



TOWN OF SHENANDOAH
Incorporated 1884

Town Council meets for their regular session on the second and fourth Tuesday at 7 p.m.
Shenandoah Town Office, 426 First Street, Shenandoah, Virginia
(540) 652-8164 www.townofshenandoah.com

Town Council & Staff

Clinton O. Lucas, Jr., Mayor
William Kite, Vice Mayor
Denise Cave, Councilwoman
Lynn Fox, Councilman
Ira Michael Lowe, Councilman
Richard Pierce, Councilman
Chris Reisinger, Councilman
Daniel Rose, Town Attorney
Charles Jenkins, Town Manager
Paul Davis, Chief of Police
Christl Huddle, Treasurer
Tonya Southers, Deputy Treasurer
Angela Schrimsher, Town Clerk

Persons wishing to be heard or have an item placed on the agenda should make their request to the Clerk of the Council by 12 noon Friday preceding the meeting.

**COUNCIL AGENDA – July 09, 2024 – REGULAR TOWN COUNCIL MEETING
FORMAL SESSION COUNCIL CHAMBERS – 7 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Award Presentation: **None**
4. Receiving of Visitors: **None**
5. Approval of Meeting Minutes for: **Regular Meeting Minutes – June 25, 2024**
6. Approval of Combined Account Disbursements Warrants **#42157-#42213** in the amount of **\$225,120.06** dated, **July 09, 2024.**
7. Approval of Treasurer’s Report **2,315,890.33**
8. Correspondence
9. Council Committee Reports
 - a. **Water & Sewer** (Chair Kite, Councilwoman Cave, and Councilman Lowe)
 - b. **Streets & Public Property** (Chair Fox, Vice Mayor Kite, and Councilman Lowe)
 - c. **Police, Safety & Judicial** (Chair Kite, Councilman Lowe and Councilman Reisinger)
 - d. **Taxation & Finance** (Chair Pierce, Vice Mayor Kite, and Councilman Fox)
 - e. **Parks & Recreation** (Chair Reisinger, Councilmen Lowe and Pierce)
 - f. **Industrial, Economic Development & Procurement** (Chair Cave, Councilmen Lowe, and Pierce)
 - g. **Community Service** (Chair Kite, Councilwoman Cave, and Councilman Pierce)
 - h. **Personnel** (Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)
10. Unfinished Business
11. New Business
12. Town Manager’s Report
13. Mayor’s Report
14. For the Good of the Town (Five [5] minute limit for each speaker)
15. Adjournment

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
June 25, 2024**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, June 25, 2024, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Council Members Denise Cave; Lynn Fox; I. Michael Lowe; Richard Pierce; and Christopher Reisinger (via Zoom call)

Council Members absent were: Vice Mayor William Kite;

Other Town Officials present were: Charles Jenkins, Town Manager; Paul Davis, Police Chief; and Angie Schrimsher, Town Clerk.

Citizens present were: None

Media Representatives: None

Councilman Christopher Resinger attended the Council meeting by electronic zoom call.

A *motion* was made by Councilman Pierce, *seconded* by Councilman Fox to approve Councilman Christopher Reisinger to attend the meeting by electronic zoom call.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

AWARD PRESENTATION

None at this time

RECEIVING OF VISITORS

None at this time

May 28, 2024 REGULAR MEETING MINUTES

A *motion* was made by Councilman Lowe, *seconded* by Councilwoman Cave to approve the *Regular Meeting Minutes* held on May 28, 2024, as presented.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to approve the bills, dated **May 28, 2024**, in the **Combined Accounts Disbursements Warrants #42098 - #42127** in the amount of **\$158,978.79**, as presented.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

A *motion* was made by Councilman Fox, *seconded* by Councilwomen Cave to approve the bills, dated **June 25, 2024** in the **Combined Accounts Disbursements Warrants #42128-42156** in the amount of **\$418, 037. 31** as presented.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce

NAY: None

Councilman Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Councilman Lowe, *seconded* by Councilman Pierce, to approve the **June 25, 2024** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,431,149.84** as presented.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1 –Received the May 2024 Shenandoah Police Department Activity Log for review.

#2 – Received the May 2024 Shenandoah Police Department Vehicle Gas Log for review.

#3 –Town of Shenandoah Museums and Welcome Center Curator, Lora Jenkins, reported 324 visitors to the Museum and Welcome Center in May. This includes the 58 Shenandoah Elementary School First Graders and their chaperones on May 16, 2024 and 75 who attended the event on May 18, 2024 with Guest Speaker Robert Moore, II. On June 25, we will find out the results of the Daily News Record's Best of the Valley voting.

#4 - Town Manager Charlie Jenkins informed Council on Virginia Avenue, starting from First Street, we need to replace the Curb before VDOT paves Virginia Avenue. He added on the South side of the road, there is about 140' of curb that needs to be replaced. Town Manager Charlie Jenkins noted he has contacted several local concrete contractors and only one responded with a quote to do the work. He stated Denny Price submitted a quote of \$3800.00 to do the work and the funds would come from the ARPA money.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Reisinger to approve replacement of 140 foot of the curb on Virginia Avenue, starting on First Street on the South side by Denny Price at an estimated cost of \$3800.00.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

Town Manager Charlie Jenkins stated he found 7-inch concrete forms at a starting bid of \$650.00 with 10 in a stack.

Town Council decided to table this request for a later time.

#5 - Received an invoice from Racey Engineering on behalf of Viola Engineering, PC for engineering expenses related to the Maryland Avenue Sewer Line project. These expenses were not included in the amount allocated for engineering for this project. Allocate an additional \$22,291.00 to ARPA 2nd Tranche Maryland Avenue Sewer Line Project for this expense. An additional invoice from Racey Engineering for \$6,942.63 total \$29,291.89

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox to approve allocating an additional \$22,291.00 to the ARPA 2nd Tranche Maryland Avenue Sewer Line Project to cover the additional expense to pay Viola Engineering, PC as well as an additional invoice from Racey Engineering in the amount of \$6,942.63 for total payments of \$29,291.89.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

#6 – Council tabled the request for sidewalk replacement at Shenandoah Baptist Church along Pennsylvania Avenue. Council noted the need to contact Shenandoah Baptist Church regarding cost sharing.

