

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
May 28, 2024**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, May 28, 2024, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Denise Cave; Lynn Fox; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

Council Members absent were: None during this period.

Other Town Officials present were: Charles Jenkins, Town Manager; Lieutenant Rodney Hensley; and Angie Schrimsher, Town Clerk.

Citizen's present were: Brenda Haggett, Brittaney Sutherland, Carol Sue Zirkle, Robert Zirkle, Sharn Richmond, Lauren Hammer, Gary Strickler, Sharon Strickler, Chris Strickler, Jesse McCoy, Mary Queen, Natalie Strickler-Alt.

Media Representatives: None during this period.

AWARD PRESENTATION

The family of Richard and Owen Strickler received a copy of the Resolution made by Town Council honoring the two men.

RECEIVING OF VISITORS

None during this period.

May 14, 2024 REGULAR MEETING MINUTES

A *motion* was made by Councilman Lowe, *seconded* by Councilman Pierce to approve the *Regular Meeting Minutes* held on May 14, 2024, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Vice Mayor Kite, *seconded* by Councilwoman Cave, to approve the bills, dated **May 14, 2024**, in the **Combined Accounts Disbursements Warrants #42062 - #42097** in the amount of **\$96,963.96**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

TREASURER’S REPORT

A *motion* was made by Councilman Lowe, *seconded* by Vice Mayor Kite, to approve the **May 14, 2024** Treasurer’s Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,571,828.40**, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1 - Town Manager Charlie Jenkins suggested replacing the portable information signs at the North and South sides of Town with permanent digital information signs. He noted they would be installed out of the VDOT Right-of-Way and are a long-term planning option.

#2 - Town Manager Charlie Jenkins presented an Investment Proposal with CivicPlus for the Town Code Recodification. The cost is \$15, 524.00 with 25% due up front and 25% for each remaining goal met. He added additional fee items include \$1,000.00 for online code supplementation and \$1,375.00 for the Premium Hosting Bundle.

Town Council decided to table this request until their next meeting so as to inquire if the ARPA funds can be used to pay for it.

Town Manager Charlie Jenkins stated Council added \$10,000.00 in the budget for this year and next year to cover this expense.

#3 - Smith-Midland Concrete submitted a proposal for a precast concrete building for the new Well House in the amount of \$41,236.00. Town Manager Charlie Jenkins suggested the Town Employees build the base slab with brick and cinder block with a metal roof, which could potentially save \$11,000.00. He noted he will check into the full cost of this for the next meeting.

#4 -At the Sewer Treatment Plant Weir Ditch stating due to the recent upgrade of our PLC Weir Management system, we are required to keep extra sensors on hand in case of failure of the main sensor. The memo noted the items needed would be an LDO 1 to LDO 2 Sensor adapter for dissolved oxygen at a cost of \$51.09; an LDO 2 dissolved oxygen sensor at a cost of \$3,149.00; an HACH Cap kit for LDO 2 dissolved oxygen sensor at a cost of \$357.00, for a total cost of \$3,557.09.

A ***motion*** was made by Councilman Pierce, ***seconded*** by Vice Mayor Kite, to approve the purchase of these items for the PLC Weir Management System at a total cost of \$3,557.09.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilwoman Cave	
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

#5 - Received a request for a “Congratulations Class of 2024 Graduates” sponsorship ad. The size of the ad is 9.15” x 2.5” (one fourth of a page) at a cost of \$220.00.

A ***motion*** was made by Vice Mayor Kite, ***seconded*** by Councilwoman Lowe to approve an ad to congratulate the Class of 2024 from the Town of Shenandoah for an ad 9.15” x 2.5” at a cost of \$220.00.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Town Manager Charlie Jenkins stated the Public Works Crew have fixed the Maryland Avenue water leak issue at Third Street. He noted Public Works will be replacing a 10" valve at KVK and the South side of Town will be affected.

Councilwoman Cave inquired about trash pickup past 11:00 p.m.

Town Manager Charlie Jenkins stated Updike's trash truck had a leak and they needed another truck. He noted in the contract, 6:00 p.m. is the cut off time and the Town Office is receiving calls regarding missed trash. Town Manager Charlie Jenkins noted these issues have been addressed with Updike.

Vice Mayor Kite noticed a lot of the lids are not closed when the bin is out on the street. He noted this can cause the bin to be bypassed or damaged when they are dumped.

Councilwoman Cave stated they need a consistent trash route. She noted if this issue continues, we will have no choice but to end the contract with Updike.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Town Manager Charlie Jenkins stated the sidewalk at 504 Virginia Avenue had previously been partially removed due to it buckling. He noted the residents are concerned their children will get injured and they are requesting the sidewalk be fixed. Town Manager Charlie Jenkins added a curb is needed along with replacing about 50' of sidewalk. He added the cost for 11' of sidewalk is around \$15,000.00 and the cost would be shared with the owner.

Councilman Reisinger stated the new area will need to meet ADA requirements.

Town Manager Charlie Jenkins noted VDOT has previously stated they will not be involved in this fix.

Councilman Fox suggested using asphalt for the curb and sidewalk.

Town Manager Charlie Jenkins stated he will check on different designs and options and report back to Council at the next meeting.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Councilman Fox stated a group of cyclist were seen riding around Maryland Avenue with no reflectors at dusk.

Lieutenant Hensley noted they will check for cyclists and inform them of the need to have correct reflectors.

Town Manager Charlie Jenkins thanked the Police Department for their hard work at the Memorial Festival.

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

A *motion* was made by Councilman Pierce, *seconded* by Councilman Reisinger to rescind the vote to return the Big Gem Baseball Field CD funds and allowing the Town to manage the CDs until a future decision is made.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Pierce)

Chair Reisinger reported to Council regarding his meeting with Kirk Comer to discuss plans for the Ball Park at Big Gem. He noted he would like to meet once a month with citizens about ideas on raising funds. He added these meeting will be planned, and notices sent out to garner interest in the project. Chair Reisinger added any citizen with interest in the project should contact him.

Chair Reisinger inquired about the pricing of the third tennis court and noted he does not want to give up looking for funding to repair or add another court.

Councilman Pierce stated the tennis courts have more of a benefit than the baseball field.

Councilwoman Cave suggested repairing the two tennis courts in Town.

Councilman Fox suggested setting up a pay to use permit for the tennis and pickle ball courts to help raise funds to repair and possibly build a third tennis court.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Pierce)

Councilwoman Cave received a newsletter from the Chamber of Commerce regarding their 30 years of operating the Page County Visitors Center. The letter noted the Visitor Center will now be operated by the Page County Economic Development Office.

Lynn Fox announced after being in business for 45 years, he will be closing his business.

Mayor Lucas and Town Council thanked Lynn for his long years of serving the Town.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilman Pierce)

Chair Kite nominated Jimmy Sly for the Community Enhancement Award for improvements to the residence at 110 Quincy Avenue.

Chair Kite also noted they presented the plaque for the Community Enhancement Award to the Shenandoah Fire Department at their Grand Opening.

PERSONNEL

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

Town Manager Charlie Jenkins stated he would like to thank the Town Staff for all their hard work putting on the Memorial Day Festival.

UNFINISHED BUSINESS

None during this period

NEW BUSINESS

Vice Mayor Kite spoke about the expanding hydrilla growth problem in the river near the dam. He stated he would like to get help in having it removed and suggested contacting JMU to see if they could offer any assistance.

Town Manager Charlie Jenkins stated the Vector Security bill will increase to \$15.00 for the alarms at the Sewer Treatment Plant and well heads. He added the cost for the phone alert is

\$5.00 for each well location. Town Manager Charlie Jenkins also added the phone app will allow remote monitoring of these locations.

Town Manager Charlie Jenkins suggested safety training for Office Staff and Public Works Crew and will contact the Fire Department and Rescue Squad to see if they offer training.

Councilman Pierce suggested having defibrillators installed in the Town Office, Public Works building, and the Museum.

Town Manager Charlie Jenkins noted he will check on pricing for the defibrillators.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins stated he would like to thank the Public Works Crew for their hard work on Saturday at the Memorial Day Festival.

MAYOR'S REPORT

Mayor Lucas stated he would like to thank all the employees for their hard work and time at the Memorial Festival.

