



TOWN OF SHENANDOAH
Incorporated 1884

Town Council meets for their regular session on the second and fourth Tuesday at 7 p.m.
Shenandoah Town Office, 426 First Street, Shenandoah, Virginia
(540) 652-8164 www.townofshenandoah.com

Town Council & Staff

- Clinton O. Lucas, Jr., Mayor
- William Kite, Vice Mayor
- Denise Cave, Councilwoman
- Lynn Fox, Councilman
- Ira Michael Lowe, Councilman
- Richard Pierce, Councilman
- Chris Reisinger, Councilman
- Daniel Rose, Town Attorney
- Charles Jenkins, Town Manager
- Paul Davis, Chief of Police
- Christi Huddle, Treasurer
- Tonya Southers, Deputy Treasurer
- Angela Schrimsher, Town Clerk

Persons wishing to be heard or have an item placed on the agenda should make their request to the Clerk of the Council by 12 noon Friday preceding the meeting.

COUNCIL AGENDA – May 28, 2024 – REGULAR TOWN COUNCIL MEETING
FORMAL SESSION COUNCIL CHAMBERS – 7 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Award Presentation: Presentation of Resolutions of Respect to Owen M. Stricker, Jr. and Richard P. Strickler family
4. Receiving of Visitors None
5. Approval of Meeting Minutes for: Regular Meeting Minutes – May 14, 2024
6. Approval of Combined Account Disbursements Warrants #42062 - #42097 in the amount of \$96,963.96 dated, May 14,2024
7. Approval of Treasurer's Report in the amount of \$2,571,828.40
8. Correspondence
9. Council Committee Reports
 - a. **Water & Sewer** (Chair Kite, Councilwoman Cave, and Councilman Lowe)
 - b. **Streets & Public Property** (Chair Fox, Vice Mayor Kite, and Councilman Lowe)
 - c. **Police, Safety & Judicial** (Chair Kite, Councilman Lowe and Councilman Reisinger)
 - d. **Taxation & Finance** (Chair Pierce, Vice Mayor Kite, and Councilman Fox)
 - e. **Parks & Recreation** (Chair Reisinger, Councilmen Lowe and Pierce)
 - f. **Industrial, Economic Development & Procurement** (Chair Cave, Councilmen Lowe, and Pierce)
 - g. **Community Service** (Chair Kite, Councilwoman Cave, and Councilman Pierce)
 - h. **Personnel** (Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)
10. Unfinished Business
11. New Business
12. Town Manager's Report
13. Mayor's Report
14. For the Good of the Town (Five [5] minute limit for each speaker)
15. Adjournment

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
May 14, 2024**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, May 14, 2024, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Lynn Fox; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

Council Members absent were: Councilwoman, Cave

Other Town Officials present were: Charles Jenkins, Town Manager; Paul Davis, Police Chief; and Angie Schrimsher, Town Clerk.

Citizen's present were: Robert Zirkle, Carol Zirkle, Mac Sullivan, Courtney Nelson, and Brenda Haggett.

Media Representatives: None

AWARD PRESENTATION

None at this period

RECEIVING OF VISITORS

Courtney Nelson, Daughter of the Stars Farmers Market, spoke to the Council and thanked them for their continued support. She stated they are going into their third year and she highlighted some of their accomplishments over this time. Courtney Nelson also informed Council of some of her goals for the coming year.

Mac Sullivan spoke to Council about his past accomplishments as well as his family's past ties to the Town by serving on Council. He voiced his objections over a letter he received regarding an abandoned vehicle on their property and how the letter was written by a "paid employee". Mac Sullivan noted he took offense at being ordered to remove the vehicle and stated he would have preferred to receive a phone call regarding the issue.

April 23, 2024 REGULAR MEETING MINUTES

A *motion* was made by Councilman Fox, *seconded* by Councilman Lowe to approve the *Regular Meeting Minutes* held on April 23, 2024 as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Pierce, to approve the bills, dated **May 14, 2024**, in the **Combined Accounts Disbursements Warrants #42018 - #42061** in the amount of **\$176,800.20** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox to approve the **April 23, 2024** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,406,480.41**, as presented.

Members Roll Call Vote was as follows:

YEA: Councilman Fox
Vice Mayor Kite
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1- The Town Shenandoah Museum Welcome Center was nominated and won Luray Page County Chamber of Congress Hospitality Business of the year award. It made the next round of voting for the Daily News Record best in the Valley in the top 5 May 8th-16th winner will be announced in June.

#2- The Town of Shenandoah Museum and Welcome Center Curator, Lora Jenkins, stated she would like to add a gift shop to the Museum. She noted there is a system called "Square Point of Sale" and it retails at \$89.00 per month or \$1,068.00 per year. Lora Jenkins also stated the processing rates are two and a half percent plus ten cents per transaction and if a card has to be entered in manually, the charge is three and a half percent plus 15¢ and does not include the cash drawer of \$129.00. She added the Clover Point of Sale system is a standard \$135.00 per month for 36 months or you can purchase the cash drawer for \$1,799 plus \$59.95 per month. Lora Jenkins noted the processing fees for the Clover System is 2.3% plus 10¢ or 3.5% plus 10¢ for cards entered manually. She included the inventory would start small with items such as t-shirts, magnets, hats and stickers. Lora Jenkins informed Council the budget is \$1,000 to set up an online account for sales tax to be paid each month.

#3- The Council decided to rescind the motion made April 23, 2024 regarding cancelling the CDs for the ball field and tennis courts and returning the money to the Shenandoah Indians. The Council agreed the Town would continue to maintain the CDs.

Brenda Haggett stated she spoke to Kirk Comer and stated Kirk Comer has no objections leaving the funds in the account and just allowing the funds to roll over and to wait to see if other funds or grant opportunities become available in the future to assist with these projects. Brenda Haggett suggested leaving the \$5,000.00 for the tennis courts and looking for grant money to help with the development of Big Gem Park.