#7 - Received a wonderful card in the mail from a visitor to the Town of Shenandoah Museum and Welcome Center. The card noted how awesome The Town of Shenandoah Museum and Welcome Center was and how wonderful Lora Jenkins was during their visit.

#8 - Received a flyer regarding the 2024 Town of Shenandoah Movie Nights. The movies will start at 8:30 p.m. and are free to attend. There will be popcorn and drinks provided at no cost, while supplies last. The Town of Shenandoah Movie Nights are scheduled to be held at Big Gem Park, located at 736 Fourth Street, Shenandoah, VA. The schedule is as follows: June 21, 2024 will be "Honey, I Shrunk The Kids" sponsored by a former Town resident with a rain date of June 28, 2024; July 5th 2024 will feature "Clifford, The Big Red Dog" Sponsored by Kimberly Sampson in honor of her mother, Lucille Cardin with a rain date of July 26, 2024; August 16, 2024 featuring "The Super Mario Bros. Movie" sponsored by PACA, with a rain date of August 23, 2024.

#9 - Received a flyer regarding the Town of Shenandoah Music In The Park schedule for 2024 at Big Gem Park, located at 736 Fourth Street Shenandoah, Virginia 22849. Music in the Park is from 6:00 p.m. to 8:00 p.m. The 2024 schedule is as follows: On June 29, Austin Shifflett will be performing his Americana Roots and Blues Music; on July 27, 2024, Philly Born will be playing Americana Music; on August 31, 2024, the Backyard Band will perform a mix of Country and Southern Gospel Music. Music in the Park will have food for sale each date by So Mote It Beef BBQ. For more information, visit the Town of Shenandoah's Facebook page, website, or contact Town Hall (540) 652-8164.

#10 - Received an email from Phil Thompson to inform The Town of Shenandoah Virginia Regional Transit has been awarded funding for the transit study to assist the County of Page, Town of Shenandoah and surrounding areas for funding in the amount of \$1,500.00. Virginia Regional Transit is requesting from the County of Page an amount of at least \$5500.00 for the project as well. The Council decided not to participate at this time.

#11 – Town Manager Charlie Jenkins informed Council Updike sent an invoice for the amount of \$2558.00 for the April 4, April 11, April 18, and April 24, trash pickups. He added Updike could not get to the landfill on time because of break downs and issues with their truck. Town Manager Charlie Jenkins noted this is not part of our contact between the Town and Updike.

Town Council agreed that the Town was not at fault and will refuse to pay the invoice.

#12 - Received a letter of recommendation from the Planning Commission to the Town Council to approve the subdivision lots request for SPC, LLC (Paul Dovel, Manager) on property identified by tax map number 102A1-A-35, located at 110 N. Fourth Street.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox to approve the subdivision of lots request for SPC, LLC (Paul Dovel, Manager) on property located at 110 N. Fourth Street, identified by tax map number 102A1-A-35, as presented.

Members Vote was as follows:

YEA: Councilwoman Cave

NAY: None

Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

#13 - Received a memo from Town Manager Charlie Jenkins for a Compactor purchase from Harbor Freight for \$699.99 for gravel and sewer waterline project.

A *motion* was made by Councilman Fox, *seconded* by Councilwoman Cave to approve the Compactor purchase for \$699.99 from Harbor Freight.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave Councilman Fox Councilman Lowe Councilman Pierce Councilman Reisinger	NAY: None
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ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

#14- Received a waterworks construction permit from the Commonwealth of Virginia to continue construction at Well #4. The construction permit is for the Town of Shenandoah, Well House Lane on Quincy Avenue, Shenandoah, VA 22849.

WATER AND SEWER
(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Town Manager Charlie Jenkins stated Maryland Avenue construction is moving along. He noted the main manhole was replaced and they are now replacing 104 feet of line. Town Manager Charlie Jenkins noted once the line is replaced they will move to the next section.

Town Manager Charlie Jenkins inquired about steps at the Shenandoah sewer plant needing a panel hand rail for the new steps installed.

Town Manager Charlie Jenkins informed Council the DEQ issued a moderate drought for Page County noting voluntary water restrictions were issued to citizens. He noted the next step is to make the restrictions mandatory.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Reisinger to approve the voluntary water restrictions with the next step to make the restrictions mandatory.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

Councilman Fox would like Shenandoah Fire Department to issue a burn ban during drought.

Town Manager Charlie Jenkins received the 10-inch valve that was ordered. He added the contractor will install the value at the pressure station for the South side of Town.

Council Members agreed to cancel the road change at Big Gem to go around the Picnic shelter, they prefer to keep it as is. Council asked if the Public Works Department could implement watering the road during events to keep dust down.

Mayor asked if Strickler brother donations have been sent.

Town Manger Charlie Jenkins stated he will check with Treasurer Christl Huddle on this.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Councilman Fox inquired about the dust from the gravel roads at Big Gem Park during movie night asked if Public Works Department could spray water on them to keep dust down.

Denied Updike invoice for \$2,558.40 for additional cost related to trash tonnage for April. After reviewing the contract, there is no section noting that the town is responsible for added cost for tonnage.

Councilmember Fox asked for developer of house behind Autodealz to erect privacy fence to shield business from houses.

Town Manager Charlie Jenkins will check on this.

Councilmember Cave asked that Autodealz uphold the agreement to remove old cars from the side lot.

Town Manager Charlie Jenkins noted he will speak with the owner regarding this.

Councilman Pierce asked Public Works Department to paint parking lines at Post Office.