FOR THE GOOD OF THE TOWN

Brittany Sutherland spoke about the safety and concerns of her children while playing at home on Maryland Avenue. She noted speeding and reckless driving is becoming an issue and is not to be tolerated. Brittany Sutherland noted at the end of the Memorial Day Parade, a car drove around the traffic cones on Third Street with multiple people yelling at them as they came close to a group of pedestrians. She added a Police Officer on First Street was confronted about the incident and turned their head and stated it was not their concern, they were retiring and proceeded to pick up traffic cones. Brittany Sutherland is asking for an increase in Police patrols to keep an eye on speeding.

Lieutenant Hensley stated they would have the radar trailer put up on Maryland Avenue to monitor speeding and he would investigate the officer's comments.

Brenda Haggett spoke about the potential Museum Gift Shop and stated she would like to help with setup of the cash register and advise on what credit card companies to use. She noted this would help save money when compared to getting a dedicated Point of Sale System.

Brenda Haggett spoke about the Memorial Day planning for next year and some potential changes in the location of some events.

Town Council thanked Brenda Haggett for her work on this year's events.

ADJOURN

There being no further discussion, A *motion* was made by Vice Mayor Kite, *seconded* by Councilman, Reisinger to adjourn the meeting at 8:25 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Angela Schrimsher, Town Clerk

APPROVAL OF BILLS

**Council Meeting of June 11, 2024
General and Utility Disbursements
Warrants #42098 - #42127
In the amount of \$158,978.79**

**Checks Issued - \$94,687.32
Cash Disbursements - \$64,291.47**

**SUBMITTED BY:
Christl C. Huddle
Treasurer**

Check Listing

Date From: 5/25/2024 Date To: 6/6/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
06/06/2024 10:52 AM

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Check Number	Bank	Vendor	Date	Amount
42098	1	AFLAC	05/30/2024	<u>\$617.48</u>
			10-201-0000	\$379.40
			20-201-0000	\$238.08
Invoice: 240506144017530331		Inv Date 05/10/2024	Due Date 05/30/2024	Amt: \$159.47
10-214-0100		Acc Ins		\$106.94
20-214-0100		Acc Ins		\$52.53
			Total Distributed:	\$159.47
Invoice: 240506144017530332		Inv Date 05/10/2024	Due Date 05/30/2024	Amt: \$32.45
20-214-0200		Can Ins		\$32.45
			Total Distributed:	\$32.45
Invoice: 240506144017530333		Inv Date 05/10/2024	Due Date 05/30/2024	Amt: \$60.79
10-214-0700		DISABILITY		\$35.50
20-214-0700		DISABILITY		\$25.29
			Total Distributed:	\$60.79
Invoice: 240506144017530334		Inv Date 05/10/2024	Due Date 05/30/2024	Amt: \$47.26
10-214-0900		Hospital Ins		\$47.26
			Total Distributed:	\$47.26
Invoice: 240506144017530335		Inv Date 05/10/2024	Due Date 05/30/2024	Amt: \$8.77
20-214-0300		ICare		\$8.77
			Total Distributed:	\$8.77
Invoice: 240520182333600331		Inv Date 05/24/2024	Due Date 05/30/2024	Amt: \$159.47
10-214-0100		Acc Ins		\$106.94
20-214-0100		Acc Ins		\$52.53
			Total Distributed:	\$159.47
Invoice: 240520182333600332		Inv Date 05/24/2024	Due Date 05/30/2024	Amt: \$32.45
20-214-0200		Can Ins		\$32.45
			Total Distributed:	\$32.45
Invoice: 240520182333600333		Inv Date 05/24/2024	Due Date 05/30/2024	Amt: \$60.79
10-214-0700		DISABILITY		\$35.50
20-214-0700		DISABILITY		\$25.29
			Total Distributed:	\$60.79
Invoice: 240520182333600334		Inv Date 05/24/2024	Due Date 05/30/2024	Amt: \$47.26
10-214-0900		Hospital Ins		\$47.26
			Total Distributed:	\$47.26
Invoice: 240520182333600335		Inv Date 05/24/2024	Due Date 05/30/2024	Amt: \$8.77
20-214-0300		ICare		\$8.77

Check Listing

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Check Number	Bank	Vendor	Date	Amount
Total Distributed:				\$8.77
42099	1	ETHERIDGE GRADY THOMAS II 4305	05/30/2024	<u>\$33.16</u>
			10-201-0000	\$33.16
Invoice: TX4305240529142247147		Inv Date 05/29/2024	Due Date 05/30/2024	Amt: \$33.16
10-207-0000	Pre-Payment Refund for TX Account 4305			\$33.16
Total Distributed:				\$33.16
42100	1	FLGparts	05/30/2024	<u>\$170.00</u>
			10-201-0000	\$170.00
Invoice: 68989		Inv Date 05/24/2024	Due Date 05/30/2024	Amt: \$170.00
10-608-0000	OIL FOR MOWERS AND OTHER EQUIPMENT			\$170.00
Total Distributed:				\$170.00
42101	1	FRAZIER QUARRY, INC	05/30/2024	<u>\$731.51</u>
			10-201-0000	\$738.90
			10-201-0000	(\$7.39)
Invoice: 2871240515		Inv Date 05/15/2024	Due Date 05/30/2024	Amt: \$738.90
10-604-0000	STONE			\$738.90
Total Distributed:				\$738.90
Credit Memo 2871240515CM		CM Date: 05/30/2024	Available: 05/30/2024	Amt: (\$7.39)
10-604-0000	2871240515CM			(\$7.39)
Total Distributed:				(\$7.39)
42102	1	JR'S TIRE CENTER, INC	05/30/2024	<u>\$50.00</u>
			10-201-0000	\$50.00
Invoice: 252929		Inv Date 05/07/2024	Due Date 05/30/2024	Amt: \$50.00
10-708-0000	INSPECTION, FLAT REPAIR - POLICE 603			\$50.00
Total Distributed:				\$50.00
42103	1	LOUDERBACK IMPLEMENT CO., INC.	05/30/2024	<u>\$551.54</u>
			10-201-0000	\$387.14
			20-201-0000	\$164.40
Invoice: 93144		Inv Date 05/10/2024	Due Date 05/30/2024	Amt: \$248.04
10-608-0000	OIL & FILTERS - MOWERS - MAINT			\$124.02
20-906-0000	OIL & FILTERS - MOWERS - SEWER			\$124.02
Total Distributed:				\$248.04
Invoice: 93072		Inv Date 05/07/2024	Due Date 05/30/2024	Amt: \$303.50
10-608-0000	MOWER FILTER, PARKS EQUIPMENT SUPPLIES			\$40.38

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Check Number	Bank	Vendor	Date	Amount
10-672-0000		MOWER FILTER, PARKS EQUIPMENT SUPPLIES		\$222.74
20-906-0000		MOWER FILTER, PARKS EQUIPMENT SUPPLIES		\$40.38
Total Distributed:				\$303.50
42104	1	MOYER BROTHERS COMPANY, INC.	05/30/2024	\$2,775.00
20-201-0000				\$2,775.00
Invoice: 4950		Inv Date 05/17/2024	Due Date 05/30/2024	Amt: \$2,775.00
20-559-0300		ARPA - W/S LINES - LOCATE LINE		\$2,775.00
Total Distributed:				\$2,775.00
42105	1	Pace Analytical Services, LLC	05/30/2024	\$190.20
20-201-0000				\$190.20
Invoice: 2430523423		Inv Date 05/07/2024	Due Date 05/30/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430523683		Inv Date 05/07/2024	Due Date 05/30/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430524295		Inv Date 05/09/2024	Due Date 05/30/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
42106	1	RACEY ENGINEERING	05/30/2024	\$14,800.00
20-201-0000				\$14,800.00
Invoice: 14291		Inv Date 05/10/2024	Due Date 05/30/2024	Amt: \$14,800.00
20-990-0110		ENGINEERING - WELL DEVELOPMENT		\$14,800.00
Total Distributed:				\$14,800.00
42107	1	VALLEY CHEMICAL SOLUTIONS	05/30/2024	\$1,783.30
20-201-0000				\$1,783.30
Invoice: INV0377590		Inv Date 05/03/2024	Due Date 05/30/2024	Amt: \$1,783.30
20-903-0000		PLANT CHEMICALS		\$1,783.30
Total Distributed:				\$1,783.30
42108	1	VIOLA ENGINEERING PC	VOIDED 05/30/2024	\$22,291.89
20-201-0000				\$22,291.89
Invoice: 8299		Inv Date 05/10/2024	Due Date 05/30/2024	Amt: \$22,291.89
20-559-0300		ARPA 2ND - MARYLAND AVE SEWER ENGINEERING		\$22,291.89