Councilman Reisinger and Vice Mayor Bill Kite agreed to just leave the funds in the CDs for another year.

A *motion* was made by Councilman Lowe, *seconded* by Vice Mayor Kite to leave the money on both CDs and see if any funding or grant opportunities arise within the next year.

#4-Heard Alice Pence is retiring on July 1, 2024. She has worked for the Town of Shenandoah for 21 years. You have a motion and vote here. What was the motion? I don't think they need to vote, unless they voted on accepting her retirement. If so, you would need to put the motion part on separate line and then put the vote below. A *motion* was made by Councilman, Pierce *second* by Vice Mayor, Kite

#5-Heard Bill Harouff will be at the Town of Shenandoah Museum and Welcome Center on June 1, 2024 at 2:00 p.m. performing his "Train Songs". The Town of Shenandoah Museum and

Welcome Center is located at 507 First St., Shenandoah, VA 22849.

#6- Heard the Cruz-Ins were starting up for the 2024 season with the first one being on May 24, 2024. This first Cruz-In is taking place rain or shine as it is part of the Annual Town of Shenandoah Memorial Festival. The Cruz-In is located along First Street. The dates for the remaining Cruz-Ins are June 7, 2024 (rain date June 14, 2024), July 12, 2024 (rain date July 19), and August 2, 2024 (rain date August 9), and September 13, 2024 (rain date September 20). For more information, contact Nancy Karnes at (540) 742-1141.

#7- The Proposed Budget for the FY 2024-25 is \$3,434,308.00 A *motion* was made by Councilman Fox, *seconded* by Vice Mayor Kite, to accept the Proposed Budget for FY 2024-25 in the amount of \$3,434,308.00.

#8- Received a memo for an ordinance defining the basis for tax assessment and establishing the tax rate for 2024. It states Shenandoah Corporation Taxes, be it ordained, per Virginia State Code §58.1-3010, 46.2-752, and by the Council of the Town of Shenandoah, that the dollar assessment values established by the Commissioner of the Revenue of Page County, Virginia for tangible Personal Property and Machinery and Tools owned by January 1, 2024 shall be used by the Town of Shenandoah for 2024 Corporation Tax purposes. The Tax Rate assessed for 2024 will be unexempt tangible personal property is \$0.60/\$100. Personal Use Vehicles valued at \$1,001.00 or less will be for 100% tax relief. Personal Use Vehicles valued at \$1,001.00 to \$20,000.00 will be eligible for a tax relief at a percentage rate which will be decided by the Town Manager and Treasurer after vehicle totals are assessed by the Commissioner of the Revenue and edited to see what percentage rate will apply. Personal Use Vehicles valued at \$20,001 or more shall only be eligible for a tax relief at a percentage rate which will be decided by the Town Manager and Treasurer after vehicle totals are assessed by the Commissioner of the Revenue and edited to see what percentage rate will apply on the first \$20,000 of value. Machinery and tools will be at a rate of \$0.60/\$100. Vehicle License fees for cars, trucks, trailers and campers are \$25.00 each and Vehicle License fees for motorcycles are \$15.00 each.

A *motion* was made by Councilman Pierce, *seconded* by Vice Mayor Kite to approve the tax rate for 2024.

#9- Received a Resolution to establish a fee for zoning appeals. This Resolution is to establish and authorize the collection of an appeal fee, filing an appeal of a denied zoning permit, special use permit, rezoning request, or Business License; and Town Code Section 50-184 allows for the Town to set an appeal fee; and State Code 15.2-2311 states: the fee for filing an appeal shall not exceed the cost of advertising the appeal for a Public Hearing and reasonable cost, and the Town currently does not have a fee in place for filing such an appeal; therefore, a non-refundable fee of \$500 shall be required to file all zoning appeals requiring a Public Hearing. This fee covers the cost of advertising for said Public Hearing as well as the cost of notifying all adjacent property owners of the zoning appeal.

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox, to approve this resolution as proposed.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

#10-Received a memo for Resolution of Respect for Owen M. Strickler, Jr. April 5, 1923-April 17, 2024 God in his infinite wisdom has called from our midst Owen M. Strickler, Jr. April 17, 2024. He graduated from Shenandoah High School in 1941 and he served in the United States Army Air Corps, and he owned businesses in the Town of Shenandoah, and he was an active community member involved in many organizations, and was a lifetime member of Fields Methodist Church , now, be it resolved, that the sympathy of the Mayor and the Town Council is extended to his family in their great loss.

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Lowe to approve this resolution as proposed.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

#11-Received a memo for Resolution of Respect for Richard P. Strickler November 6, 1929-December 10, 2023 God in His Infinite Wisdom, has called from our midst Richard P. Strickler on December 10, 2023. He graduated from Shenandoah High School in 1948 and he served in the United States Air Force, and he owned and operated businesses in the Town of Shenandoah and he was an active community member involved in many organizations, and was a member involved in many organizations, and was a member of Page County Planning Commission for 20 years, now, be it resolved, that the sympathy of Mayor and Town Council is extended to his family in their great loss.

May 14, 2024

A ***motion*** was made by Councilman Lowe ***seconded*** by Councilman Reisinger to approve this resolution as proposed.

Members Vote was as follows:

YEA: Vice Mayor Kite
 Councilman Fox
 Councilman Lowe
 Councilman Pierce
 Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Town Manager Charlie Jenkins noted that the Maryland Avenue sewer line repair is mostly done except for the pressure testing.

Town Manager Charlie Jenkins noted that a water leak was repaired on 600 block of First Street with about 80 feet of new line laid.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Town Manager Charlie Jenkins noted the sidewalk repair on the North side of Virginia Avenue was complete and the cost of the concrete was \$2,500.00.

Council noted they thought the sidewalk turned out very well and to thank the Town Crew.

Town Manager Charlie Jenkins noted VDOT is currently working on Pennsylvania Avenue to prep it for paving.