Town Manager Charlie Jenkins met with VDOT Assistant Engineer last week and rode around the Town checking on the property deeded to VDOT at Virginia Avenue and Pennsylvania Avenue sidewalks and right of way areas. He noted VDOT will not construct the retaining wall, they need to be certified. Town Manager Charlie Jenkins noted VDOT will contact him in two weeks after they look into their historical data.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Police Chief Davis stated after watching for speeding on Maryland Avenue – a total of 15 hours and 10 minutes - one ticket was given out with the fastest speed at 37 miles per hour.

Police Chief Davis reported K-9 Allen passed away Friday from cancer, noting he had been retired from the Police force for some time.

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

There will be a Public Hearing Tuesday July 9, 2024 at Town Hall on the new water rates.

Council was presented with a proposed ordinance defining the basis for tax assessment establishing the Food and Beverage tax rates.

**AN ORDINANCE DEFINING THE BASIS FOR TAX ASSESSMENT
AND ESTABLISHING THE TAX RATE FOR 2024
SHENANDOAH FOOD AND BEVERAGE TAXES**

BE IT ORDAINED, per Virginia State Code 58.1-3841 and by the Council of the Town of Shenandoah, Virginia that:

There is hereby imposed and levied by the Town on each person a tax on the amount paid for meals purchased from any food establishments, whether prepared in such food establishments or not whether consumed on the premises or not, including mobile food trucks. Such tax shall be collected from each at the time and in accordance with the article.

The Tax Rate assessed for 2024 will be:

FOOD AND BEVERAGE 8%

ENACTED by the vote of the Town Council of the Town of Shenandoah, Virginia, on the 25th day of June, 2024; the following members being present and voting as shown below:

There being no questions, a *motion* was made by Councilman Fox, *seconded* by Councilman Lowe to approve Establishing the Tax Rate for Food and Beverage at 8% per Town Code 62.152.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

Council was presented with a proposed ordinance defining the basis for tax assessment establishing the Transient Occupancy tax rates.

**AN ORDINANCE DEFINING THE BASIS FOR TAX ASSESSMENT
AND ESTABLISHING THE TAX RATE FOR 2024
SHENANDOAH TRANSIENT OCCUPANCY TAXES**

BE IT ORDAINED, per Virginia State Code 58.1-3819 and 58.1-3840 by the Council of the Town of Shenandoah, Virginia that:

1. There is hereby imposed and levied by the Town on each transient person a lodging tax on the charge made for each room rented to such transient. Such tax shall be collected from such transient at the time and in accordance with this article.
2. The Tax Rate assessed for 2024 will be:

TRANSIENT OCCUPANCY..... 10%

ENACTED by the vote of the Town Council of the Town of Shenandoah, Virginia, on the 25th day of June, 2024; the following members being present and voting as shown below:

There being no questions, A *motion* was made by Councilman Pierce, *seconded* by Councilman Fox to approve Establishing the Tax Rate for Transient Occupancy 10% Tax Rate increase per Town Code 62.188.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Pierce)

Chair Reisinger stated he wants to meet with the Public Works Department to clean up in Big Gem Park where the old truck is located.

Councilman Pierce spoke about a family from Iowa who complimented how clean and beautiful the Town of Shenandoah parks are.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Pierce)

Chair Cave asked for an update on the old Pharmacy location redevelopment, stating the last contact with the owner was in May.

Town Manager Charlie Jenkins will contact the owner for an update.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilman Pierce)

None during this time.

PERSONNEL

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

Town Manager Charlie Jenkins will receive a 5% pay increase after July 1st 2024

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox to approve the 5% pay increase after July 1st 2024 for Town Manager Charlie Jenkins.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave	NAY: None
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

UNFINISHED BUSINESS

Town Manager Charlie Jenkins stated Town codification funding will be \$10,000.00 this year and next year the cost will be \$17,899.00 with Municode Civicsplus. He added it will take 18 months to make all the changes.

A *motion* was made by Councilman Fox, *seconded* by Councilwoman Cave to approve the \$17,899.00 funding for code updates with Municode Civicplus.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

Councilman Pierce inquired about the fencing height on Comer Lane.

Town Manager Charlie Jenkins stated Tonya Southers will proceed with the paperwork.

Town Manager Charlie Jenkins informed Council he received an approval from the Department of Health for a building for the Well House. He noted building options would be to do a precast building with an estimated cost of around \$41,236.00. Town Manager Charlie Jenkins noted if the Town crew can build the building, the cost would be around \$30,000.00. He added Mountain Valley Services estimated the cost to be around \$30,000.00 for the entire structure. Town Manager Charlie Jenkins said the Department of Health suggested to build a block building and did not recommend a metal building due to humidity concerns. He added Mountain Valley Services estimate of \$30,000 includes a finished block building, exterior brick and metal roofing. Town Manager Charlie Jenkins informed Council Mountain Valley Services would need half as a down payment \$11236.00 ARPA account.

A *motion* was made by Councilman Pierce, *seconded* by Councilman Fox to approve the quote from Mountain Valley Services for a new well house building in the amount of \$30,000, to be paid from ARPA.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce

NAY: None

Councilman Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

NEW BUSINESS

None during this time.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins informed Council about a texting service the Town can use to inform the citizens about any alerts or issues within the Town. He noted the cost is \$300.00 a month with an initial \$1800.00 set up fee.

Police Chief Davis stated, in the past the County offers unlimited texting service. He added they have certain parameters this would include, for example road construction or water leaks affecting road closures.

Town Manager Charlie Jenkins stated he will look into the unlimited service.

MAYOR'S REPORT

The Fourth of July parade will be held in Stanley and any volunteers would be gladly appreciated.

Memorial Contributions made for the Fire Dept and the Fields United Methodist Church.

FOR THE GOOD OF THE TOWN

Brittany Sutherland spoke about the safety and concerns of her children while playing at home on Maryland Avenue. She noted that radar needs to be done. Brittany Sutherland also stated police officers intend to hang out at the Seven Eleven or at people's houses.