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Check Number	Bank	Vendor	Date	Amount
20-559-0300		ARPA 2ND - MARYLAND AVE SEWER ENGINEERING		\$22,291.89
Total Distributed:				\$44,583.78
42109	1	VIOLA ENGINEERING PC	05/30/2024	<u>\$22,291.89</u>
	 20-201-0000		\$22,291.89
Invoice: 8299		Inv Date 05/10/2024	Due Date 05/30/2024	Amt: \$22,291.89
20-559-0300		ARPA 2ND - MARYLAND AVE SEWER ENGINEERING		\$22,291.89
20-559-0300		ARPA 2ND - MARYLAND AVE SEWER ENGINEERING		\$22,291.89
Total Distributed:				\$44,583.78
42110	1	PARTNERS 1ST FED. CREDIT UNION	06/03/2024	<u>\$780.00</u>
	 10-201-0000		\$730.00
	 20-201-0000		\$50.00
Invoice: 24060315341044016857		Inv Date 06/07/2024	Due Date 06/03/2024	Amt: \$780.00
10-215-0000		Misc-Partners 1st		\$730.00
20-215-0000		Misc-Partners 1st		\$50.00
Total Distributed:				\$780.00
42111	1	TOWN OF SHENANDOAH	06/03/2024	<u>\$37,304.74</u>
	 20-201-0000		\$9,169.42
	 10-201-0000		\$28,135.32
Invoice: PAYROLL TRANSFE 6/3/2024		Inv Date 06/03/2024	Due Date 06/03/2024	Amt: \$37,304.74
10-108-0100		PAYROLL TRANSFER		\$28,135.32
20-108-0100		PAYROLL TRANSFER		\$9,169.42
Total Distributed:				\$37,304.74
42112	1	VA CREDIT UNION, INC.	06/03/2024	<u>\$420.00</u>
	 10-201-0000		\$120.00
	 20-201-0000		\$300.00
Invoice: 2406031534104403966		Inv Date 06/07/2024	Due Date 06/03/2024	Amt: \$420.00
10-215-0000		Misc-VACU		\$120.00
20-215-0000		Misc-VACU		\$300.00
Total Distributed:				\$420.00
42113	1	DEAN HOME CENTER	06/05/2024	<u>\$515.31</u>
	 10-201-0000		\$316.04
	 20-201-0000		\$199.27
Invoice: 220090/1		Inv Date 05/28/2024	Due Date 06/05/2024	Amt: \$129.98
10-685-0700		REPLACE HYDRANT AT WIGWAM		\$129.98

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Check Number	Bank	Vendor	Date	Amount
Total Distributed:				\$129.98
Invoice: 219689/1		Inv Date 05/15/2024	Due Date 06/05/2024	Amt: \$183.69
20-990-0110		PAINT, HOSE, COUPLINGS, ETC - NEW WELL		\$183.69
Total Distributed:				\$183.69
Invoice: 219728/1		Inv Date 05/16/2024	Due Date 06/05/2024	Amt: \$41.96
10-672-0000		SCREWS/DRILL BITS		\$41.96
Total Distributed:				\$41.96
Invoice: 219827/1		Inv Date 05/20/2024	Due Date 06/05/2024	Amt: \$45.55
10-672-0000		ROLLERS/BRUSHES		\$45.55
Total Distributed:				\$45.55
Invoice: 219838/1		Inv Date 05/20/2024	Due Date 06/05/2024	Amt: \$15.58
20-805-0000		WATER LINE REPAIR - N DEAN		\$15.58
Total Distributed:				\$15.58
Invoice: 219962/1		Inv Date 05/23/2024	Due Date 06/05/2024	Amt: \$36.58
10-990-0100		TRAFFIC PAINT/ROLLER - CURBS		\$36.58
Total Distributed:				\$36.58
Invoice: 219970/1		Inv Date 05/23/2024	Due Date 06/05/2024	Amt: \$61.97
10-705-0000		LINE TRIMMER & FUEL/WEEDKILLER		\$61.97
Total Distributed:				\$61.97
42114	1	FORTILINE INC.	06/05/2024	\$1,771.71
		10-201-0000		\$125.10
		20-201-0000		\$1,646.61
Invoice: 6470397		Inv Date 05/14/2024	Due Date 06/05/2024	Amt: \$125.10
10-604-0000		SCREWS/NUTS/WASHERS		\$125.10
Total Distributed:				\$125.10
Invoice: 6484676		Inv Date 05/14/2024	Due Date 06/05/2024	Amt: \$1,646.61
20-805-0000		CLMAPS/VALVES/COUPLINGS/PI PE		\$1,646.61
Total Distributed:				\$1,646.61
42115	1	HOLTZMAN OIL CORP.	06/05/2024	\$791.18
		10-201-0000		\$791.18
Invoice: 2665018		Inv Date 05/16/2024	Due Date 06/05/2024	Amt: \$791.18
10-708-0000		FUEL - POLICE DEPT		\$791.18
Total Distributed:				\$791.18

Check Listing

Date From: 5/25/2024 Date To: 6/6/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
42116	1	J & M AUTO PARTS	06/05/2024	\$1,027.01
		20-201-0000	\$77.40	
		10-201-0000	\$949.61	
Invoice: 5302024A		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$10.06
10-608-0000		SPARKPLUG - CHOPSAW		\$10.06
Total Distributed:				\$10.06
Invoice: 5302024B		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$216.86
10-605-0000		SHOP SUPP-EXHAUST FLUID/TOWELS/CLEANER, ETC		\$216.86
Total Distributed:				\$216.86
Invoice: 5302024C		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$230.13
10-608-0000		GMC 3500-OIL, ANTIFREEZE, HEATER CORE		\$230.13
Total Distributed:				\$230.13
Invoice: 5302024D		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$27.52
10-608-0000		CASE 470 FUEL FILTER,F700 TUBING		\$27.52
Total Distributed:				\$27.52
Invoice: 5302024E		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$118.27
10-608-0000		TRACTOR - CLAMP, OIL, FILTERS		\$118.27
Total Distributed:				\$118.27
Invoice: 5302024F		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$16.18
10-672-0000		BRUSH/PROTECTANT - PARKS		\$16.18
Total Distributed:				\$16.18
Invoice: 5302024G		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$330.59
10-708-0000		POLICE-CAR WASH, OCTANE, RADIATOR 03 EXP		\$330.59
Total Distributed:				\$330.59
Invoice: 5302024H		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$29.39
20-804-0000		FILTER FOR BLOWER, BRAKE CLEANER - PRESS WASHER		\$29.39
Total Distributed:				\$29.39
Invoice: 5302024I		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$11.21
20-904-0000		CABLE TIES - SEWER PLANT		\$11.21
Total Distributed:				\$11.21
Invoice: 5302024J		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$16.90
20-990-0110		WELL - PVC TUBING		\$16.90

Check Listing

Date From: 5/25/2024 Date To: 6/6/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
Total Distributed:				\$16.90
Invoice: 5302024K		Inv Date 05/30/2024	Due Date 06/05/2024	Amt: \$19.90
20-990-0400		TOOLS - LEAD AND COPPER		\$19.90
Total Distributed:				\$19.90
42117	1	JR'S TIRE CENTER, INC	06/05/2024	\$74.50
10-201-0000				\$74.50
Invoice: 253138		Inv Date 05/16/2024	Due Date 06/05/2024	Amt: \$44.50
10-608-0000		FLAT REPAIR		\$44.50
Total Distributed:				\$44.50
Invoice: 253109		Inv Date 05/15/2024	Due Date 06/05/2024	Amt: \$30.00
10-708-0000		POLICE 603 - FLAT REPAIR		\$30.00
Total Distributed:				\$30.00
42118	1	LUCAS, CLINTON O.	06/05/2024	\$59.82
10-201-0000				\$59.82
Invoice: 05242024		Inv Date 06/05/2024	Due Date 06/05/2024	Amt: \$59.82
10-533-0000		PARADE CANDY		\$59.82
Total Distributed:				\$59.82
42119	1	MAY SUPPLY CO., INC.	06/05/2024	\$1,365.31
20-201-0000				\$1,365.31
Invoice: 104145-01		Inv Date 04/25/2024	Due Date 06/05/2024	Amt: \$1,332.95
20-905-0000		SEWER LINE SUPPLIES		\$1,332.95
Total Distributed:				\$1,332.95
Invoice: 104145-03		Inv Date 04/23/2024	Due Date 06/05/2024	Amt: \$32.36
20-905-0000		SEWER LINE SUPPLIES		\$32.36
Total Distributed:				\$32.36
42120	1	Pace Analytical Services, LLC	06/05/2024	\$211.20
20-201-0000				\$211.20
Invoice: 2430525554		Inv Date 05/15/2024	Due Date 06/05/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430525865		Inv Date 05/16/2024	Due Date 06/05/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430524909		Inv Date 05/13/2024	Due Date 06/05/2024	Amt: \$84.40
20-908-0000		TESTING SERVICES		\$84.40
Total Distributed:				\$84.40