Councilman Fox noted the need for VDOT to trim trees overhanging Maryland Avenue past Tenth Street.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Adopted a proclamation to recognize National Police Week 2024. National Police Week will be held May 12 – 18, 2024 to honor the service and sacrifice of those law enforcement officers killed in the line of duty. May 15 is designated as Peace Officers Memorial Day and U.S. flags should be flown at half-staff to honor the fallen officers. Take this week to thank your local officers for their service as you see them and let them know that you appreciate all of their hard

work to protect our community. For more information visit www.nleomf.org.

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

None during this period

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Pierce)

Councilman Fox noted the need for VDOT to trim trees overhanging Maryland Avenue past Tenth Street.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Pierce)

None during this period

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilman Pierce)

Vice Mayor Kite nominated the Shenandoah Baptist Church for Community Enhancement Plaque.

PERSONNEL

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

None during this period

UNFINISHED BUSINESS

None during this period

NEW BUSINESS

Town Manager Charlie Jenkins noted there were repairs to two of the Town vehicles. He noted the 2003 Explorer was in need of a radiator and the 1994 Chevrolet 3500 was in need of a heater core.

Town Manager Charlie Jenkins noted that the charges to the Town Charter and code have been sent in for review.

Town Manager Charlie Jenkins noted for permission for Town Manager Charlie Jenkins to attend a VDOT conference in Roanoke in September.

A *motion* was made by Councilman Fox *second* by Councilman Lowe to approve Town Manager Charlie Jenkins attending the VDOT conference in Roanoke in September.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins asked Council's permission to bid on concrete forms and a bucket truck at the Mountain Valley Spring Auction.

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger to approve Town Manager Charlie Jenkins to bid on concrete forms up to \$500 at the auction.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

MAYOR'S REPORT

Flag Retirement will be at the Shenandoah Veterans Park on Friday May 24, 2024 from 7:00p.m. to 8:30p.m.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, A *motion* was made by Vice Mayor, Kite *seconded* by Councilman, Lowe to adjourn the meeting at 8:33 p.m.

Members vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Councilwoman Cave

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Angela Schrimsher, Town Clerk

APPROVAL OF BILLS

Council Meeting of May 28, 2024
General and Utility Disbursements
Warrants #42062 - #42097
In the amount of \$96,963.96

Checks Issued - \$85,069.20
Cash Disbursements - \$11,894.76

SUBMITTED BY:
Christl C. Huddle
Treasurer

Check Listing

Date From: 5/11/2024 Date To: 5/24/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
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Check Number	Bank	Vendor	Date	Amount
42062	1	BRICKER TIMOTHY DERRING 6119	05/15/2024	<u>\$8.11</u>
			10-201-0000	\$8.11
Invoice: TX6119240513182355350		Inv Date 05/13/2024	Due Date 05/15/2024	Amt: \$8.11
10-207-0000		Pre-Payment Refund for TX Account 6119		\$8.11
Total Distributed:				\$8.11
42063	1	CONSTRUCTION MATERIALS GROUP	05/15/2024	<u>\$432.80</u>
			10-201-0000	\$432.80
Invoice: 607270		Inv Date 04/16/2024	Due Date 05/15/2024	Amt: \$180.50
10-604-0000		STEEL STAKES - SHOP INVENTORY		\$180.50
Total Distributed:				\$180.50
Invoice: 608716		Inv Date 04/24/2024	Due Date 05/15/2024	Amt: \$252.30
10-990-0100		STEEL STAKES - VA AVE SIDEWALK		\$252.30
Total Distributed:				\$252.30
42064	1	FRAZIER QUARRY, INC	05/15/2024	<u>\$781.22</u>
			10-201-0000	\$789.11
			10-201-0000	(\$7.89)
Invoice: 2871240430		Inv Date 04/30/2024	Due Date 05/15/2024	Amt: \$789.11
10-604-0000		STONE		\$789.11
Total Distributed:				\$789.11
Credit Memo 2871240430CM		CM Date: 05/15/2024	Available: 05/15/2024	Amt: (\$7.89)
10-604-0000		2871240430CM		(\$7.89)
Total Distributed:				(\$7.89)
42065	1	GALL'S, AN ARAMARK CO., LLC	05/15/2024	<u>\$15.51</u>
			10-201-0000	\$15.51
Invoice: 027739225		Inv Date 04/23/2024	Due Date 05/15/2024	Amt: \$15.51
10-705-0000		NOTEPAD REFILLS		\$15.51
Total Distributed:				\$15.51
42066	1	HOLTZMAN OIL CORP.	05/15/2024	<u>\$728.94</u>
			10-201-0000	\$728.94
Invoice: 2604574A		Inv Date 04/18/2024	Due Date 05/15/2024	Amt: \$728.94
10-706-0000		FUEL - POLICE DEPT		\$728.94
Total Distributed:				\$728.94
42067	1	LITTEN & SIPE	05/15/2024	<u>\$2,193.62</u>
			10-201-0000	\$2,193.62
Invoice: 30296		Inv Date 05/14/2024	Due Date 05/15/2024	Amt: \$1,418.10
10-521-0300		LEGAL SERVICES - 221 COMER LANE		\$645.00
10-521-0300		LEGAL SERVICES - COUNCIL		\$215.00

