

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
MARCH 25, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, March 25, 2025 at 7:00 p.m., with Vice Mayor William Kite, presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE:

Council Members present were: Vice Mayor Kite; Council Members Denise Cave; Lynn Fox; Brenda Haggett; and Christopher Reisinger.

Council Members absent were: Mayor Clinton O. Lucas, Jr.; and Council Member I. Michael Lowe.

Other Town Officials present were: Charles Jenkins, Town Manager; Paul Davis, Chief of Police; and Angie Schrimsher, Town Clerk.

Citizens present were: Susie Comer, Hudson Nuckols, III, Jamie Nuckols, Christina Nuckols, Brittany Sutherland, and Theresa Warlitner.

Media Representatives: None

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

Theresa Warlitner spoke about her special companion, a three and a half year old Shit-zu named Rocky. She stated on April 16, 2025, Rocky was killed by another neighborhood dog on Sixth Street. Theresa Warlitner stated she was walking Rocky, on a leash, when he was attacked and killed by a neighborhood dog. She stated the neighborhood dog had managed to get out through a hole in the fence. Theresa Warlitner noted this was not the first time Rocky was attacked. She said there were three previous incidents by three other dogs. Theresa Warlitner wants to bring awareness to everyone to keep other dogs and people from being attacked, stating she wants justice for her dog Rocky.

Police Chief Paul Davis stated Page County Animal Control is handling the case and the owner of the dog will be charged.

MARCH 11, 2025 REGULAR MEETING MINUTES

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Cave to approve the ***Regular Meeting Minutes*** held on March 11, 2025, as presented.

Members Vote was as follows:

YEA:	Council Member Cave	
	Council Member Fox	NAY: None
	Council Member Haggett	
	Council Member Reisinger	

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr, and Council Member Lowe

VOTE: Unanimous in favor of motion

MARCH 11, 2025 JOINT PUBLIC HEARING MEETING MINUTES

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Cave to approve the ***Joint Public Hearing Meeting Minutes*** held on March 11, 2025, as presented.

Members Vote was as follows:

YEA:	Council Member Cave	
	Council Member Fox	NAY: None
	Council Member Haggett	
	Council Member Reisinger	

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr, and Council Member Lowe

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A ***motion*** was made by Council Member Cave, ***seconded*** by Council Member Reisinger, to approve the bills, dated **March 25, 2025**, in the **Combined Accounts Disbursements Warrants #42848 - #42887** in the amount of **\$99,715.22** as presented.

Members Roll Call Vote was as follows:

YEA:	Council Member Cave	
	Council Member Fox	NAY; None
	Council Member Haggett	
	Council Member Reisinger	

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr. and Council Member Lowe

VOTE: Unanimous in favor of motion

TREASURERS REPORT

A *motion* was made by Council Member Haggett, *seconded* by Council Member Fox, to approve the **March 21, 2025**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,152,463.78** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave

Council Member Fox

Council Member Haggett

Council Member Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr., and Council Member Lowe

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1 – Vice Mayor Kite read the following Resolution of Respect for Rev. Pettus Hudson Nuckols, Jr:

RESOLUTION OF RESPECT FOR REV. PETTUS HUDSON NUCKOLS, JR SEPTEMBER 24, 1931 – FEBRUARY 9, 2025

WHEREAS, God in His Infinite Wisdom, has called from our midst Rev. Pettus Hudson Nuckols, Jr on February 9, 2025,

WHEREAS, Rev Pettus Hudson Nuckols, Jr. taught Sunday School class in the Fulton Mission Baptist and continued to volunteer mission work in Louisville, KY and with a prison ministry in North Carolina, and

WHEREAS, Rev. Pettus Hudson Nuckols, Jr. received his Bachelors of Science degree from Richmond Professional Institute, and

WHEREAS, He continued his education at Presbyterian School of Christian Education, and

WHEREAS, He also received his Bachelor of Divinity degree from Southeastern Baptist Theological Seminary, and

WHEREAS, He served at Dabney Baptist Church in Holton, ID, and

WHEREAS, He served as the longest serving Minister at Shenandoah Baptist Church for 48 years, and

BE IT RESOLVED, That the sympathy of the Mayor and Town Council is extended to his family in their great loss.

