

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
APRIL 08, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, April 08, 2025 at 7:23 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor Kite; Council Members Denise Cave; Lynn Fox; Brenda Haggett; I. Michael Lowe; and Christopher Reisinger.

Council Members absent were: None

Other Town Officials present were: Charles Jenkins, Town Manager; Jeff Courtney, K-9 Officer; and Angie Schrimsher, Town Clerk.

Citizens present were: Brittaney Sutherland, and Freddie Kite.

Media Representatives: None

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

Courtney Nelson informed Council the Daughter of the Stars Farmers Market will not be in operation for 2025. She noted the Farmers Market has new Board Members and is switching to less of a Farmers Market and more to the CSA box administration where people can order produce from various farmers.

MARCH 25, 2025 REGULAR MEETING MINUTES

Corrections to March 25, 2025, minutes. In streets and public property, Town Manager Charlie Jenkins spoke with Paul Dovel and stated Paul Dovel had a plan to get rid of some of the vehicles and put up a fence on the corner of Pulaski Avenue not Pocahontas Avenue.

Council Member Haggett spoke about Vice Mayor Kite being put in the minutes as abstaining as well as voting.

A *motion* was made by Council Member Fox, *seconded* by Council Member Reisinger to approve the *Regular Meeting Minutes* held on March 25, 2025, as amended.

Members Vote was as follows:

YEA: Vice Mayor Kite Council Member Cave Council Member Fox Council Member Haggett Council Member Lowe Council Member Reisinger	NAY: None
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ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Vice Mayor Kite, *seconded* by Council Member Haggett, to approve the bills, dated April 08, 2025, in the Combined Accounts Disbursements Warrants #42888 - #42916 in the amount of \$142,749.39 as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite Council Member Cave Council Member Fox Council Member Haggett Council Member Lowe Council Member Reisinger	NAY; None
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ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

TREASURERS REPORT

A *motion* was made by Council Member Fox, *seconded* by Council Member Haggett, to approve the March 11, 2025, Treasurer's Report, submitted by Treasurer Christi Huddle, in the amount of \$2,119,576.03 as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite Council Member Cave Council Member Fox Council Member Haggett Council Member Lowe Council Member Reisinger	NAY; None
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ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received March 2025 Shenandoah Police Department Activity Log for review.

#2-Received March 2025 Shenandoah Police Department Vehicle Summary Log for review.

#3- Town of Shenandoah Museum and Welcome Center Curator, Lora Jenkins, reported 213 visitors to the Museum and Welcome Center in March. This includes the 52 who attended the Irish Music from An Lar on March 5, 2025. The Museum had David Knighting, a teacher at Page County High School, who came in with six students on March 21, 2025. They completed a scavenger hunt form that David Knighting had made. Town Museum and Welcome Center Curator Lora Jenkins noted the raffle for the quilt is going well, having made \$369.00 for the Museum thus far. The drawing will be on May 16th, 2025.

#4 –Received a Thank You Card from Page County High School for the Town's donation to Page County High School after prom.

#5-Received a Thank You Card from Rev. Nuckols Family and for the donations for the Gideon's Bibles.

#6-Received a Thank You Card from Gideon's for the \$100.00 donation from the Town for the bibles.

#7- Received a flyer regarding the Town of Shenandoah's 2025 Memorial Festival. On Saturday, May 3, the pageant will be held at PCHS starting at 11:00 a.m. Then, Friday May 23rd, the Memorial Festivities start at 4:00 p.m. at the carnival grounds with food, games and music sponsored by Shenandoah Volunteer Fire Department. Other activities around Town include steam shrimp at the Shenandoah Moose from 5:00 p.m. to 7:00 p.m, a Cruz-In on First Street beginning at 6:00 p.m., and a flag retirement ceremony at Veterans Park at 7:00 p.m. On Saturday, May 24th, the festivities continue with a **Petting Zoo** at the River Park from 9:00 a.m. – 3:00 p.m., a **Car/Truck/Tractor Show** at KVK from 10:00 a.m. – 3:00 p.m., Memorial Walk and Service starting at 10:00 a.m. at the VFW, and the parade starting at 4:00 p.m. with Grand Marshal Bobby Comer, Sr.

#8 - Received a memo from Town Manager Charlie Jenkins noting there is a change needed in the Town Code, Section 50. He noted we need to add duplexes.

The Town Council decided to add a section for duplexes to allow split ownership.

#9 - Received a memo from Town Manager Charlie Jenkins regarding Town Code Section 54-48, noting a proposal to allow the residential rate for Churches.

The Town Council decided to keep the refuse rate as commercial for Town Churches.

#10 - Received a memo from Town Manager Charlie Jenkins regarding Town Code Section 50-101 for fences, noting the code needs to be revised to include Commercial Zoning.

Town Council decided to add in Commercial fence height of 10' once other zoning changes are settled.

#11 - Received a memo from Town Manager Charlie Jenkins regarding Town Code Section 66-77, Inoperable Vehicles.

