA 2nd tranche funds and they will be spent.

#2 –Received a revised amount for Trumbo Electric.

Electrical Quote for New Pump House. Attached is a proposal for \$12,680.00 from Trumbo Electric, Inc., for the electric installations at the new Well's Pump House. The Balance remaining from the original ARPA funds for the project is \$12,925.10 based on the approved expenses to date. There are several options for the shortfall of \$6,424.90 and any other expenses related to the completion of the New Well.

- 1) Transfer funds from the Capital Improvement Checking Account.
- 2) Use ARPA 2nd Tranche funds allocated to "Infrastructure".
- 3) Expense the remaining cost of the project to the "Reserved for Contingencies" line item in the FY 24-25 budget.

#3 – Received a revised proposal from Town Manager Charlie Jenkins for Trumbo Electric pricing for electrical installation for the New Pump House.

Total Price \$12,680.00

Disconnecting and Fuses: \$2,098.00

Panel: \$387.00

Transformer: \$1,955.00

Light Fixtures: \$395.00

Conduit/Wiring: \$2,950.00

Labor: \$4,895.00

#4 –Received a memo from Angela Schrimsher Town Clerk possible replacement member Town of Shenandoah Board of Zoning Appeals, Taking Brenda Haggett’s place. For a five year term (2/23/2025-02/23/2030).

#5 – Received a flyer Local Black History Program. On February 11, 2025 At The Town of Shenandoah Museum Karl Rand with Shenandoah National Park will speak about Lewis Mountain. Lewis Mountain offered segregated facilities for African Americans and was featured in the Green Book. This is a free program. The Program will begin at 6:30p.m. at The Town of Shenandoah Museum. Is located at 507 First Street Shenandoah, VA 22849.

#6-received a flyer from the Museum Quilt Raffle 89” square quilt 1 ticket \$1.00 or 6 tickets for \$5.00 drawing will take place on May 16, 2025.

#7-Received a memo from Town Manager Charlie Jenkins. There will be a Local Government Meeting on February 26, 2025, with Shenandoah, Stanley, Luray and Page County on February 26, 2025 at 7:00p.m. at Hawksbill Park. The meeting will discuss county wide issues and possible ways of cooperation between governments. All elected officials encouraged to attend.

Vice Mayor Kite inquired about \$5357.94 on the bills Backhoe repair replace back window. Town Manager mentioned the insurance company covered the cost.

Vice Mayor Kite inquired about the 2016 police Charger needing repairs cost \$12,500.00. That includes maintenance and tires.

Mayor Clinton O. Lucas, Jr. mentioned the is 9 years old and would like to see about looking into the year budget to purchase a new car.

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Councilman Fox suggested to use the remaining ARPA funds for the well pump on Twelve Street.

Mayor Clinton O. Lucas, Jr. agreed to use the remaining ARPA funds for the well pump on Twelve Street.

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger, to approve using the ARPA funds for the invoice for Trumbo Electric for \$12,680.00

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

Town Manager Charlie Jenkins spoke about Town of Stanley just built a new Well House for \$700,000 Town of Shenandoah cost New Well House \$319,000.

Received an invoice from United Systems for 24 meters Diehl 5/8x3/4, water meter with Ext. Enc.5'Itron ILC*GA unit price \$145.00 line total \$3,480.00 24 ERW-1300-402, Itron 100W (2-part unit price \$145.00 line price \$2,520.00 Total \$6000.00.

A *motion* was made by Councilman Lowe *seconded* by Chair Vice Mayor Kite to approve the 24 Diehl 5/8x3/4, water meters with Ext.5'Itron ILC*GA unit price \$145.00 line total \$3,480.00. and 24 ERW-1300-402, Itron 100W (2 part unit price \$145.00 line price \$2,520.00 Total cost \$6,000.00.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

Town Manager Charlie Jenkins stated the old meters will be replaced if needed. Some of the readers do not work, they will be replaced as well.

Councilman Fox inquired about shipping not being included.

Town Manager Charlie Jenkins stated some of the items United Systems sends us don't require shipping cost.

Town Manager Charlie Jenkins stated he received an application for water and sewer setup on an empty lot on Pocahontas Avenue.

Councilman Fox inquired about an individual who wants to share water and sewer hookup with the lots on Massanutten Avenue.