A *motion* was made by Council Member Reisinger, *seconded* by Council Member Haggett, to adopt the Resolution of Respect for Rev. Pettus Hudson Nuckols, Jr, as read.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: None

ABSENT: Mayor Clinton O. Lucas, Jr. and Council Member Lowe

VOTE: Unanimous in favor of motion

#2 – Received a note from Town of Shenandoah Museum and Welcome Center Curator, Lora Jenkins, regarding the Back to School Bash. She noted she spoke to PACA and they are on board with having this event in Town. Lora Jenkins asked Council for \$600.00, which normally would have gone to pay musicians for Music in the Park. She stated the funds would go towards pizza, water, smore's items, and school supplies. Lora Jenkins noted the event would tentatively be held on August 2, 2025 at the Shenandoah Landing & River Park from 5:30 p.m. to 8:00 p.m. with a rain date of August 9. She added this event is open to local Middle School and High School students and there will be free school supplies, food, and games for the students. Lora Jenkins noted PACA will help with the games and getting the word out at Page Middle and Page County High Schools. She added she thinks this will be a great event for local children and get them excited for the upcoming school year.

Council Member Haggett spoke about having the event be open to the Elementary and Middle School students, not the Middle School and High School students.

The discussion was tabled until Lora Jenkins could find out if the event could be open to Elementary and Middle School students instead.

#3 – Received the Animal Control Agreement between Page County and the Town of Shenandoah. It was approved by the Board of Supervisors.

A *motion* was made by Council Member Haggett *seconded* by Council Member Cave, to allow Town Manager Charlie Jenkins to sign the Animal Control Agreement.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr. and Council Member Lowe

VOTE: Unanimous in favor of motion

#4 - Town Manager Charlie Jenkins informed the Council the Town Charter was approved on March 21, 2025, by the General Assembly and the Governor. He added the Town Charter will be updated online.

#5 – Received a Memo from Town Manager Charlie Jenkins regarding paving work on Junior Avenue. He noted there are two pavement deteriorations near 801 Junior Avenue needing to be patched – a 10' x 18' wide area cut to repair a water lateral and a 25' x 18' wide area with pavement surface deterioration. Town Manager Charlie Jenkins noted two estimates had been received for this work. Perfect Parking submitted an estimate which includes (milling out the area around both failed locations, haul out millings, pave using SM9.5 Surface Mix, compact vibrate roll to compaction). Perfect Parking's estimate was \$7,500.00. Hensil Good and Sons Paving submitted an estimate which includes milling out 18' wide x 25' long patched area and pave back with 2.5" compressed to 2" and milling out an 18' wide x 10' area and pave back with 2.5" compressed to 2" at a cost of \$2,800.00.

A ***motion*** was made by Council Member Fox ***seconded*** by Council Member Reisinger, to go with Hensil Good and Sons Paving for paving work needed on Junior Avenue in the amount of \$2,800.00.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr. and Council Member Lowe

VOTE: Unanimous in favor of motion

#5 -Received a revised invoice from Highway Motors for the 1994 International Dump Truck on which the spot mirror cost was removed. The invoice does include repair of the rear motor mounts as well as a few miscellaneous fixes in the amount of \$2,222.70.

A ***motion*** was made by Council Member Fox ***seconded*** by Council Member Reisinger, to approve and pay the invoice from Highway Motors in the amount of \$2,222.70.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr. and Council Member Lowe

VOTE: Unanimous in favor of motion

#6 – Council Member Fox noted during the last Council meeting an invoice was received from HIVAC for a sewer hose for the sewer machine and he had made a suggestion regarding another company having the hose for a lesser amount. He stated he was able to find a higher quality jet hose with UEMSI/HVT at a lower cost. Council Member Fox noted the company does have three options to choose from. He noted the options are a 400' hose for \$1,320.00, a 500' hose for \$1,650.00, or a 600' hose for \$1,980.00.

Town Manager Charlie Jenkins noted Public Works would like to get the 600' hose at a cost of \$1,980.00 due to wear and tear.

A ***motion*** was made by Council Member Reisinger, ***seconded*** by Council Member Fox to approve the purchase of a 600' sewer jet hose from UEMSI/HVT at a cost of \$1,980.00, which includes free shipping.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr. and Council Member Lowe

VOTE: Unanimous in favor of motion

#7 – Town Manager Charlie Jenkins requested the Council's approval to advertise for the Public Hearing - Budget Meeting scheduled for April 22, 2025.

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Haggett, to approve advertising for the Public Hearing - Budget Proposal on April 22, 2025.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr. and Council Member Lowe

VOTE: Unanimous in favor of motion

WATER AND SEWER

(Chair Kite, Councilmember Cave, and Councilmember Lowe)

Town Manager Charlie Jenkins spoke about a long term leak in the storm water drain at Mr. Garcia's Mexican Grill. He noted the leak was hard to track and mentioned there could be more leaks in other areas nearby. Town Manager Charlie Jenkins stated most of the water lines are under the pavement and we will need to take caution where we dig to keep from digging up a majority of the pavement. He added a test dig was done; however, it didn't find the main leak, noting we will continue to dig and find the major leak.

Council Member Fox mentioned to go ahead and replace the line.