Police Chief Paul Davis stated Police officers are entitled to have a 20-minute break. He added it is upsetting when all he hears is negative reports on the Police Department.

Brittany Sutherland also stated her son had a fundraiser and raised \$800.00 for the police department.

Police Chief Paul Davis stated he really appreciated Brittany's son raising the money for the Police Department.

Brittany Sutherland asked about a new radar sign.

Police Chief Davis stated the cost would be around \$40,000 to \$50,000.

Brittany Sutherland also stated that she would like to see a bigger school zone sign and the crosswalk redone.

ADJOURN

There being no further discussion, a *motion* was made by Councilman Fox, *seconded* by Councilman Lowe, to adjourn the meeting at 8:31 p.m.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Angela Schrimsher, Town Clerk

APPROVAL OF BILLS

Council Meeting of July 9, 2024
General and Utility Disbursements
Warrants #42157 - #42213
In the amount of \$225,120.06

Checks Issued - \$190,497.70
Cash Disbursements - \$34,622.36

SUBMITTED BY:
Christl C. Huddle
Treasurer

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 1 of 13

Check Number	Bank	Vendor	Date	Amount
42157	1	AFLAC	06/27/2024	<u>\$724.56</u>
		10-201-0000	\$486.48	
		20-201-0000	\$238.08	
Invoice: 240603153410440331 Inv Date 06/07/2024 Due Date 06/27/2024				Amt: \$159.47
10-214-0100		Acc Ins		\$106.94
20-214-0100		Acc Ins		\$52.53
Total Distributed:				\$159.47
Invoice: 240603153410440332 Inv Date 06/07/2024 Due Date 06/27/2024				Amt: \$32.45
20-214-0200		Can Ins		\$32.45
Total Distributed:				\$32.45
Invoice: 240603153410440333 Inv Date 06/07/2024 Due Date 06/27/2024				Amt: \$60.79
10-214-0700		DISABILITY		\$35.50
20-214-0700		DISABILITY		\$25.29
Total Distributed:				\$60.79
Invoice: 240603153410440334 Inv Date 06/07/2024 Due Date 06/27/2024				Amt: \$47.26
10-214-0900		Hospital Ins		\$47.26
Total Distributed:				\$47.26
Invoice: 240603153410440335 Inv Date 06/07/2024 Due Date 06/27/2024				Amt: \$8.77
20-214-0300		ICare		\$8.77
Total Distributed:				\$8.77
Invoice: 240603 Life ins Inv Date 06/03/2024 Due Date 06/27/2024				Amt: \$53.54
10-214-0600		Life Ins - PR -40240		\$53.54
Total Distributed:				\$53.54
Invoice: 240613144654477331 Inv Date 06/21/2024 Due Date 06/27/2024				Amt: \$159.47
10-214-0100		Acc Ins		\$106.94
20-214-0100		Acc Ins		\$52.53
Total Distributed:				\$159.47
Invoice: 240613144654477332 Inv Date 06/21/2024 Due Date 06/27/2024				Amt: \$32.45
20-214-0200		Can Ins		\$32.45
Total Distributed:				\$32.45
Invoice: 240613144654477333 Inv Date 06/21/2024 Due Date 06/27/2024				Amt: \$60.79
10-214-0700		DISABILITY		\$35.50
20-214-0700		DISABILITY		\$25.29
Total Distributed:				\$60.79
Invoice: 240613144654477334 Inv Date 06/21/2024 Due Date 06/27/2024				Amt: \$47.26
10-214-0900		Hospital Ins		\$47.26

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 2 of 13

Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$47.26
Invoice: 240613144654477335			Inv Date 06/21/2024 Due Date 06/27/2024	Amt: \$8.77
20-214-0300		ICare		\$8.77
			Total Distributed:	\$8.77
Invoice: 240613144654477336			Inv Date 06/21/2024 Due Date 06/27/2024	Amt: \$53.54
10-214-0600		Life Ins - Aflac		\$53.54
			Total Distributed:	\$53.54
42158	1	ARTHUR TODD STROUPE	06/27/2024	\$10.00
			10-201-0000	\$10.00
Invoice: MEETING(S) 6/12/24			Inv Date 06/27/2024 Due Date 06/27/2024	Amt: \$10.00
10-522-0000		PLANNING COMMISSION MEETINGS		\$10.00
			Total Distributed:	\$10.00
42159	1	AUSTIN SHIFFLETT	06/27/2024	\$150.00
			10-201-0000	\$150.00
Invoice: 6292024			Inv Date 06/27/2024 Due Date 06/27/2024	Amt: \$150.00
10-514-0000		PERFORMANCE		\$150.00
			Total Distributed:	\$150.00
42160	1	BOY SCOUTS TROOP # 8	06/27/2024	\$150.00
			10-201-0000	\$150.00
Invoice: FY 23-24			Inv Date 06/27/2024 Due Date 06/27/2024	Amt: \$150.00
10-514-0000		DONATION		\$150.00
			Total Distributed:	\$150.00
42161	1	CINTAS CORP LOC.394	06/27/2024	\$147.91
			20-201-0000	\$147.91
Invoice: 1904944512			Inv Date 06/19/2024 Due Date 06/27/2024	Amt: \$147.91
20-812-0000		UNIFORM PANTS - CHACON		\$147.91
			Total Distributed:	\$147.91
42162	1	CIVICPLUS LLC	06/27/2024	\$225.00
			10-201-0000	\$225.00
Invoice: 298045			Inv Date 06/01/2024 Due Date 06/27/2024	Amt: \$225.00
10-514-0000		MUNICODE ADMIN SUPPORT FEE		\$225.00
			Total Distributed:	\$225.00
42163	1	CONCERN HOTLINE	06/27/2024	\$100.00
			10-201-0000	\$100.00
Invoice: FY 23-24			Inv Date 06/27/2024 Due Date 06/27/2024	Amt: \$100.00