Check Listing

Date From: 5/25/2024 Date To: 6/6/2024
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Check Number	Bank	Vendor	Date	Amount
42121	1	PETTIT LORI LYNNE 6546	06/05/2024	\$33.13
			10-201-0000	\$33.13
Invoice: TX6546240605144425103				\$33.13
		Inv Date 06/05/2024	Due Date 06/05/2024	Amt: \$33.13
10-207-0000		Pre-Payment Refund for TX Account 6546		\$33.13
Total Distributed:				\$33.13
42122	1	RENT EQUIP RENTAL & SALES	06/05/2024	\$247.52
			20-201-0000	\$247.52
Invoice: 47434				\$247.52
		Inv Date 05/14/2024	Due Date 06/05/2024	Amt: \$247.52
20-559-0300		ARPA 2ND - EXCAVATOR RENTAL - FIRST ST WATER LINE		\$247.52
Total Distributed:				\$247.52
42123	1	USA BLUE BOOK	06/05/2024	\$586.58
			20-201-0000	\$586.58
Invoice: INV00368423				\$568.33
		Inv Date 05/16/2024	Due Date 06/05/2024	Amt: \$568.33
20-804-0000		RECORDER CHART, PIPE LOCATOR, 50' CABLE		\$568.33
Total Distributed:				\$568.33
42124	1	VACORP	06/05/2024	\$165.25
			20-201-0000	\$87.92
			10-201-0000	\$77.33
Invoice: MEMBER # 741 MA 6/5/2024				\$165.25
		Inv Date 05/31/2024	Due Date 06/05/2024	Amt: \$165.25
10-501-0500		HYBRID DISABILITY INSURANCE		\$13.73
10-580-0500		HYBRID DISABILITY INSURANCE		\$16.83
10-601-0500		HYBRID DISABILITY INSURANCE		\$33.04
10-670-0500		HYBRID DISABILITY INSURANCE		\$13.73
20-501-0500		HYBRID DISABILITY INSURANCE		\$35.20
20-801-0500		HYBRID DISABILITY INSURANCE		\$30.20
20-901-0500		HYBRID DISABILITY INSURANCE		\$22.52

Check Listing

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Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$165.25
42125	1	VECTOR SECURITY	06/05/2024	\$528.34
			20-201-0000	\$528.34
Invoice: 74054567		Inv Date 05/31/2024	Due Date 06/05/2024	Amt: \$190.34
20-822-0000		ALARM SYSTEMS AT 10TH ST WELL		\$49.62
20-822-0000		ALARM SYSTEMS AT 12TH ST WELL		\$46.15
20-822-0000		ALARM SYSTEMS AT TRENTON WELL		\$49.62
20-922-0000		ALARM SYSTEMS AT SEWER PLANT		\$44.95
			Total Distributed:	\$190.34
Invoice: 74120226		Inv Date 05/22/2024	Due Date 06/05/2024	Amt: \$338.00
20-822-0000		SERVICE WORK AT TRENTON WELL		\$338.00
			Total Distributed:	\$338.00
42126	1	VIRGINIA EMPLOYMENT COMMISSION	06/05/2024	\$141.16
			10-201-0000	\$141.16
Invoice: 3/2020		Inv Date 05/24/2024	Due Date 06/05/2024	Amt: \$141.16
10-518-0000		ACCT #001869310 - Q3 2020 BALANCE DUE		\$141.16
			Total Distributed:	\$141.16
42127	1	VISA	06/05/2024	\$4,670.48
			10-201-0000	\$3,988.98
			20-201-0000	\$681.50
Invoice: 5172024A		Inv Date 03/31/2024	Due Date 06/05/2024	Amt: \$726.27
10-710-0000		POLICE CELL PHONES		\$559.51
10-872-0000		TOWN MANAGER CELL PHONE		\$41.69
20-822-0000		WATER - TOWN CREW CELL PHONES		\$83.38
20-922-0000		SEWER - TOWN CREW CELL PHONES		\$41.69
			Total Distributed:	\$726.27
Invoice: 5172024B		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$57.57
10-506-0000		TAX ENVELOPES		\$57.57
			Total Distributed:	\$57.57
Invoice: 5172024C		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$305.95
10-507-0000		INK CART, TAB DIVIDERS, ENV -		\$305.95

Check Listing

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Check Number	Bank	Vendor	Date	Amount
PAYROLL, LETTERHEAD				
			Total Distributed:	\$305.95
Invoice: 05172024D		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$25.00
10-533-0000		DISCOVERY HIKE THANK YOU GIFT		\$25.00
			Total Distributed:	\$25.00
Invoice: 05172024E		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$251.40
10-580-0800		ALARM SYSTEMS - MUSEUM		\$167.60
10-872-0000		ALARM SYSTEMS - TOWN HALL		\$83.80
			Total Distributed:	\$251.40
Invoice: 05172024F		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$664.62
10-611-0000		INMATES MEALS		\$664.62
			Total Distributed:	\$664.62
Invoice: 05172024G		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$30.94
10-685-0800		HANDICAP SIGN - BIG GEM		\$30.94
			Total Distributed:	\$30.94
Invoice: 05172024H		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$148.65
10-704-0000		POLICE MEALS		\$148.65
			Total Distributed:	\$148.65
Invoice: 05172024I		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$461.46
10-705-0000		POLICE- K9 FOOD, BANNER, CRIME SCENE LIGHT		\$461.46
			Total Distributed:	\$461.46
Invoice: 05172024J		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$567.25
10-990-0100		PATCH - PULASKI AVE		\$567.25
			Total Distributed:	\$567.25
Invoice: 05172024K		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$190.52
20-507-0000		INK CARTRIDGES, RESTOCK BATTERIES		\$190.52
			Total Distributed:	\$190.52
Invoice: 05172024L		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$136.50
20-518-0000		ADMIN PROF DAY MEALS		\$136.50
			Total Distributed:	\$136.50
Invoice: 05172024M		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$8.73
20-507-0100		POSTAGE		\$8.73
			Total Distributed:	\$8.73

Check Listing

Date From: 5/25/2024 Date To: 6/6/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
Invoice: 05172024N		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$220.68
20-822-0000		CELL PHONE CASES - PUB WORKS, SEWER		\$149.79
20-922-0000		CELL PHONE CASES - PUB WORKS, SEWER		\$70.89
Total Distributed:				\$220.68
Invoice: 05172024O		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$41.14
10-518-0000		LUNCH FOR PUBLIC WORKS		\$41.14
Total Distributed:				\$41.14
Invoice: 05172024P		Inv Date 05/17/2024	Due Date 06/05/2024	Amt: \$833.80
10-524-0000		LITTER GRANT - TRASH BAGS FOR PARKS		\$833.80
Total Distributed:				\$833.80
30	Checks Totaling -			\$116,979.21

Totals By Fund

	Checks	Voids	Total
10	\$37,293.38		\$37,293.38
20	\$79,685.83	\$22,291.89	\$57,393.94
Totals:	\$116,979.21	\$22,291.89	\$94,687.32