Check Listing

Date From: 5/11/2024 Date To: 5/24/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
10-521-0300		LEGAL SERVICES - EMPLOYEE CONTRACT		\$172.00
10-521-0300		LEGAL SERVICES - FOIA REQUEST		\$128.10
10-521-0300		LEGAL SERVICES - TOWN CODE		\$258.00
			Total Distributed:	\$1,418.10
Invoice: 30067		Inv Date 04/10/2024	Due Date 05/15/2024	Amt: \$775.52
10-521-0300		LEGAL SERVICES - 313 SECOND ST		\$365.50
10-521-0300		LEGAL SERVICES - BZA		\$215.00
10-521-0300		LEGAL SERVICES - FOIA		\$44.52
10-521-0300		LEGAL SERVICES - TOWN CODE		\$43.00
10-521-0300		LEGAL SERVICES - ZONING		\$107.50
			Total Distributed:	\$775.52
42068	1	MICHAEL S CAMPBELL	05/15/2024	\$44.72
		20-201-0000		\$44.72
Invoice: UB3864240508125020840		Inv Date 05/08/2024	Due Date 05/15/2024	Amt: \$44.72
20-207-0000		Pre-Payment Refund for 003-0000260-3		\$44.72
			Total Distributed:	\$44.72
42069	1	SHENANDOAH VALLEY ELECTRIC	05/15/2024	\$10,341.28
		20-201-0000		\$5,267.75
		10-201-0000		\$5,073.53
Invoice: MONTHLY ACCTS 2 5/15/2024		Inv Date 04/30/2024	Due Date 05/15/2024	Amt: \$10,341.28
10-559-0100		ARPA - THE MUSEUM		\$110.95
10-559-0100		ARPA - THE MUSEUM		\$112.76
10-559-0100		ARPA - THE MUSEUM		\$140.78
10-602-0100		STREET LIGHTS		\$3,343.51
10-602-0700		MAINT SHOP ELECTRIC		\$106.00
10-602-0700		OLD MAINTENANCE BUILDING		\$153.36
10-671-0000		BOAT LANDING ELECTRIC		\$31.32
10-671-0000		340 N ENTRANCE SIGN		\$35.27
10-671-0000		340 S ENTRANCE SIGN		\$35.36
10-671-0000		602 ENTRANCE SIGN		\$35.36
10-671-0000		BIG GEM ELECTRIC		\$126.13
10-671-0000		RESTROOM ELECTRIC		\$39.77
10-671-0000		TENNIS COURT ELECTRIC		\$78.12
10-711-0000		POLICE DEPT ELECTRIC		\$166.78

Check Listing

Date From: 5/11/2024 Date To: 5/24/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
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Check Number	Bank	Vendor	Date	Amount
10-711-0000		POLICE DEPT ELECTRIC		\$192.58
10-871-0000		TOWN OFFICE ELECTRIC		\$365.48
20-802-0200		WELL # 1 ELECTRIC		\$541.69
20-802-0300		WELL #2 ELECTRIC		\$1,379.89
20-802-0500		12TH STREET WELL ELECTRIC		\$1,653.77
20-802-0600		WATER TANK ELECTRIC		\$50.24
20-802-0800		TRENTON ELECTRIC		\$35.49
20-802-0900		TENTH ST ELECTRIC		\$98.01
20-902-0000		SEWER PLANT ELECTRIC		\$1,508.66
Total Distributed:				\$10,341.28
42070	1	TOWN OF SHEN - UTIL ACCT	05/15/2024	\$140.75
..... 10-201-0000				\$140.75
Invoice: WATER BILLS 5/15/2024 12:		Inv Date 05/07/2024	Due Date 05/15/2024	Amt: \$140.75
10-526-0000		WATER BILLS		\$121.74
10-559-0100		ARPA - THE CENTER WATER BILL		\$19.01
Total Distributed:				\$140.75
42071	1	TRUMBO ELECTRIC, INC.	05/15/2024	\$1,800.00
..... 20-201-0000				\$1,800.00
Invoice: 279831		Inv Date 04/26/2024	Due Date 05/15/2024	Amt: \$1,800.00
20-559-0300		ARPA 2ND - PUMP UPGRADE LIFT STATION		\$1,800.00
Total Distributed:				\$1,800.00
42072	1	U S POST OFFICE	05/15/2024	\$212.00
..... 20-201-0000				\$212.00
Invoice: 05072024		Inv Date 05/07/2024	Due Date 05/15/2024	Amt: \$212.00
20-506-0000		UTILITY BILLING EXPENSE		\$212.00
Total Distributed:				\$212.00
42073	1	UNITED SYSTEMS & SOFTWARE, INC.	05/15/2024	\$638.62
..... 20-201-0000				\$638.62
Invoice: 106510		Inv Date 05/03/2024	Due Date 05/15/2024	Amt: \$638.62
20-805-0000		ZENNER RETROFIT METER ASSEMBLIES		\$638.62
Total Distributed:				\$638.62
42074	1	VIRGINIA DEPT OF MOTOR VEHICLES	05/15/2024	\$225.00
..... 10-201-0000				\$225.00
Invoice: 546001601002		Inv Date 03/31/2024	Due Date 05/15/2024	Amt: \$225.00
10-532-0000		DMV STOPS - BALANCE DUE MAR 2024		\$225.00