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 3 of 13

Check Number	Bank	Vendor	Date	Amount
10-514-0000		DONATION		\$100.00
Total Distributed:				\$100.00
42164	1	COUNCIL ON DOMESTIC VIOLENCE	06/27/2024	\$1,000.00
..... 10-201-0000				\$1,000.00
Invoice: FY 23-24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$1,000.00
10-514-0000		DONATION		\$1,000.00
Total Distributed:				\$1,000.00
42165	1	DANIELLE GOODMAN	06/27/2024	\$81.20
..... 20-201-0000				\$81.20
Invoice: UB3814240612141222363		Inv Date 06/01/2024	Due Date 06/27/2024	Amt: \$81.20
20-206-0000		Deposit Refund for WATER		\$81.20
Total Distributed:				\$81.20
42166	1	EXXONMOBIL FLEET SERVICES	06/27/2024	\$42.50
..... 10-201-0000				\$42.50
Invoice: 97679849		Inv Date 06/15/2024	Due Date 06/27/2024	Amt: \$42.50
10-706-0000		POLICE FUEL		\$42.50
Total Distributed:				\$42.50
42167	1	FRIENDS OF THE SHENANDOAH RIVER	06/27/2024	\$100.00
..... 10-201-0000				\$100.00
Invoice: FY 23-24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$100.00
10-514-0000		DONATION		\$100.00
Total Distributed:				\$100.00
42168	1	GENNA HANKEE	06/27/2024	\$12.40
..... 20-201-0000				\$12.40
Invoice: UB3676240612141222360		Inv Date 06/01/2024	Due Date 06/27/2024	Amt: \$12.40
20-206-0000		Deposit Refund for WATER		\$12.40
Total Distributed:				\$12.40
42169	1	GIRL SCOUT TROOP #40771	06/27/2024	\$150.00
..... 10-201-0000				\$150.00
Invoice: FY 23-24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$150.00
10-514-0000		DONATION		\$150.00
Total Distributed:				\$150.00
42170	1	JEFF VAUGHAN	06/27/2024	\$900.00
..... 20-201-0000				\$900.00
Invoice: I00231009		Inv Date 06/24/2024	Due Date 06/27/2024	Amt: \$900.00
20-990-0400		TOPSOIL		\$900.00
Total Distributed:				\$900.00

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 4 of 13

Check Number	Bank	Vendor	Date	Amount
42171	1	JR'S TIRE CENTER, INC	06/27/2024	<u>\$145.47</u>
			20-201-0000	\$145.47
Invoice: 253586		Inv Date 06/06/2024	Due Date 06/27/2024	Amt: \$96.97
20-906-0000	OIL CHANGE/INSPECTION - F150			\$96.97
			Total Distributed:	\$96.97
Invoice: 253559		Inv Date 06/05/2024	Due Date 06/27/2024	Amt: \$48.50
20-906-0000	FLAT REPAIR - SKID LOADER			\$48.50
			Total Distributed:	\$48.50
42172	1	KAREN COMER	06/27/2024	<u>\$10.00</u>
			10-201-0000	\$10.00
Invoice: MEETING 6/12/24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$10.00
10-522-0000	PLANNING COMMISSION MEETINGS			\$10.00
			Total Distributed:	\$10.00
42173	1	LITTEN & SIPE	06/27/2024	<u>\$64.50</u>
			10-201-0000	\$64.50
Invoice: 30580		Inv Date 06/11/2024	Due Date 06/27/2024	Amt: \$64.50
10-521-0300	LEGAL FEES			\$64.50
			Total Distributed:	\$64.50
42174	1	LOUDERBACK IMPLEMENT CO., INC.	06/27/2024	<u>\$258.85</u>
			20-201-0000	\$64.58
			10-201-0000	\$194.27
Invoice: 93547		Inv Date 06/05/2024	Due Date 06/27/2024	Amt: \$26.75
10-608-0000	SEAL & KNOB - MOWERS			\$26.75
			Total Distributed:	\$26.75
Invoice: 93533		Inv Date 06/05/2024	Due Date 06/27/2024	Amt: \$102.94
10-608-0000	BEARING/SPINDLE SHAFT - MOWERS			\$102.94
			Total Distributed:	\$102.94
Invoice: 93330		Inv Date 05/22/2024	Due Date 06/27/2024	Amt: \$129.16
10-608-0000	MOWER BLADES			\$64.58
20-906-0000	MOWER BLADES			\$64.58
			Total Distributed:	\$129.16
42175	1	MAKING A DIFFERENCE	06/27/2024	<u>\$1,250.00</u>
			10-201-0000	\$1,250.00
Invoice: FY 23-24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$1,250.00
10-514-0000	DONATION			\$1,250.00

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 5 of 13

Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$1,250.00
42176	1	MOUNTAIN VALLEY HOME COMFORT INC.	06/27/2024	\$702.40
			10-201-0000	\$702.40
Invoice: I55736		Inv Date 06/10/2024	Due Date 06/27/2024	Amt: \$702.40
10-870-0000		HEAT PUMP MAINT - TOWN HALL		\$702.40
			Total Distributed:	\$702.40
42177	1	MOUNTAIN VALLEY SERVICES	06/27/2024	\$17,000.00
			20-201-0000	\$17,000.00
Invoice: TSP242		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$17,000.00
20-559-0300		ARPA 2ND - STAIRS/PLATFORM - BALANCE DUE		\$17,000.00
			Total Distributed:	\$17,000.00
42178	1	Pace Analytical Services, LLC	06/27/2024	\$253.60
			20-201-0000	\$253.60
Invoice: 2430529508		Inv Date 06/04/2024	Due Date 06/27/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2430529505 AM		Inv Date 06/04/2024	Due Date 06/27/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2430528474		Inv Date 05/31/2024	Due Date 06/27/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2430528304		Inv Date 05/30/2024	Due Date 06/27/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
42179	1	PAGE ALLIANCE FOR COMMUNITY ACTION	06/27/2024	\$500.00
			10-201-0000	\$500.00
Invoice: FY 23-24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$500.00
10-514-0000		DONATION		\$500.00
			Total Distributed:	\$500.00
42180	1	PAGE CO HABITAT FOR HUMANITY	06/27/2024	\$100.00
			10-201-0000	\$100.00
Invoice: FY 23-24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$100.00
10-514-0000		DONATION		\$100.00
			Total Distributed:	\$100.00