GENERAL & UTILITY
 CASH DISBURSEMENTS
 MAY 29 - JUNE 10, 2024

Trans Date	Trans Desc	Debit	Credit	Reference
06/10/2024	VRS - Treasurer of Virgini	\$0.00	\$13,787.15	VRS
06/10/2024	FEDPAYROLL TAXES	\$0.00	\$8,057.17	FED PAYROLL TAXES
06/10/2024	STATE PAYROLL TAXES	\$0.00	\$1,155.00	STATE PAYROLL TAXES
06/07/2024	HYBRID PAYROLL TAXES	\$0.00	\$244.73	HYBRID PAYROLL TAX
06/04/2024	RUS 2020 VEHICLES LOA	\$0.00	\$1,422.00	
06/04/2024	RUS 2018 BACKHOE LOA	\$0.00	\$908.00	BACKHOE LOAN
06/01/2024	ANTHEM BLUE CROSS	\$0.00	\$15,654.00	ANTHEM
06/10/2024	FEDPAYROLL TAXES	\$1,072.88	\$0.00	FED PAYROLL TAXES
06/10/2024	FEDPAYROLL TAXES	\$4,587.76	\$0.00	FED PAYROLL TAXES
06/10/2024	FEDPAYROLL TAXES	\$2,396.53	\$0.00	FED PAYROLL TAXES
06/10/2024	STATE PAYROLL TAXES	\$1,155.00	\$0.00	STATE PAYROLL TAXES
06/10/2024	VRS - Treasurer of Virgini	\$2,822.80	\$0.00	VRS
06/07/2024	HYBRID PAYROLL TAXES	\$73.21	\$0.00	HYBRID PAYROLL TAX
06/07/2024	HYBRID PAYROLL TAXES	\$50.78	\$0.00	HYBRID PAYROLL TAX
06/01/2024	ANTHEM BLUE CROSS	\$2,274.00	\$0.00	ANTHEM
06/10/2024	VRS - Treasurer of Virgini	\$1,020.65	\$0.00	VRS
06/07/2024	HYBRID PAYROLL TAXES	\$13.00	\$0.00	HYBRID PAYROLL TAX
06/01/2024	ANTHEM BLUE CROSS	\$13,380.00	\$0.00	ANTHEM
06/10/2024	VRS - Treasurer of Virgini	\$569.48	\$0.00	VRS
06/07/2024	HYBRID PAYROLL TAXES	\$15.93	\$0.00	HYBRID PAYROLL TAX
06/10/2024	VRS - Treasurer of Virgini	\$2,787.86	\$0.00	VRS
06/07/2024	HYBRID PAYROLL TAXES	\$31.28	\$0.00	HYBRID PAYROLL TAX
06/07/2024	HYBRID PAYROLL TAXES	\$31.28	\$0.00	HYBRID PAYROLL TAX
06/10/2024	VRS - Treasurer of Virgini	\$432.12	\$0.00	VRS
06/07/2024	HYBRID PAYROLL TAXES	\$13.00	\$0.00	HYBRID PAYROLL TAX
06/07/2024	HYBRID PAYROLL TAXES	\$16.25	\$0.00	HYBRID PAYROLL TAX
06/10/2024	VRS - Treasurer of Virgini	\$6,154.24	\$0.00	VRS
06/04/2024	RUS 2018 BACKHOE LOA	\$785.13	\$0.00	BACKHOE LOAN
06/04/2024	RUS 2018 BACKHOE LOA	\$122.87	\$0.00	BACKHOE LOAN
06/04/2024	RUS 2020 VEHICLES LOA	\$47.70	\$0.00	
06/04/2024	RUS 2020 VEHICLES LOA	\$1,374.30	\$0.00	
06/10/2024	FEDPAYROLL TAXES	\$0.00	\$3,037.08	FED PAYROLL TAXES
06/10/2024	VRS - Treasurer of Virgini	\$0.00	\$5,907.12	VRS
06/10/2024	STATE PAYROLL TAXES	\$0.00	\$499.00	STATE PAYROLL TAXES
06/07/2024	HYBRID PAYROLL TAXES	\$0.00	\$225.22	HYBRID PAYROLL TAX
06/04/2024	RUS	\$0.00	\$8,043.00	SEWER LOAN
06/01/2024	ANTHEM BLUE CROSS	\$0.00	\$5,352.00	ANTHEM
06/10/2024	FEDPAYROLL TAXES	\$374.14	\$0.00	FED PAYROLL TAXES
06/10/2024	FEDPAYROLL TAXES	\$1,599.74	\$0.00	FED PAYROLL TAXES
06/10/2024	FEDPAYROLL TAXES	\$1,063.20	\$0.00	FED PAYROLL TAXES
06/10/2024	STATE PAYROLL TAXES	\$499.00	\$0.00	STATE PAYROLL TAXES
06/10/2024	VRS - Treasurer of Virgini	\$1,151.76	\$0.00	VRS
06/07/2024	HYBRID PAYROLL TAXES	\$83.27	\$0.00	HYBRID PAYROLL TAX
06/07/2024	HYBRID PAYROLL TAXES	\$32.01	\$0.00	HYBRID PAYROLL TAX

GENERAL & UTILITY
 CASH DISBURSEMENTS
 MAY 29 - JUNE 10, 2024

Trans Date	Trans Desc	Debit	Credit	Reference
06/10/2024	VRS - Treasurer of Virgini	\$2,134.84		\$0.00 VRS
06/07/2024	HYBRID PAYROLL TAXES	\$33.33		\$0.00 HYBRID PAYROLL TAX
06/01/2024	ANTHEM BLUE CROSS	\$5,352.00		\$0.00 ANTHEM
06/10/2024	VRS - Treasurer of Virgini	\$1,022.16		\$0.00 VRS
06/07/2024	HYBRID PAYROLL TAXES	\$28.60		\$0.00 HYBRID PAYROLL TAX
06/10/2024	VRS - Treasurer of Virgini	\$1,598.36		\$0.00 VRS
06/07/2024	HYBRID PAYROLL TAXES	\$26.67		\$0.00 HYBRID PAYROLL TAX
06/07/2024	HYBRID PAYROLL TAXES	\$21.34		\$0.00 HYBRID PAYROLL TAX
06/04/2024	RUS	\$3,940.11		\$0.00 SEWER LOAN
06/04/2024	RUS	\$4,102.89		\$0.00 SEWER LOAN
		\$64,291.47	\$64,291.47	

**TOWN OF SHENANDOAH
TREASURER'S REPORT**

June 6, 2024

GENERAL FUND		ACCOUNT BALANCE
	CHECKING ACCOUNT	\$ 639,648.71
	CHECKING ACCOUNT - ARPA FUNDS (MUSEUM BALANCE)	\$ -
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (NOT OBLIGATED)	\$ 106,685.11
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (TRUCK BALANCE)	\$ 964.55
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 63,694.69
	CDBG REVOLVING LOAN CERTIFICATE OF DEPOSIT-RESTRICTED (Pioneer)	\$ 11,399.17
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 27,239.58
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 12,404.51
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 22,575.04
	GENERAL CERTIFICATES OF DEPOSIT	\$ -
	NEW BALLFIELD - BIG GEM PARK CD - RESTRICTED	\$ 11,818.79
	NEW TENNIS COURT CD - RESTRICTED	\$ 5,486.97
UTILITY FUND		
	CHECKING ACCOUNT	\$ 35,394.87
*	CHECKING ACCOUNT - ARPA FUNDS (NEW WELL BALANCE)	\$ 71,972.79
**	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (WATER/SEWER LINES BALANCE)	\$ 189,284.40
***	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (MARYLAND AVENUE SEWER LINE)	\$ 403,961.25
	WATER & SEWER EXISTING LINES REPLACEMENT ACCOUNT	\$ 895.15
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 167,075.32
	PAYROLL ACCOUNT - BRB	\$ 50.00
****	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 382,555.71
****	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 39,644.08
****	BOND RETIREMENT CERTIFICATES OF DEPOSIT - RESERVED (Pioneer)	\$ 596,324.94
	TOTAL OF ALL FUNDS	\$ 2,789,125.63

Submitted by:
Christl C. Huddle, Treasurer

- * 2/13/24 - Allocated \$18,750 for Racey Engineering (New Well)
- ** 1/9/24 - Allocated \$54,841 to repair Williams Ave sewer line
- *** 1/9/24 - Allocated an additional \$140,000 to Maryland Ave sewer line project
- **** Treasurer's Report 5/24/24 had interest earned applied incorrectly

Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department (05/01/2024 - 05/31/2024)