Town Manager Charlie Jenkins stated the line could be replaced. He noted we could contact a company to bore under the pavement and put in three laterals for the three meters - one for Mr. Garcia's, one for the old florist, and one for the office at the far end of the building. He added this lateral goes around the back side of the old Dollar store and extends all the way to the IGA main connection. Town Manager Charlie Jenkins noted this also runs under the concrete patio meters, next to the sidewalk. He added the building was developed around 1972.

Council Member Reisinger inquired about how much water is lost and if the leak could be the reason for the low water pressure.

Town Manager Charlie Jenkins stated approximately 10 to 20 gallons a minute and it could cause low water pressure.

Town Manager Charlie Jenkins mentioned 24 new meters came in – noting they had been on back order for three months.

Council Member Fox mentioned the water meter near Columns Apartments and inquired if the water meter could be replaced with a manual water meter.

Town Manager Charlie Jenkins noted that the Apartment meter is to be replaced after planning is done due to the 2" water line cut-off valve not working.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilmember Lowe)

Councilmember Fox inquired about Autodealz and whether any progress had been made with moving the vehicles.

Town Manager Charlie Jenkins spoke with Paul Dovel and said Paul Dovel had a plan to get rid of some of the vehicles and possibly put up a fence on the corner of Pulaski Avenue. Paul Dovel noted to meet with Holly for updates on the vehicles.

Town Council inquired about Hunter Lucke's RV on Massanutten Avenue and if it had been towed.

Town Manager Charlie Jenkins stated Hunter Lucke is in the process of having it towed.

Council Member Fox inquired about Freeze's Apartments on the South side of Town and asking the owner to possibly clean up and repair.

Town Manager Charlie Jenkins stated that a letter would be sent to the Apartment owner about the issue.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilmember Lowe, and Councilmember Reisinger)

Police Chief Paul Davis mentioned a burn ban notice will start on March 26, 2025, and will continue until further notice.

Council Member Haggett asked if Police Chief Paul Davis had spoken to the owner of the golf cart riding up Virginia Ave and Maryland Avenue to the 7-11 with two children on the back.

Police Chief Paul Davis stated if anyone sees something suspicious, they should call the Sheriff's office. He noted dispatch calls are documented, and the calls go through to the Police Officers on duty.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Councilwoman Haggett)

Chair Fox noted the 2025-2026 Budget increased by 0.3%.

PARKS & RECREATION

(Chair Haggett, Councilmember Lowe and Councilmember Reisinger)

Council Member Haggett mentioned planting some trees on Williams Avenue.

Town Council thanked Council Member Haggett for taking the time to decorate the Town with Easter decorations.

Council Member Fox inquired about the Welcome to Shenandoah sign.

Councilmember Haggett spoke about what could be done with the other Welcome to Shenandoah signs. She noted they could be replaced or redone at some point with different materials.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmember Lowe and Councilmember Haggett)

Town Manager Charlie Jenkins stated that he spoke with the developers where the new business is going in at the old Pharmacy. He noted they will start the engineering and planning stages and the planned closing date will be June 14, 2025.

Council Member Haggett inquired if the new business will have any strain on the water pipes.

Town Manager Charlie Jenkins stated that the facility is in the planning stages and the planned impact would be minimum. The property has a 4" service line that should offer sufficient supply.

COMMUNITY SERVICE

(Chair Kite, Councilmember Cave and Councilmember Haggett)

Chair Kite mentioned a house for the Community Enhancement Award on Warren Avenue. Owner and address will be gathered for future award.

PERSONNEL COMMITTEE

(Chair Reisinger Councilmember Cave, Councilmember Lowe and Councilmember Haggett)

None during this period.

UNFINISHED BUSINESS

None during this period.

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins spoke about a large pine tree in the alleyway on Trackside Lane. He noted two residents asked if the tree could be taken down.

Town Council asked to get an estimate to cut and remove the tree.

Town Manager Charlie Jenkins mentioned he will get an estimate for removing the tree.

Town Manager Charlie Jenkins mentioned the owner of 109 Kenesaw Avenue called about a fallen tree that came from the town property.

Council Member Cave mentioned the Town should have the tree removed.

MAYOR'S REPORT

None during this period.

FOR THE GOOD OF THE TOWN

Brittaney Sutherland spoke about the resident that drives the golf cart around the Town. She had mentioned one of the children who was riding on the back of the golf cart fell off and was almost hit by a car. Brittaney Sutherland reported the incident to police.

Police Chief Paul Davis spoke about how important it is to call the dispatch number and not to phone the police or text message them. He stated there are times when the police can't answer phone calls or text messages. He added calling dispatchers is the best way to report an incident.

ADJOURN

There being no further discussion, a ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Haggett, to adjourn the meeting at 8:20 p.m.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr and Council Member Lowe

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Vice Mayor William Kite

Angela Schrimsher, Town Clerk