Check Listing

Date From: 5/11/2024 Date To: 5/24/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
Total Distributed:				\$225.00
42075	1	PARTNERS 1ST FED. CREDIT UNION	05/20/2024	\$780.00
	 10-201-0000		\$730.00
	 20-201-0000		\$50.00
Invoice: 24052018233360016857		Inv Date 05/24/2024	Due Date 05/20/2024	Amt: \$780.00
10-215-0000		Misc-Partners 1st		\$730.00
20-215-0000		Misc-Partners 1st		\$50.00
Total Distributed:				\$780.00
42076	1	TOWN OF SHENANDOAH	05/20/2024	\$31,415.82
	 20-201-0000		\$8,798.39
	 10-201-0000		\$22,617.43
Invoice: PAYROLL TRANSFE 5/20/2024		Inv Date 05/20/2024	Due Date 05/20/2024	Amt: \$31,415.82
10-108-0100		PAYROLL TRANSFER		\$22,617.43
20-108-0100		PAYROLL TRANSFER		\$8,798.39
Total Distributed:				\$31,415.82
42077	1	VA CREDIT UNION, INC.	05/20/2024	\$420.00
	 10-201-0000		\$120.00
	 20-201-0000		\$300.00
Invoice: 2405201823336003966		Inv Date 05/24/2024	Due Date 05/20/2024	Amt: \$420.00
10-215-0000		Misc-VACU		\$120.00
20-215-0000		Misc-VACU		\$300.00
Total Distributed:				\$420.00
42078	1	CHARLES R. MORRIS	05/22/2024	\$350.00
	 10-201-0000		\$350.00
Invoice: 051524		Inv Date 05/22/2024	Due Date 05/22/2024	Amt: \$350.00
10-533-0000		PETTING ZOO FOR MEMORIAL FESTIVAL		\$350.00
Total Distributed:				\$350.00
42079	1	CINTAS CORP LOC.394	05/22/2024	\$110.92
	 10-201-0000		\$110.92
Invoice: 4192357673		Inv Date 05/13/2024	Due Date 05/22/2024	Amt: \$110.92
10-605-0000		PAPER TOWELS/TOILET TISSUE		\$110.92
Total Distributed:				\$110.92
42080	1	CORE & MAIN	05/22/2024	\$162.10
	 10-201-0000		\$162.10
Invoice: U647275		Inv Date 05/01/2024	Due Date 05/22/2024	Amt: \$162.10
10-605-0000		BRASS NIPPLES - STOCK INVENTORY		\$162.10
Total Distributed:				\$162.10
42081	1	FIDELITY POWER SYSTEMS	05/22/2024	\$700.00

Check Listing

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Check Number	Bank	Vendor	Date	Amount
			20-201-0000	\$700.00
Invoice: FPSMC0059707		Inv Date 05/02/2024	Due Date 05/22/2024	Amt: \$350.00
20-990-0700		SEWER PLANT - GENERATOR MAINTENANCE		\$350.00
			Total Distributed:	\$350.00
Invoice: FPSMC0059708		Inv Date 05/02/2024	Due Date 05/22/2024	Amt: \$350.00
20-990-0700		12TH ST WELL - GENERATOR MAINTENANCE		\$350.00
			Total Distributed:	\$350.00
42082	I	Highspeedlink	05/22/2024	\$645.85
			20-201-0000	\$54.20
			10-201-0000	\$591.65
Invoice: 122173		Inv Date 06/01/2024	Due Date 05/22/2024	Amt: \$645.85
10-580-0800		ARPA - THE MUSEUM VoIP Phones & Voice Mail		\$69.20
10-710-0000		VoIP Phones & Faxing at Police Dept		\$278.55
10-872-0000		VoIP Phones in Office		\$243.90
20-822-0000		VoIP Phone at Public Works		\$27.10
20-922-0000		VoIP Phone at Sewer Plant		\$27.10
			Total Distributed:	\$645.85
42083	I	HOLTZMAN OIL CORP.	05/22/2024	\$2,693.83
			10-201-0000	\$2,693.83
Invoice: 2634628		Inv Date 04/30/2024	Due Date 05/22/2024	Amt: \$341.79
10-606-0000		FUEL - PUBLIC WORKS		\$341.79
			Total Distributed:	\$341.79
Invoice: 2634627		Inv Date 04/30/2024	Due Date 05/22/2024	Amt: \$1,562.76
10-606-0000		FUEL - PUBLIC WORKS		\$1,562.76
			Total Distributed:	\$1,562.76
Invoice: 2634529		Inv Date 04/30/2024	Due Date 05/22/2024	Amt: \$789.28
10-706-0000		FUEL - POLICE DEPT		\$789.28
			Total Distributed:	\$789.28
42084	I	JR'S TIRE CENTER, INC	05/22/2024	\$481.90
			10-201-0000	\$481.90
Invoice: 252637		Inv Date 04/23/2024	Due Date 05/22/2024	Amt: \$481.90
10-708-0000		WASHER FLUID/BATTERIES TIRE ROTATION - POLICE		\$481.90
			Total Distributed:	\$481.90
42085	I	KPD, INC. PORT-A-JOHNS	05/22/2024	\$135.00
			10-201-0000	\$135.00
Invoice: 142889		Inv Date 04/26/2024	Due Date 05/22/2024	Amt: \$135.00

Check Listing

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Check Number	Bank	Vendor	Date	Amount
10-672-0000		WIGWAM PORT-A-JOHN		\$135.00
Total Distributed:				\$135.00
42086	1	LUCAS, CLINTON O.	05/22/2024	\$1,252.70
..... 10-201-0000				\$1,252.70
Invoice: MAY 2024		Inv Date 05/22/2024	Due Date 05/22/2024	Amt: \$1,252.70
10-514-0000		REIMBURSEMENT FOR FLAGS		\$1,252.70
Total Distributed:				\$1,252.70
42087	1	Pace Analytical Services, LLC	05/22/2024	\$380.40
..... 20-201-0000				\$380.40
Invoice: 2430522893		Inv Date 05/03/2024	Due Date 05/22/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430522564		Inv Date 05/01/2024	Due Date 05/22/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430521528		Inv Date 04/26/2024	Due Date 05/22/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430522242		Inv Date 04/30/2024	Due Date 05/22/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430520377		Inv Date 04/22/2024	Due Date 05/22/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430520723		Inv Date 04/23/2024	Due Date 05/22/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
42088	1	PAGE CO-OP FARM BUREAU INC	05/22/2024	\$24.28
..... 10-201-0000				\$24.28
Invoice: 206154		Inv Date 05/02/2024	Due Date 05/22/2024	Amt: \$7.80
10-990-0100		CEMENT - VA AVENUE		\$7.80
Total Distributed:				\$7.80
Invoice: 206153		Inv Date 05/02/2024	Due Date 05/22/2024	Amt: \$16.48
10-990-0100		MORTAR MIX AND SAND - VA AVE SIDEWALK		\$16.48
Total Distributed:				\$16.48
42089	1	PAGE COUNTY TREASURER	05/22/2024	\$2,802.80
..... 10-201-0000				\$2,802.80
Invoice: MONTHLY FEES 5/22/2024 12		Inv Date 04/30/2024	Due Date 05/22/2024	Amt: \$2,802.80