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 6 of 13

Check Number	Bank	Vendor	Date	Amount
42181	1	RACEY ENGINEERING	06/27/2024	<u>\$2,483.75</u>
			20-201-0000	\$2,483.75
Invoice: 14340		Inv Date 06/07/2024	Due Date 06/27/2024	Amt: \$2,483.75
20-559-0300		ARPA 2ND - MARYLAND AVE SEWER		\$2,483.75
Total Distributed:				\$2,483.75
42182	1	RENT EQUIP RENTAL & SALES	06/27/2024	<u>\$1,066.74</u>
			20-201-0000	\$1,066.74
Invoice: 47807		Inv Date 06/05/2024	Due Date 06/27/2024	Amt: \$1,066.74
20-990-0110		BULLDOZER - NEW WELL		\$1,066.74
Total Distributed:				\$1,066.74
42183	1	RICOH USA, INC	06/27/2024	<u>\$160.44</u>
			10-201-0000	\$160.44
Invoice: 108358506		Inv Date 06/10/2024	Due Date 06/27/2024	Amt: \$160.44
10-527-0000		COPIER LEASE		\$160.44
Total Distributed:				\$160.44
42184	1	SHEN. HERITAGE CENTER	06/27/2024	<u>\$500.00</u>
			10-201-0000	\$500.00
Invoice: 5252024		Inv Date 05/25/2024	Due Date 06/27/2024	Amt: \$500.00
10-514-0000		MEMORIAL FESTIVAL VIP		\$500.00
Total Distributed:				\$500.00
42185	1	SHENANDOAH PAGE ONE	06/27/2024	<u>\$1,650.00</u>
			10-201-0000	\$1,650.00
Invoice: FY 23-24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$1,650.00
10-514-0000		DONATION		\$1,650.00
Total Distributed:				\$1,650.00
42186	1	SHENANDOAH VOLUNTEER FIRE CO	06/27/2024	<u>\$9,270.00</u>
			10-201-0000	\$9,270.00
Invoice: FY 23-24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$9,270.00
10-514-0000		DONATION		\$9,270.00
Total Distributed:				\$9,270.00
42187	1	SHENKS SERVICES, INC	06/27/2024	<u>\$1,408.00</u>
			10-201-0000	\$1,408.00
Invoice: 13099		Inv Date 06/03/2024	Due Date 06/27/2024	Amt: \$1,408.00
10-672-0000		MULCH - FIRST STREET		\$1,120.00
10-685-0200		MULCH - VET PARK		\$288.00
Total Distributed:				\$1,408.00

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 7 of 13

Check Number	Bank	Vendor	Date	Amount
42188	1	STEPHANIE RICHARDS	06/27/2024	<u>\$10.00</u>
			10-201-0000	\$10.00
Invoice: MEETING(S) 6/12/24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$10.00
10-522-0000		PLANNING COMMISSION MEETINGS		\$10.00
Total Distributed:				\$10.00
42189	1	TIM SEAL	06/27/2024	<u>\$10.00</u>
			10-201-0000	\$10.00
Invoice: MEETING(S) 6/12/24		Inv Date 06/27/2024	Due Date 06/27/2024	Amt: \$10.00
10-522-0000		PLANNING COMMISSION MEETINGS		\$10.00
Total Distributed:				\$10.00
42190	1	TOP GUN AUTOBODY LLC	06/27/2024	<u>\$2,466.45</u>
			10-201-0000	\$2,466.45
Invoice: 4288		Inv Date 06/19/2024	Due Date 06/27/2024	Amt: \$2,466.45
10-708-0000		REPAIRS TO 2016 CHARGER		\$2,466.45
Total Distributed:				\$2,466.45
42191	1	TOWN OF SHEN - UTIL ACCT	06/27/2024	<u>\$140.75</u>
			10-201-0000	\$140.75
Invoice: WATER BILLS 6/27/2024 12:		Inv Date 06/01/2024	Due Date 06/27/2024	Amt: \$140.75
10-526-0000		WATER BILLS		\$140.75
Total Distributed:				\$140.75
42192	1	TRUMBO ELECTRIC, INC.	06/27/2024	<u>\$11,870.00</u>
			20-201-0000	\$11,870.00
Invoice: 279940		Inv Date 05/28/2024	Due Date 06/27/2024	Amt: \$11,000.00
20-990-0110		SOFT START - NEW WELL		\$11,000.00
Total Distributed:				\$11,000.00
Invoice: 279941		Inv Date 05/28/2024	Due Date 06/27/2024	Amt: \$870.00
20-990-0500		STARTER UPGRADE - SEWER PLANT		\$870.00
Total Distributed:				\$870.00
42193	1	UPDIKE INDUSTRIES, INC.	06/27/2024	<u>\$13,500.00</u>
			10-201-0000	\$13,500.00
Invoice: C221859		Inv Date 05/15/2024	Due Date 06/27/2024	Amt: \$13,500.00
10-610-0100		REFUSE CONTRACT		\$12,500.00
10-610-0100		REFUSE-EXTRA BINS		\$1,000.00
Total Distributed:				\$13,500.00