A *motion* was made by Chair Kite, *seconded* by Councilwoman Cave to approve the application for water and sewer hookup on Pocahontas Avenue.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

Mayor Clinton O. Lucas, Jr. stated to watch for frozen pipes for leaks.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Chair Fox inquired if there is a street paver we can contact.

Charlie Jenkins will check into finding a street paver that is available on the off season.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

None during this time.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Councilwoman Haggett)

Chair Fox mentioned looking into the budget reports and seeing how the Town can save money.

Town Manager asking for ideas for a pre-planning project T-Mobile grant. The Town suggested they would like to see a restroom near the Wig Wam. Town Manager Charlie Jenkins checked into precast restroom received a quote for \$99,000.00. The materials to build the restroom cost \$20,000.00.

Chair Fox inquired about a basketball court estimated cost \$15,000.00.

Chair Fox also inquired about having a third tennis court.

Town Manager Charlie Jenkins mentioned some of the grant to install a tennis court size 50x120 and a basketball court at \$30,000.00.

Councilwoman Cave suggested Council could look at the figures and reach she reached out to a couple of Contractors one is from Charlottesville. And see what they would think.

Councilwoman Cave mentioned she could also meet with Kirk Comer to see if he could come up with a summary of improvements.

Councilwoman Haggett inquired about if Kirk Comer would consider transferring funds for the baseball field to help with the tennis court.

Councilman Reisinger spoke with the Tennis Coach about the tennis courts the Tennis Coach did mention the lighting was adequate for evening play. Also, the net anchor needs fixing.

Councilman Fox mentioned using key cards this would benefit to maintaining the Tennis Courts. It would also keep people from destroying the courts.

Town Manager Charlie Jenkins mentioned the restrooms at The River Park someone forced the door open with a crowbar and damaged the door and door frame.

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Councilwoman Haggett)

Councilman Reisinger spoke to the Band Teacher about having the high school band perform in the Memorial Day Parade.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Councilwoman Haggett)

Councilman Fox inquired about a follow up on the Shenandoah Car wash repairs.

Mayor Clinton O. Lucas, Jr. stated that Wayne Printz talked about closing the Car Wash in McGaheysville. Wayne Printz has a full-time job and as very limited time to work on the Shenandoah Car Wash but promised he will do what he can.

Councilwoman Cave inquired about the old Chinese Restaurant if the lease had been renewed.

Councilwoman Cave suggested having the old Chinese Restaurant on 340 torn down.

Town Manager Charlie Jenkins said he called the owner Holzman they have not returned his call.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilwoman Haggett)

Chair Kite inquired about 307 Second Avenue for the Community Enhancement Award for the first quarter. And 701 South Second Street for the Second Quarter.

PERSONNEL COMMITTEE

(Chair Reisinger Councilwoman Cave, Councilmen Lowe and Councilwoman Haggett)

Councilman Fox inquired about any improvements on 404 Shenandoah about the vacant cars. Town Council wants to stick with the decision from the previous meeting, that Mr. Lucke has until January 31st to have the vehicles relocated from the side of 414 Shenandoah Avenue.

UNFINISHED BUSINESS

None during this period.

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins spoke about reopening the water station hall.

Town Manager Charlie Jenkins mentioned the water cost in water rates will change.

Councilman Lowe mentioned water hall station could be shut back down due to water decrease.

Councilman Fox disagrees with having the water station turned back on because of drought in the past and multiple water leaks. Councilman Fox opposed.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Reisinger, to approve to reopen the water station hall.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: Councilman Fox

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

MAYOR'S REPORT

Mayor Clinton O. Lucas, Jr. mentioned about the collapsed wall on Second Street Charlie Weaver is in the process filling it in with dirt.

FOR THE GOOD OF THE TOWN

None during this period.

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilwoman Cave, to adjourn the meeting at 8:05p.m.

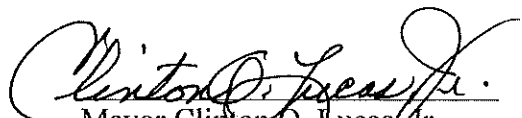
Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas
ABSENT: None
VOTE: Unanimous in favor of motion

APPROVED:



Clinton O. Lucas, Jr.
Mayor Clinton O. Lucas, Jr.

ATTESTED:



Angela Schrimsher
Angela Schrimsher, Town Clerk