Check Listing

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Check Number	Bank	Vendor	Date	Amount
10-610-0200		landfill fees		\$22.80
10-610-0300		SPRING CLEANUP FEES		\$2,780.00
Total Distributed:				\$2,802.80
42090	1	RACEY ENGINEERING	05/22/2024	\$10,400.00
		20-201-0000		\$10,400.00
Invoice: 14255		Inv Date 05/06/2024	Due Date 05/22/2024	Amt: \$10,400.00
20-559-0300		ARPA 2ND - MARYLAND AVE SEWER LINE		\$10,400.00
Total Distributed:				\$10,400.00
42091	1	RENT EQUIP RENTAL & SALES	05/22/2024	\$140.34
		10-201-0000		\$140.34
Invoice: 47065		Inv Date 04/23/2024	Due Date 05/22/2024	Amt: \$140.34
10-990-0100		JACKHAMMER - VA AVE SIDEWALK		\$140.34
Total Distributed:				\$140.34
42092	1	RICOH USA, INC	05/22/2024	\$1.59
		10-201-0000		\$1.59
Invoice: 108280317		Inv Date 05/10/2024	Due Date 05/22/2024	Amt: \$1.59
10-527-0000		QUARTERLY LEASE ON COPIER		\$1.59
Total Distributed:				\$1.59
42093	1	SELECT SPECIALITY PRODUCTS, IN	05/22/2024	\$169.00
		10-201-0000		\$169.00
Invoice: 56098		Inv Date 04/24/2024	Due Date 05/22/2024	Amt: \$169.00
10-605-0000		BLUE PAINT TO MARK WATER LINES		\$169.00
Total Distributed:				\$169.00
42094	1	The Supply Room	05/22/2024	\$78.40
		10-201-0000		\$70.56
		20-201-0000		\$7.84
Invoice: 043024		Inv Date 04/30/2024	Due Date 05/22/2024	Amt: \$78.40
10-605-0000		Water		\$23.52
10-611-0000		Water		\$23.52
10-705-0000		Water		\$7.84
10-874-0000		Water		\$15.68
20-904-0000		Water		\$7.84
Total Distributed:				\$78.40
42095	1	UPDIKE INDUSTRIES, INC.	05/22/2024	\$13,500.00
		10-201-0000		\$13,500.00
Invoice: C220979		Inv Date 04/15/2024	Due Date 05/22/2024	Amt: \$13,500.00
10-610-0100		REFUSE CONTRACT		\$12,500.00

Check Listing

Date From: 5/11/2024 Date To: 5/24/2024

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Check Number	Bank	Vendor	Date	Amount
10-610-0100		REFUSE-EXTRA BINS		\$1,000.00
			Total Distributed:	\$13,500.00
42096	1	VIRGINIA DEPT OF MOTOR VEHICLES	05/22/2024	<u>\$725.00</u>
			10-201-0000	\$725.00
Invoice: 202412100647		Inv Date 05/01/2024	Due Date 05/22/2024	Amt: \$600.00
10-532-0000		DMV STOPS		\$600.00
			Total Distributed:	\$600.00
Invoice: 202412100647A		Inv Date 04/30/2024	Due Date 05/22/2024	Amt: \$125.00
10-532-0000		DMV STOPS		\$125.00
			Total Distributed:	\$125.00
42097	1	WAGNER SAMUEL E 6391	05/22/2024	<u>\$136.70</u>
			10-201-0000	\$136.70
Invoice: TX6391240517205152800		Inv Date 05/17/2024	Due Date 05/22/2024	Amt: \$136.70
10-207-0000		Pre-Payment Refund for TX Account 6391		\$136.70
			Total Distributed:	\$136.70
36	Checks Totalling -			\$85,069.20

Totals By Fund

	Checks	Voids	Total
10	\$56,415.28		\$56,415.28
20	\$28,653.92		\$28,653.92
Totals:	\$85,069.20		\$85,069.20

GENERAL & UTILITY
CASH DISBURSEMENTS
MAY 11 - 28, 2024

Trans Date	Trans Desc	Debit	Credit	Reference
05/28/2024	STATE PAYROLL TAXES	\$0.00	\$1,003.00	STATE PAYROLL TAXES
05/28/2024	FED PAYROLL TAXES	\$0.00	\$6,625.42	FED PAYROLL TAXES
05/24/2024	HYBRID PAYROLL TAXES	\$0.00	\$244.73	HYBRID PAYROLL TAX
05/13/2024	MERCHANTS FEES	\$0.00	\$439.92	CREDIT CARD MACHIN
05/28/2024	FED PAYROLL TAXES	\$881.60	\$0.00	FED PAYROLL TAXES
05/28/2024	FED PAYROLL TAXES	\$3,769.74	\$0.00	FED PAYROLL TAXES
05/28/2024	FED PAYROLL TAXES	\$1,974.08	\$0.00	FED PAYROLL TAXES
05/28/2024	STATE PAYROLL TAXES	\$1,003.00	\$0.00	STATE PAYROLL TAXES
05/24/2024	HYBRID PAYROLL TAXES	\$50.78	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$73.21	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$13.00	\$0.00	HYBRID PAYROLL TAX
05/13/2024	MERCHANTS FEES	\$439.92	\$0.00	CREDIT CARD MACHIN
05/24/2024	HYBRID PAYROLL TAXES	\$15.93	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$31.28	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$31.28	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$13.00	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$16.25	\$0.00	HYBRID PAYROLL TAX
05/28/2024	FED PAYROLL TAXES	\$0.00	\$2,887.47	FED PAYROLL TAXES
05/28/2024	STATE PAYROLL TAXES	\$0.00	\$469.00	STATE PAYROLL TAXES
05/24/2024	HYBRID PAYROLL TAXES	\$0.00	\$225.22	HYBRID PAYROLL TAX
05/28/2024	FED PAYROLL TAXES	\$359.34	\$0.00	FED PAYROLL TAXES
05/28/2024	FED PAYROLL TAXES	\$1,536.32	\$0.00	FED PAYROLL TAXES
05/28/2024	FED PAYROLL TAXES	\$991.81	\$0.00	FED PAYROLL TAXES
05/28/2024	STATE PAYROLL TAXES	\$469.00	\$0.00	STATE PAYROLL TAXES
05/24/2024	HYBRID PAYROLL TAXES	\$32.01	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$83.27	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$33.33	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$28.60	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$26.67	\$0.00	HYBRID PAYROLL TAX
05/24/2024	HYBRID PAYROLL TAXES	\$21.34	\$0.00	HYBRID PAYROLL TAX
		\$11,894.76	\$11,894.76	