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 8 of 13

Check Number	Bank	Vendor	Date	Amount
42194	1	USA BLUE BOOK	06/27/2024	\$289.32
		20-201-0000	\$289.32	
Invoice: INV00382832		Inv Date 06/03/2024	Due Date 06/27/2024	Amt: \$289.32
20-804-0000		CHLORINE		\$289.32
			Total Distributed:	\$289.32
42195	1	VIRGINIA MUNICIPAL LEAGUE	06/27/2024	\$1,764.00
		10-201-0000	\$1,764.00	
Invoice: 14852		Inv Date 06/13/2024	Due Date 06/27/2024	Amt: \$1,764.00
10-514-0000		MEMBERSHIP DUES		\$1,764.00
			Total Distributed:	\$1,764.00
42196	1	WHITE, WITHERS, MASINCUP & CANNADAY, P.C.	06/27/2024	\$10,000.00
		10-201-0000	\$10,000.00	
Invoice: 35667		Inv Date 06/14/2024	Due Date 06/27/2024	Amt: \$10,000.00
10-521-0100		AUDIT - FY 2021-2022		\$10,000.00
			Total Distributed:	\$10,000.00
42197	1	PARTNERS 1ST FED. CREDIT UNION	07/01/2024	\$780.00
		10-201-0000	\$730.00	
		20-201-0000	\$50.00	
Invoice: 24070117330820316857		Inv Date 07/05/2024	Due Date 07/01/2024	Amt: \$780.00
10-215-0000		Misc-Partners 1st		\$730.00
20-215-0000		Misc-Partners 1st		\$50.00
			Total Distributed:	\$780.00
42198	1	TOWN OF SHENANDOAH	07/01/2024	\$37,029.27
		20-201-0000	\$11,438.71	
		10-201-0000	\$25,590.56	
Invoice: PAYROLL TRANSFE 7/1/2024		Inv Date 07/01/2024	Due Date 07/01/2024	Amt: \$37,029.27
10-108-0100		PAYROLL TRANSFER		\$25,590.56
20-108-0100		PAYROLL TRANSFER		\$11,438.71
			Total Distributed:	\$37,029.27
42199	1	VA CREDIT UNION, INC.	07/01/2024	\$220.00
		10-201-0000	\$120.00	
		20-201-0000	\$100.00	
Invoice: 2407011733082033966		Inv Date 07/05/2024	Due Date 07/01/2024	Amt: \$220.00
10-215-0000		Misc-VACU		\$120.00
20-215-0000		Misc-VACU		\$100.00
			Total Distributed:	\$220.00

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 9 of 13

Check Number	Bank	Vendor	Date	Amount
42200	1	CENTRAL SHEN CRIMINAL JUSTICE TRAINING ACADEMY	07/03/2024	<u>\$5,040.00</u>
			10-201-0000	\$5,040.00
Invoice: 2330		Inv Date 07/02/2024	Due Date 07/03/2024	Amt: \$5,040.00
10-704-0000		FY 24-25 DUES FOR 7 POLICE OFFICERS		\$5,040.00
Total Distributed:				\$5,040.00
42201	1	CINTAS CORP LOC.394	07/03/2024	<u>\$110.92</u>
			10-201-0000	\$110.92
Invoice: 4195236133		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$110.92
10-874-0000		PAPER TOWELS/TOILET TISSUE		\$110.92
Total Distributed:				\$110.92
42202	1	CORE & MAIN	07/03/2024	<u>\$473.50</u>
			20-201-0000	\$473.50
Invoice: U912345		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$163.10
20-805-0000		BRASS NIPPLES		\$163.10
Total Distributed:				\$163.10
42203	1	DEAN HOME CENTER	07/03/2024	<u>\$364.38</u>
			20-201-0000	\$113.51
			10-201-0000	\$250.87
Invoice: 221026/1		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$180.88
10-672-0000		PAINTING SUPPLIES		\$180.88
Total Distributed:				\$180.88
Invoice: 220548/1		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$21.57
20-990-0110		PVC - NEW WELL		\$21.57
Total Distributed:				\$21.57
Invoice: 220590/1		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$91.94
20-904-0000		PAPER TOWELS/BRUSHES/WEED KILLER		\$91.94
Total Distributed:				\$91.94
Invoice: 220663/1		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$69.99
10-605-0000		SCREWS		\$69.99
Total Distributed:				\$69.99
42204	1	FIDELITY POWER SYSTEMS	07/03/2024	<u>\$2,303.60</u>

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 10 of 13

Check Number	Bank	Vendor	Date	Amount
			20-201-0000	\$2,303.60
Invoice: FPS0099244		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$2,303.60
20-990-0700		GENERATOR SERVICE		\$2,303.60
			Total Distributed:	\$2,303.60
42205	I	FRAZIER QUARRY, INC	07/03/2024	\$285.83
			10-201-0000	(\$2.89)
			10-201-0000	\$288.72
Invoice: 2871240615		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$288.72
10-604-0000		STONE		\$288.72
			Total Distributed:	\$288.72
Credit Memo 2871240615CM		CM Date: 06/30/2024	Available: 07/03/2024	Amt: (\$2.89)
10-604-0000		2871240615CM		(\$2.89)
			Total Distributed:	(\$2.89)
42206	I	HOLTZMAN OIL CORP.	07/03/2024	\$2,679.60
			10-201-0000	\$2,679.60
Invoice: 2725333		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$1,003.12
10-706-0000		POLICE FUEL		\$1,003.12
			Total Distributed:	\$1,003.12
Invoice: 2725421		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$1,054.02
10-606-0000		FUEL - PUBLIC WORKS		\$1,054.02
			Total Distributed:	\$1,054.02
Invoice: 2725422		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$622.46
10-606-0000		FUEL - PUBLIC WORKS		\$622.46
			Total Distributed:	\$622.46
42207	I	Pace Analytical Services, LLC	07/03/2024	\$211.20
			20-201-0000	\$211.20
Invoice: 2430531840		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2430530206		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2430530594		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$84.40
20-908-0000		TESTING SERVICES		\$84.40
			Total Distributed:	\$84.40
42208	I	TRIPLE CROWN PRODUCTS	07/03/2024	\$468.86
			10-201-0000	\$234.43