<No Event Type Specified>	1	911 Accidental Dial	2
911 Open Line	2	Administrative Duties	20
Animal Complaint	5	Arrest	8
Assist Another SPD Officer	8	Assist Fire Department	2
Assist Maintenance	2	Assist Motorist	3
Assist Other Department	5	Assist Page County	20
Assist PCSO-Primary	1	Assist State Police	1
B&E	1	BOL	7
Business Interaction	16	Call Complainant	13
Child Custody	4	Civil Dispute	4
Civil Issue	5	Community Interaction	5
Consensual Encounter	2	Court Appearance	1
Courtesy Ride	2	Death	2
Deliver Council Packets	5	Disabled Vehicle	2
Disorderly Conduct	7	Domestic	3
ECO Transport	2	ECO/Mental Subject	6
Extra Patrol	11	Foot Patrol	20
Found Item(s)	2	Funeral Escort	2
Harassment	2	Investigation	41
Juvenile Issue	4	K-9 Free Air Sniff	5
Larceny	4	Meet Complainant	18
Meeting	2	Narcotics Violations	4
Noise Complaint	1	Panhandling	1
Paper Service	5	Police Service	30
Property Check	365	Public Service	18
Reckless Driving	1	Ride by Property Check	358
Shots Fired	1	Stationary Radar	15
Summons Issued	14	Suspicious Activity	9
Suspicious Person	3	Suspicious Vehicle	2
Traffic Complaint	7	Traffic Control	10
Traffic Crash	2	Traffic Stop	48
Training	4	Trespassing	4
Unlock Car	1	Vehicle Maintenance	3

Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department
(05/01/2024 - 05/31/2024)

Vehicle Theft	1	Warning	5
Warrant	2	Warrant Service	15
Welfare Check	14		

Total Number Of Events: 1,221

Felony: 4

Misdemeanor: 2

Summons: 30

Activity Log Vehicle Summary

Shenandoah Police Department

(05/01/2024 - 05/31/2024)

Vehicle Number:	Vehicle Description:	Miles Driven:	Gas Used:	Mileage:
V600	2023 Durango Vin 8019			3,149
V601	2020 Chevrolet Tahoe	690.0	90.0	38,590
V602	2020 Ford Explorer Vin 7911	614.0	49.0	16,681
V603	2021 Dodge Charger Vin 3366	1,095.0	108.0	22,270
V604	2017 Ford Explorer	902.0	95.4	56,932
V605	2020 Ford Explorer 7910	546.0	77.0	38,555
V606	2016 Dodge Charger Spare	106.0		71,839
V607	2023 Charger Vin 3851	256.0		4,018
Vehicles:	9	Totals:	4,259.0	435.4



Town of Shenandoah Museum, Welcome Center & Covid Information

507 First Street Shenandoah, VA 22849

540-652-8773

ljenkins@townofshenandoah.com

324 visitors came to the Town of Shenandoah Museum and Welcome Center in May 2024.

This includes the 58 Shenandoah Elementary School First Graders and their Chaperones on May 16, 2024 and the 75 who attended the event on May 18, 2024 with Guest Speaker Robert Moore, II.

On June 25, we will find out the results of the Daily News Record's Best of the Valley voting.

Lora Jenkins

Museum Curator

TOWN OF SHENANDOAH



426 First Street
Shenandoah VA 22849

Phone: (540) 652-8164
www.townofshenandoah.com

June 12, 2024

Mayor & Town Council
Town of Shenandoah
426 First Street
Shenandoah, VA 22849

RE: Recommendation of approval of subdivision of lots on 110 N. Fourth Street,
identified by tax map numbers 102A1-A-35

Dear Mayor and Town Council:

The following is a recommendation from the Planning Commission to the Town Council:

As you are aware, a Planning Commission meeting was held on June 12, 2024, regarding the subdivision of lots for SPC, LLC (Paul Dovel, Manager) on property identified by tax map number 102A1-A-35, located at 110 N. Fourth Street. At our June 12 meeting, the Planning Commission voted unanimously to recommend approval of the subdivision of lots request, as presented.

The Commission is now recommending that the Council also approve this subdivision of lots request.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Arthur "Todd" Stroup
Planning Commission

ATS/as

**AN ORDINANCE
ESTABLISHING THE TAX RATE FOR
FOOD AND BEVERAGE TAX**

BE IT ORDAINED, per Shenandoah Town Code 62.152 and by the Council of the Town of Shenandoah, Virginia that:

There is hereby imposed and levied by the town on each person a tax at the rate of **eight** percent on the amount paid for meals purchased from any food establishment, whether prepared in such food establishment or not and whether consumed on the premises or not, including mobile food trucks. Such tax shall be collected from each person at the time and in accordance with this article.

ENACTED by the vote of the Town Council of the Town of Shenandoah, Virginia, on the ____ day of _____ 2024; the following members being present and voting as shown below:

YEA

NAY

APPROVED:

ATTESTED:

CLINTON O. LUCAS, JR., MAYOR

ANGELA SCHRIMSCHER, CLERK

**AN ORDINANCE
ESTABLISHING THE TAX RATE FOR
TRANSIENT OCCUPANCY TAX**

BE IT ORDAINED, per Shenandoah Town Code 62.188 and by the Council of the Town of Shenandoah, Virginia that:

There is hereby imposed and levied by the town on each transient person a lodging tax in the amount of **ten** percent of the charge made for each room rented to such transient. Such tax shall be collected from such transient at the time and in accordance with this article.

ENACTED by the vote of the Town Council of the Town of Shenandoah, Virginia, on the _____ day of _____ 2024; the following members being present and voting as shown below:

YEA

NAY

APPROVED:

ATTESTED:

CLINTON O. LUCAS, JR., MAYOR

ANGELA SCHRIMSCHER, CLERK

TOWN OF SHENANDOAH

426 First Street
Shenandoah VA 22849



Phone: (540) 652-8164
www.townofshenandoah.com

Memo: Mayor and Town Council

From; Charles Jenkins, Town Manager

Subject: Virginia Ave Curb

On Virginia Ave, starting from First Street, we need to replace the Curb before VDOT paves Virginia Ave. On the South side of the road, there is about 140' of curb along with a property entrance that needs to be replaced. We currently do not have the forms to do this, as well as short on time for the crew to get it done. We have contacted several local concrete contractors and only 1 responded with a quote to do the work.

Denny Price submitted a price of \$3800.00 to do the work.

This money would come from the ARPA funds.

Memorandum

TO: Mayor and Town Council

FROM: Christl Huddle, Treasurer

DATE: June 11, 2024

SUBJECT: Additional Allocation of ARPA funds

Racey Engineering submitted an invoice for payment from Viola Engineering, PC, for engineering expenses related to the Maryland Sewer Line project that were not included in the amount allocated for engineering for this project.

Please allocate an additional \$22,291.89 to ARPA 2nd Tranche Maryland Avenue Sewer Line Project for this expense. A copy of this invoice is attached.

Thank you.



VIOLA ENGINEERING, PC
P.O. Box 575
Broadway, VA 22815-0575

5/30

Invoice

Date	Invoice #
5/10/2024	8299

rec'd
5-17-24
CK
EX

Bill To
Racey Engineering, PLLC Attn: Accounts Payable 312 West Main Street Luray, VA 22835 ARPA 2nd - Maryland Ave Engineering 20-559-03

We will assess a late fee of 1.5 percent retroactive from date of invoice on all amounts received after the due date.