Town Council decided to add a section excluding car dealers and car owner is responsible for legal cost, if applicable.

#12 - Received a memo from Town Manager Charlie Jenkins regarding Town Code Section 10-1 to 10-8 and changes for livestock.

Town Manager Charlie Jenkins stated he would like to change the wording and intent for Section 10-1 to cover any animal or fowl and insert an exotic/poisonous clause. He added Section 10-2 needs to be updated for a wording change to livestock and fowl. Town Manager Charlie Jenkins also noted Section 10-8 and removing Section C. He stated we need to add a Section 10-9 for enforcement.

Town Council as decided to add backyard chickens as acceptable (laying hens only). Town Manager Charlie Jenkins noted he will need to do more research.

#13 - Town Council asked for review on Home Occupation Business Special Use Permit as acceptable to pursue change to allow zoning administration to review and approve.

#14 - Received a memo from Town Manager Charlie Jenkins regarding the resident at 249 Massanutten Avenue. He noted the neighbor of the resident is concerned that a tree in the alley will fall onto the neighbor's building located at 1138 Maryland Avenue and has requested that it be removed.

Town Council decided to have the tree looked at and will make a decision at a later time.

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins spoke about the leak in the storm water drain at Autodealz and Mr. Garcia's Mexican Grill. He noted the line was dug up and Public Works found 2 pipe clamps from a previous fix, stating we added a new pipe clamp where the leak was found. He

also noted Public Works added the clamps to the broken pipe as a fix until the pipe is replaced. Town Manager Charlie Jenkins stated he will check into the cost for cutting or boring the road from South Second Street all the way down to South Third Street. Adding we would start the process early in the morning to avoid interruptions with the businesses in the area.

Town Manager Charlie Jenkins mentioned a sewer back up at 904 Shenandoah Avenue. He noted Vice Mayor Kite came out to see what the cause of the backup was and determined that the lateral needed to be dug up. Town Manager Charlie Jenkins stated Denny Price was sourced to do this, and the line was repaired with a cleanout and backflow preventer added.

Town Manager Charlie Jenkins spoke about the sewer blockage backing up to the house on 810 Eight Street, noting the main line in the street had a blockage.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

None during this period.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

Town Manager Charlie Jenkins mentioned the Town sent a letter to the owner of the golf cart on Virginia Ave, noting the golf cart has now disappeared.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period.

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

None during this period.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

Town Manager Charlie Jenkins mentioned a new cabinet business is coming to Town. He stated the business will be located at 601 Williams Avenue and the company will employ 5 to 7 people.

Town Manager Charlie Jenkins spoke about the 16 acres behind the Dollar Store being for sale and is under contact.

Chair Cave informed Council she is now representing the Town of Shenandoah and Page County, as she has been accepted as part of The Hunt Institute Fellowship Program Cohort.

Chair Cave will be one of the 20-25 representatives working with colleges all over the Commonwealth. She noted the program works with low income parents raising children who are between the ages of one and five, all across the state of Virginia.

Chair Cave spoke about an update on the T-Mobile grant. She noted she spoke to a contractor who came out to look at the tennis courts and the contractor thinks they need a complete overhaul, with an estimated cost of \$200,000 to \$250,000. Chair Cave noted the contractor mentioned the trees around the courts are causing damage to the tennis court and needs to be removed. Chair Cave mentioned to the Council about looking into the grant in the next quarter.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

None during this period.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

None during this period.

UNFINISHED BUSINESS

The Town Council denied funding for the Back to School Bash. The Town Council decided the \$600.00 would have a greater need at the Shenandoah Museum for the events.

Mayor Lucas spoke to Wayne Printz about the updates on the Shenandoah Car Wash. He noted Wayne Prinz is in the process of getting the outside bay open for service, adding he is working on the second bay which should be up and running soon.

NEW BUSINESS

None during this period

TOWN MANAGER'S REPORT

None during this period.

MAYOR'S REPORT

None during this period

FOR THE GOOD OF THE TOWN

Brittaney Sutherland spoke to the Town Council stating she is in favor of being able to have chickens in the Town limits.

Brittaney Sutherland spoke about how she would like to purchase a service pig for her son.

Freddie Kite spoke to the Town Council that he is in favor of having laying hens in the Town limits.

ADJOURN

There being no further discussion, a ***motion*** was made by Vice Mayor Kite, ***seconded*** by Council Member Fox, to adjourn the meeting at 8:35 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite

Council Member Cave

Council Member Fox

Council Member Haggett

Council Member Lowe

Council Member Reisinger

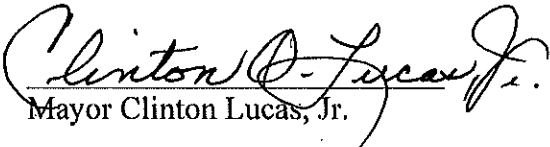
NAY: None

ABSTAIN: Mayor Clinton O. Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVED:


Mayor Clinton Lucas, Jr.

ATTESTED:


Angela Schrimsher, Town Clerk