**TOWN OF SHENANDOAH
TREASURER'S REPORT**

May 24, 2024

GENERAL FUND		ACCOUNT BALANCE
	CHECKING ACCOUNT	\$ 359,997.49
	CHECKING ACCOUNT - ARPA FUNDS (MUSEUM BALANCE)	\$ -
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (NOT OBLIGATED)	\$ 128,977.00
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (TRUCK BALANCE)	\$ 964.55
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 63,694.69
	CDBG REVOLVING LOAN CERTIFICATE OF DEPOSIT-RESTRICTED	\$ 11,399.17
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT	\$ 27,239.58
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED	\$ 12,404.51
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED	\$ 22,575.04
	GENERAL CERTIFICATES OF DEPOSIT	\$ -
	NEW BALLFIELD - BIG GEM PARK CD - RESTRICTED	\$ 11,818.79
	NEW TENNIS COURT CD - RESTRICTED	\$ 5,486.97
UTILITY FUND		
	CHECKING ACCOUNT	\$ 57,634.42
*	CHECKING ACCOUNT - ARPA FUNDS (NEW WELL BALANCE)	\$ 86,772.79
**	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (WATER/SEWER LINES BALANCE)	\$ 192,306.92
***	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (MARYLAND AVENUE SEWER LINE)	\$ 403,961.25
	WATER & SEWER EXISTING LINES REPLACEMENT ACCOUNT	\$ 895.15
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 167,075.32
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT	\$ 387,140.46
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT	\$ 40,126.71
	BOND RETIREMENT CERTIFICATES OF DEPOSIT - RESERVED	\$ 591,257.59
	TOTAL OF ALL FUNDS	\$ 2,571,828.40

Submitted by:
Christl C. Huddle, Treasurer

- * 2/13/24 - Allocated \$18,750 for Racey Engineering (New Well)
- ** 1/9/24 - Allocated \$54,841 to repair Williams Ave sewer line
- *** 1/9/24 - Allocated an additional \$140,000 to Maryland Ave sewer line project

TOWN OF SHENANDOAH

426 First Street
Shenandoah VA 22849



Phone: (540) 652-8164
www.townofshenandoah.com

Memo: Mayor and Town Council

From; Charles Jenkins, Town Manager

Subject: Digital Signs

I would like to start a planning process to replace our current Covid Information signs. These signs were meant to be temporary and will be moved to provide signage for road work or other local information. In their place I would like to replace or supplement the entrance signs on the North and South side of town. The new signs would be digital to provide town information notices. Please let me know your ideas and thoughts on doing this.

Investment Proposal

CivicPlus can appreciate the monetary constraints facing our governments each day. To help ease these concerns and assist with budgeting and planning, our proposed project and pricing is valid for 90 days upon date received.

Recodification

- Includes Charter and Building Regulations
- 574 single column, 10-point font pages
- Receipt, review, and organization of materials
- Legal analysis and research by a codification attorney
- Legal memorandum by a codification attorney
- Up to three-hour virtual conference with attorney
- Implementation of approved legal findings
- Update state statutes references
- Editorial preparation, proofreading, page formatting, and indexing
- Insertion of tables and graphics
- Final proofreading, corrections, and quality control review
- Print three copies, including three post-stamped binders and tabs
- Sample adopting ordinance prepared by a codification attorney

Supplementation

- Supplementation of legislation permanent and general in nature (omitted legislation not included)
- Includes Charter and Building Regulations
- Acknowledgment of material
- Editorial work, proofreading, and updating the index
- Updating online code upon completion of each supplement
- Printing up to three black and white copies per print schedule elected, includes instruction sheet and checklist of up-to-date pages
- Freight for supplements
- Images, graphics, and tabular matter
- Increase to Supplementation Plus to update your Code online on a monthly basis (must select supplementation and supplementation plus)

Online Code Hosting

- Mobile friendly site with full functionality and optimal screen resolution on all devices
- In-line images with scrolling tables and charts
- Narrow, pinpoint, and advanced (including Boolean) searching
- Previous and hit buttons
- Persistent breadcrumb trail
- Print or save as formatted Word (DOCX)
- **Premium Bundle – Custom Banner, CodeBank, CodeBank Compare + eNotify, OrdBank, and MuniPro Service**



Investment		One-Time
Recodification		\$14950.00
Gender Neutralization (suggested)		\$574.00
Total One-Time		\$15524.00
		Renewable
Supplementation		√ \$1000.00
	Supplementation Plus (optional - monthly updates)	\$1000.00
Online Code Hosting Premium Bundle		√ \$1375.00
	Online Code Hosting (optional savings)	\$550.00
Total Annual Renewable		\$2375.00

Standard Invoicing

Additional Fees

- Sales tax will be applied, if applicable
- Actual freight costs will be submitted for initial code delivery, but excluded from annual supplement cost
- Additional pages outside materials submitted for proposal, will be charged \$25.00 per-page changed in the code of ordinance before publication.