P.O. No.	Terms	Due Date	Project
	Net 30	6/9/2024	PTL-243213

Item	Description	Serviced	Qty	Rate	Amount
	Construction Materials Testing Town of Shenandoah Sanitary Improvements Maryland Avenue and First Street Shenandoah, VA Contact: Tyler Austin				
	Week Ending 04/06/24:				
50	Initial project administration	4/2/2024	1	300.00	300.00
11	Professional Engineer: Project administration and coordination	4/2/2024	0.75	200.00	150.00
76	Sr. Technician: Fill monitoring and compaction testing (overnight work)	4/3/2024	11	250.00	2,750.00
76	Sr. Technician: Fill monitoring and compaction testing	4/5/2024	7.5	125.00	937.50
12	Professional Engineer		1	200.00	200.00
301	Project Manager: Project administration		1	150.00	150.00
51	Secretarial		1	100.00	100.00
90	Nuclear Gauge Rental, per day		2	100.00	200.00
56	GPS Rental, per day		2	85.00	170.00
Vehicle	Daily usage fee		2	35.00	70.00
Mileage	2 x 44		88	0.75	66.00
	Week Ending 04/13/24:				
76	Sr. Technician: Site visit - Fill monitoring, compaction testing, and site visit (two trips)	4/8/2024	4.5	125.00	562.50
76	Sr. Technician: Fill monitoring and compaction testing	4/9/2024	4.25	125.00	531.25
76	Sr. Technician: Fill monitoring and compaction testing	4/10/2024	5.25	125.00	656.25
76	Sr. Technician: Fill monitoring and compaction testing	4/12/2024	5.25	125.00	656.25
12	Professional Engineer		2	200.00	400.00
301	Project Manager: Project administration		2	150.00	300.00
51	Secretarial		2	100.00	200.00
90	Nuclear Gauge Rental, per day		4	100.00	400.00
56	GPS Rental, per day		4	85.00	340.00
Vehicle	Daily usage fee		4	35.00	140.00
Mileage	4 x 44		176	0.75	132.00

Thank you for your business.	Total
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VIOLA ENGINEERING, PC
 P.O. Box 575
 Broadway, VA 22815-0575

Invoice

Date	Invoice #
5/10/2024	8299

Bill To
Racey Engineering, PLLC Attn: Accounts Payable 312 West Main Street Luray, VA 22835

We will assess a late fee of 1.5 percent retroactive from date of invoice on all amounts received after the due date.

P.O. No.	Terms	Due Date	Project
	Net 30	6/9/2024	PTL-243213

Item	Description	Serviced	Qty	Rate	Amount
	Week Ending 04/20/24:				
76	Sr. Technician: Fill monitoring and compaction testing	4/15/2024	8	125.00	1,000.00
78	Sr. Technician: Overtime monitoring and testing	4/15/2024	1.25	187.50	234.38
76	Sr. Technician: Fill monitoring and compaction testing	4/16/2024	8	125.00	1,000.00
78	Sr. Technician: Overtime monitoring and testing	4/16/2024	1.75	187.50	328.13
76	Sr. Technician: Fill monitoring and compaction testing	4/18/2024	8	125.00	1,000.00
78	Sr. Technician: Overtime monitoring and testing	4/18/2024	1.25	187.50	234.38
76	Sr. Technician: Fill monitoring and compaction testing	4/19/2024	8	125.00	1,000.00
12	Professional Engineer		2	200.00	400.00
301	Project Manager: Project administration		2	150.00	300.00
51	Secretarial		2	100.00	200.00
90	Nuclear Gauge Rental, per day		4	100.00	400.00
56	GPS Rental, per day		4	85.00	340.00
Vehicle	Daily usage fee		4	35.00	140.00
Mileage	4 x 44		176	0.75	132.00
	Week Ending 04/27/24:				
76	Sr. Technician: Fill monitoring and compaction testing	4/22/2024	4.5	125.00	562.50
76	Sr. Technician: Fill monitoring and compaction testing	4/23/2024	7	125.00	875.00
76	Sr. Technician: Fill monitoring and compaction testing	4/24/2024	6.75	125.00	843.75
76	Sr. Technician: Fill monitoring and compaction testing	4/25/2024	5.5	125.00	687.50
76	Sr. Technician: Fill monitoring and compaction testing	4/26/2024	6.5	125.00	812.50
12	Professional Engineer		2.5	200.00	500.00
301	Project Manager: Project administration		2.5	150.00	375.00
51	Secretarial		2.5	100.00	250.00
90	Nuclear Gauge Rental, per day		5	100.00	500.00
56	GPS Rental, per day		5	85.00	425.00
Vehicle	Daily usage fee		5	35.00	175.00
Mileage	5 x 44		220	0.75	165.00

Thank you for your business.	Total	\$22,291.89
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COMMONWEALTH of VIRGINIA

Karen Shelton, MD
State Health Commissioner

Department of Health
P O BOX 2448
RICHMOND, VA 23218

TTY 7-1-1 OR
1-800-828-1120

R. Christopher Lindsay
Chief Operating Officer

WATERWORKS CONSTRUCTION PERMIT

Permit No.:	91637	Subject:	Page County
Effective Date:	June 17, 2024	Water:	Town of Shenandoah
Expiration Date:	June 17, 2029	PWSID:	2139825

Issued to:

Town of Shenandoah
426 First Street
P.O. Box 346
Shenandoah, Virginia 22849

ATTN: Mr. Charles Jenkins, Town Manager, cjenkins@townofshenandoah.com

This Waterworks Construction Permit is issued in accordance with Title 32.1 of the *Code of Virginia*, and 12VAC5-590 *et seq.* of the *Waterworks Regulations*. This is your authorization from the State Health Commissioner to construct the project in accordance with the approved documents. The plans titled "New Well #4 Permit Plans, Town of Shenandoah, Well House Lane (Quincy Street), Shenandoah, Virginia, Page County, TM 102A4(A)15, PWSID No: 2139825" with specifications thereon are dated June 11, 2024. Additional specifications titled "Project Manual & Specifications for Construction, Town of Shenandoah, 426 First Street, P.O. Box 346, Shenandoah, Virginia 22849, Well #4 Permit Plan Project Manual" are dated June 11, 2024.

A Description Sheet of the proposed construction is enclosed.

This permit does not suspend, minimize, or otherwise alter the waterworks' obligation to comply with federal, state, or local laws and regulations or permits.

Any deviations from the approved documents affecting capacity, hydraulic conditions, operating units, the functioning of the treatment processes, or the water quality delivered, must be approved by this Office before any such changes are made. Pursuant to 12VAC5-590-240 B, revised plans and specifications shall be submitted in time to ODWConstructionPermits@vdh.virginia.gov to allow the evaluation and approval of these plans or specifications before any construction work that will be affected by these changes may begin.

Upon completion of construction:

- In accordance with 12VAC5-590-250, the owner must submit a statement signed by a professional engineer licensed in Virginia certifying that the work was completed in accordance

with the approved documents to ODWFieldOffice2@vdh.virginia.gov. If applicable, this certification must include copies of bacteriological analysis results.

- The owner must contact the regional ODW field office to schedule a final inspection. You can find contact information for ODW field offices at: vdh.virginia.gov/drinking-water/contact-us/.

Upon the ODW Field Office's receipt of the statement of completion of construction and, if applicable, notification of a satisfactory completion of a final inspection by field staff, ODW will notify you that the project may be placed into service. If required, ODW will then issue or amend your waterworks operation permit in accordance with the *Waterworks Regulations*.

If we can be of additional assistance, please contact ODWConstructionPermits@vdh.virginia.gov.

Sincerely,

Aaron Moses

Aaron D. Moses, PE
Field Services Engineer
Office of Drinking Water

BKR:ADM

Enclosure:

Description Sheet of Proposed Construction
Statement of Completion of Construction

cc: Consulting Engineer: Mr. Gary L. Shirley, PE, gshirley@raceyengineering.com
Lord Fairfax Health District, Jim.Davis@vdh.virginia.gov
Page County Administrator, amolert@pagecounty.virginia.gov
Page County Building Official, jcampbell@pagecounty.virginia.gov
ODW, Lexington Field Office, steve.kvech@vdh.virginia.gov, jessi.tisinger@vdh.virginia.gov

pleasure of the council, and said officers shall qualify and execute bonds in the manner prescribed by resolution of the council, and the council shall have power to fill the vacancy in any of these offices created by death, resignation, removal or otherwise. (1926, c. 163; 1999, cc. 132, 165)

§ 5-a. The council of the said Town of Shenandoah shall at its first meeting in September in the year in which its members are elected appoint a justice of the peace for the said town, who shall be an elector of said town, and who shall enter upon the duties of his office immediately upon qualification in the manner prescribed by law for the qualification of justices of the peace, and shall continue in office until his successor shall have been appointed and qualified. His term of office shall be coincident with that of the other officers of said town. The said justices of the peace shall be clothed with all the powers, authority and jurisdiction in both civil and criminal matters within said town as are now vested in and conferred upon the mayors of incorporated towns of this Commonwealth by the general laws of the State, and an appeal shall lie to the circuit court of Page County in all cases and in the same manner in which appeals are now granted and taken from the decision of the mayors of towns. The said justices of the peace shall receive as compensation for his services the same fees that are allowed by law to justices of the peace, and such other compensation as the town council may prescribe.

If for any reason the said justice of the peace shall be unable to perform the duties of his office, or shall be absent from the County of Page, the council of said town may appoint some other person as a substitute for said justice of the peace, who shall act in his place and stead during such time as said justice of the peace shall be unable to perform the duties of his office, or shall be absent from the said County of Page. (1928, cc. 301, 347; 1932, c. 318)

§ 6. The mayor shall be the chief executive officer of the town, and shall by virtue of his office possess no power, authority or jurisdiction to try violations of the town or to act as a justice of the peace in either civil or criminal matters, and all such power, authority and jurisdiction as is customarily exercised by the mayor of towns shall be vested in a justice of the peace to be appointed by said council as herein more fully set forth. (1926, c. 163; 1928, cc. 301, 347; 1932, c. 318)

§ 7. The salary of the mayor shall be fixed by the town council. (1926, c. 163; 1928, cc. 301, 347; 1952, c. 473)

§ 8. The mayor shall preside over the council, but shall have no vote except in the case of a tie. (1926, c. 163)

§ 9. In case a vacancy shall occur in the office of mayor the vacancy shall be filled by appointment by the council of any one eligible to such office. (1926, c. 163)

§ 10. If the mayor be absent during any meeting of the council, it shall elect one of its number as president pro tempore. (1926, c. 163)

§ 11. The Town of Shenandoah shall have the right to maintain, operate, acquire, construct and keep waterworks and electric plants, and any other plants or property with towns have the right to conduct, maintain, acquire, operate and construct under the general laws of this State. (1926, c. 163)

§ 12. For the purpose of properly conducting its waterworks, electric plant and other public works, the council may employ such officers, agents and employees as it may deem necessary, and fix the compensation of the same; may promulgate and establish such rules and regulations in regard to the use and maintenance of such water, water systems, electric plant and public works as it thinks best; may fix the rates for the use of water, electricity, et cetera, from its works, and provide for the collection of the same; may change and alter the rates at any time, without notice; and the council shall be the sole judge of the rates to be charged for such service; and the council is granted all the powers which a municipal corporation has in the operation of its public works. (1926, c. 163)

§ 13. The town may construct, maintain and operate sewers and sewage systems, and charge for connections therewith, and the use thereof such rates as the council may deem proper, and may change the same from time to time. The council may establish and promulgate any rules and regulations in regard to the connection, or continued use thereof as it may deem proper; may refuse any connection, and disconnect the same if for any reason the connection, or continued use thereof, becomes inimical to the public welfare, or detrimental to the sewerage system, or if the charges therefor be unpaid, and the council may be the sole judge when the same is to be disconnected or when the connection is to be refused. (1926, c. 163)

§ 14. The Town of Shenandoah shall constitute a separate road district and no property in the town shall be liable for any assessment for road purposes in the County of Page. (1926, c. 163)

§ 15. The Town of Shenandoah shall continue to be a single and separate school district, under the name and title of Milnes school district, and the council shall have the power to appoint three school trustees to serve, one, two and three years, respectively, and annually thereafter it shall appoint a school trustee for said district to serve for three years. (1926, c. 163)

Water Rate Change

6/01/2024

Thank
you!! :)

To Whom It May Concern,
Just a note to tell you
just how awesome your Museum is
& how wonderful Lora was to us
during our visit. What an
unexpected pleasure. I just
wanted those funding the
Museum to know their
efforts are so appreciated.

I come from Pottsville, PA
where Mr. Milner began so it
had special meaning to me.
Was a wonderful visit. Thank
you for making it available
to us.

Asking whoever receives this
to forward to the proper
officials.

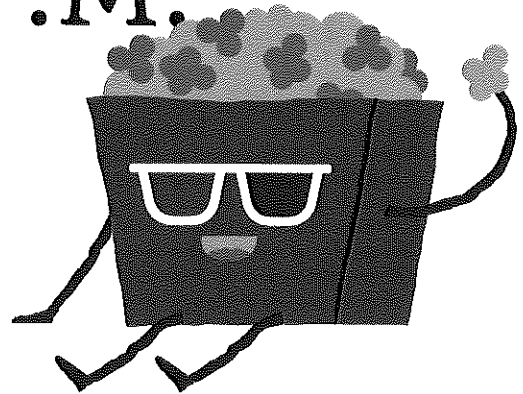
Mary Cizjus

2024 TOWN OF SHENANDOAH MOVIE NIGHTS

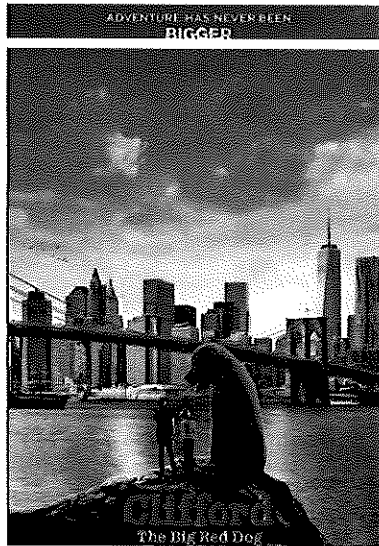
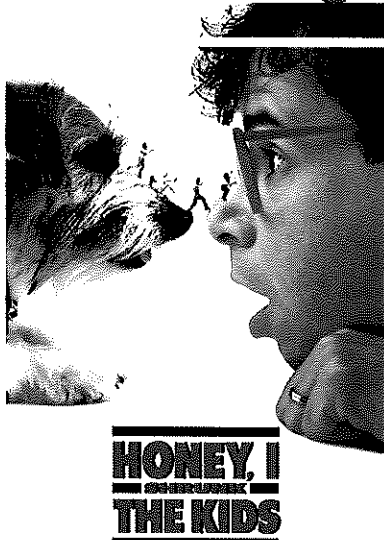
8:30 P.M.

Movie is
Free!

Free popcorn
and drink (while
supplies last)



Held at Big Gem Park 736 Fourth Street



- ★ June 21 Honey, I Shrunk The Kids Sponsored by a former
Town resident
Rain Date June 28
- ★ July 5 Clifford The Big Red Dog Sponsored by Kimberly
Sampson In Honor of Her Mother Lucille Cardin
Sampson's 97th Birthday
Rain Date July 26
- ★ August 16 The Super Mario Bros. Movie Sponsored by
PACA
Rain Date August 23

2024



MUSIC IN THE PARK

When

6 PM TO 8 PM

Where

**Big Gem Park
736 Fourth Street
Shenandoah, VA 22849**

There will be food for sale by

So Mote It Beef BBQ

**For more information, visit the Town
of Shenandoah's Facebook page,
website, or contact Town Hall (540)**

652-8164

JUNE 29

Austin Shifflett

**Americana Roots and Blues
Music**

JULY 27

Philly Born

Americana Music

August 31

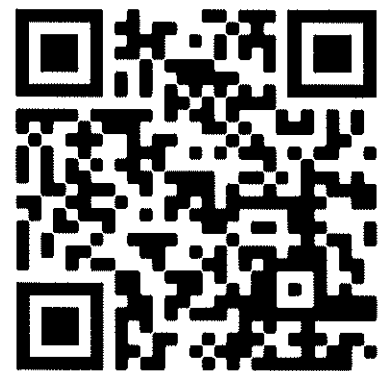
Backyard Band

**Country and Southern Gospel
Music**

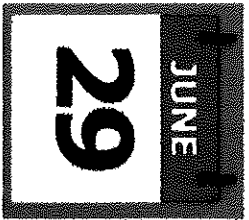
September 28

Isaac Stroupe

**Rockabilly, Country and South-
ern Gospel Music**



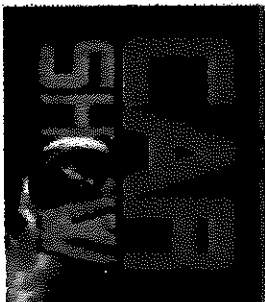
WWW.TOWNOFSHENANDOAH.COM



CRUISE-IV

10TH ANNUAL

Shenandoah Moose Lodge 2176



Mark your calendars

1675 Us Hwy 340 S, Shenandoah, VA 22849

Location: Moose Bottom

Date/Time June 29th, 10:00 am -2:00 pm

Chicken BBQ ready at 10:00 am

50/50 Raffle Prizes Awarded/Dash Plaques

Primitive camping available

Concession stand will be open (Please no coolers in the concession area!)

No motorized vehicles allowed in the car show area.

Questions call 540-578-5820