Invoicing

- An Initial Term shall commence upon contract signing and continue for **18 months**. Payments for the initial term shall be invoiced as follows:
 - 25% upon execution of agreement
 - 25% upon submission of the legal memorandum
 - 25% upon submission of proofs
 - Balance upon delivery of final code
 - Any additional costs will be billed separately, upon delivery
- The Initial Annual Recurring Services will be invoiced 18 months from the date of signing
- Subsequent Annual Recurring Services shall be invoiced annually on the anniversary date of the Initial Annual Recurring Services and will be subject to a 5% increase start of year 3.



Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract.

Optional Enhancements

We are confident in the ability of our proposed project to meet your main needs. However, we recommend the following options that could positively impact your experience and goals.

Optional Services & Tools	One-Time	Annual
Codification		
Gender Neutrallization of code	\$574	N/A
Archival OrdBank, per ordinance	\$25	N/A
One additional hour of virtual conference with attorney	\$200	N/A
Creation, modification, addition, or updating of any table or schedule (including traffic and fee tables or schedules) not described as included.	Quote upon request	N/A
Supplementation		
Upgrade to Full-Service Schedule Plus: Schedule increased to monthly print or monthly electronic – additional per year	N/A	\$1000
Code in Microsoft Word (DOCX) (sent via email download)	N/A	\$175
Adobe PDF of the complete code (sent via email download)	N/A	\$175
Adobe PDF of each supplement (sent via email download)	N/A	\$175
State Statute Linking	\$75/hour	\$425
Additional copies, reprints, binders, and/or tab orders	Quote upon request	
Legal services, creation of fee schedules, gender neutral review/implementation, and/or external linking	Quote upon request	



New Well



BUILDING QUOTATION

Town of Shenandoah
Attn: Charles Jenkins

May 21, 2024
(price available for 30 days)

Re: Easi-Set Precast Concrete Building Delivered to Shenandoah, VA – Well House

We propose to supply material on the above-referenced project as follows:

QTY	DESCRIPTION	PRICE
(1)	Model 1216 (11'-6" x 15'-6" x 8' high I.D. Precast Building)	\$ 41,236.00 + Tax

Price Includes: Easi-Brick exterior finish; openings sized and located as required; (1) 6'-0" x 6'-8" standard hollow metal double door with standard door hardware; Easi-Set standard tapered roof; 3" walls; precast floor; delivery; offloading; and erection onto your level and prepared crushed stone base, based on direct access for our equipment.

Price Excludes: Site preparation of any kind; miscellaneous electrical and mechanical hardware; wage scale; crane plan and lift plan; vents; sales tax and anything not listed in the inclusions is specifically excluded.

Price is based on customer having a level and prepared crushed stone base prior to our arrival. Contractor must provide level unobstructed area large enough for crane and tractor trailer to park adjacent to pad. Crane must be able to place outriggers within 3'-0" of edge of pad and truck and crane must be able to get side-by-side under their own power. No overhead lines may be within 75' radius of center of pad. Firm roadbed with turns that allow 65' lowbed tractor and trailer must be provided directly to site. No building shall be placed closer than 2'-0" to an existing structure.

A fee of \$500.00/hour will be charged for waiting time of SMC if site is not ready upon our arrival.

TERMS. Net - 30 Days: SMITH-MIDLAND Corporation will send monthly invoices to the purchaser for work performed and material fabricated which is either delivered to job site or stored at the SMITH-MIDLAND Corporation plant. Full payment of those invoices will be due within thirty days of its date, after which a late charge of 1.5% of the overdue amount will be paid by the Purchaser for each month or part thereof until the statement is paid. Net 30 payment terms apply only upon credit approval. Purchaser agrees to pay reasonable attorney's fees in the event the account is placed for collection. No retention shall be withheld from payment to SMITH-MIDLAND Corporation. No claims for extras will be accepted unless SMITH-MIDLAND Corporation is given immediate notice, in writing, and given an opportunity to investigate.

Sincerely,

Roberto Gonzalez

Roberto C. Gonzalez Cavazos
Smith-Midland Corporation
Sales Associate (540) 439-3266 x 114

Date accepted by Purchaser: _____
Name of Company: _____
Signed by Officer: _____
Printed Name: _____

Memo

From: Trey Pendleton

To: Mayor and Town Council

Date: 5-20-24

Subject: Weir Ditch

Due to the recent upgrade of our PLC Weir Management system, we are required to have extra sensors on hand in case of failure of main sensor.

Items needed:

LDO 1 to LDO 2 Sensor adapter for Dissolved Oxygen	\$51.09
LDO 2 Dissolved Oxygen Sensor	\$3,149.00
HACH Cap kit for LDO 2 Dissolved Oxygen Sensor	<u>\$357.00</u>
	\$3557.09

Funds to come from ARPA 2

FYI - Mayor & Council - there is \$900 available in FY 23-24 budget for "Scholastic Donations"

CH

CLASS OF 2024

The Daily News-Record will publish our annual Class of 2024 area high school graduates on June 12th. This keepsake edition is saved for years to come by hundreds of graduates and their families. Support your local high schools and graduating class with a display ad to represent your business in this section.

To participate in this special section, call your Sales Representative today! 540-574-6220

Publication Date: Wednesday, June 12, 2024
Advertising Deadline: Wednesday, May 29, 2024

	Ad Size	
Sponsorship Ad <small>(can be placed with school of your choice, on a first come first serve basis)</small>	9.15" x 2.5"	\$220
1/4 Page	4.52" x 4.97"	\$220
Full Page	9.15" x 10"	\$550
Prime Positions <small>(Back Page, Inside Front Cover, Inside Back Cover, Page 3, Page 5)</small>	9.15" x 10"	\$700

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231 South Liberty Street, Suite A, Harrisonburg, VA
540-574-6220 www.DNRonline.com