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 11 of 13

Check Number	Bank	Vendor	Date	Amount
			20-201-0000	\$234.43
Invoice: 358452		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$468.86
10-603-0000		T-SHIRTS - CHACON/PUBLIC WORKS		\$234.43
20-812-0000		T-SHIRTS - CHACON/PUBLIC WORKS		\$234.43
			Total Distributed:	\$468.86
42209	1	VACORP	07/03/2024	\$165.25
			20-201-0000	\$87.92
			10-201-0000	\$77.33
Invoice: MEMBER # 741 MA 7/2/2024		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$165.25
10-501-0500		HYBRID DISABILITY INSURANCE		\$13.73
10-580-0500		HYBRID DISABILITY INSURANCE		\$16.83
10-601-0500		HYBRID DISABILITY INSURANCE		\$33.04
10-670-0500		HYBRID DISABILITY INSURANCE		\$13.73
20-501-0500		HYBRID DISABILITY INSURANCE		\$35.20
20-801-0500		HYBRID DISABILITY INSURANCE		\$30.20
20-901-0500		HYBRID DISABILITY INSURANCE		\$22.52
			Total Distributed:	\$165.25
42210	1	VALLEY CHEMICAL SOLUTIONS	07/03/2024	\$1,801.60
			20-201-0000	\$1,801.60
Invoice: INV0384373		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$658.30
20-903-0000		PLANT CHEMICALS		\$658.30
			Total Distributed:	\$658.30
Invoice: INV0384371		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$1,143.30
20-903-0000		PLANT CHEMICALS		\$1,143.30
			Total Distributed:	\$1,143.30
42211	1	VIOLA ENGINEERING PC	07/03/2024	\$6,942.63
			20-201-0000	\$6,942.63
Invoice: 8338		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$6,942.63
20-559-0300		ARPA 2ND - ENGINEERING FEES - MARYLAND AVE		\$6,942.63

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 12 of 13

Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$6,942.63
42212	1	VISA	07/03/2024	\$3,359.22
	 20-201-0000	\$160.93	
	 10-201-0000	\$3,198.29	
Invoice: 061724A		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$177.96
10-506-0000		BINDERS, COPY PAPER		\$27.99
10-507-0000		BINDERS, COPY PAPER		\$149.97
			Total Distributed:	\$177.96
Invoice: 061724B		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$272.73
10-605-0000		RADIATORS		\$272.73
			Total Distributed:	\$272.73
Invoice: 061724C		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$361.48
10-533-0000		PARADE CANDY - MEMORIAL DAY		\$361.48
			Total Distributed:	\$361.48
Invoice: 061724D		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$910.09
10-606-0000		INMATES MEALS, FUEL		\$105.25
10-611-0000		INMATES MEALS, FUEL		\$804.84
			Total Distributed:	\$910.09
Invoice: 061724E		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$334.97
10-672-0000		PESTICIDE		\$334.97
			Total Distributed:	\$334.97
Invoice: 061724F		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$433.20
10-704-0100		POLICE MEALS/K-9 FOOD/ CLEANING/POSTAGE		\$12.75
10-705-0000		POLICE MEALS/K-9 FOOD/ CLEANING/POSTAGE		\$52.65
10-705-0000		POLICE MEALS/K-9 FOOD/ CLEANING/POSTAGE		\$367.80
			Total Distributed:	\$433.20
Invoice: 61724G		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$771.37
10-710-0000		POLICE CELL PHONES		\$566.23
10-872-0000		TOWN MANAGER CELL PHONE		\$77.19
20-822-0000		WATER - TOWN CREW CELL PHONES		\$85.30
20-922-0000		SEWER - TOWN CREW CELL PHONES		\$42.65
			Total Distributed:	\$771.37

Check Listing

Date From: 6/26/2024 Date To: 7/9/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
07/03/2024 02:51 PM

Page: 13 of 13

Check Number	Bank	Vendor	Date	Amount
Invoice: 061724H		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$47.42
10-874-0000		CLEANING SUPPLIES/ORGANIZER/WATER TEST STRIPS		\$14.44
20-507-0000		CLEANING SUPPLIES/ORGANIZER/WATER TEST STRIPS		\$19.99
20-808-0000		CLEANING SUPPLIES/ORGANIZER/WATER TEST STRIPS		\$12.99
			Total Distributed:	\$47.42
Invoice: 061724I		Inv Date 06/30/2024	Due Date 07/03/2024	Amt: \$50.00
10-712-0000		K-9 MEMBER FEE - LEGAL UPDATES		\$50.00
			Total Distributed:	\$50.00
42213	1	VML INSURANCE PROGRAMS	07/03/2024	\$47,594.00
		10-201-0000		\$47,594.00
Invoice: 2024-2025		Inv Date 07/02/2024	Due Date 07/03/2024	Amt: \$47,594.00
10-505-0000		FY 24-25 6 MONTHS BUSINESS INSURANCE		\$47,594.00
			Total Distributed:	\$47,594.00
57	Checks Totaling -			\$190,497.70

Totals By Fund

Fund	Checks	Voids	Total
10	\$132,026.62		\$132,026.62
20	\$58,471.08		\$58,471.08
Totals:	\$190,497.70		\$190,497.70

CASH DISBURSEMENTS
GENERAL & UTILITY
JUNE 26 - JULY 9, 2024

Trans Date	Trans Desc	Debit	Credit	Reference
07/08/2024	FED PAYROLL TAXES	\$0.00	\$7,613.40	FED PAYROLL TAXES
07/08/2024	STATE PAYROLL TAXES	\$0.00	\$1,185.00	STATE PAYROLL TAXES
07/05/2024	HYBRID PAYROLL TAXES	\$0.00	\$260.03	HYBRID PAYROLL TAX
07/03/2024	ANTHEM BLUE CROSS	\$0.00	\$16,898.00	ANTHEM
07/02/2024	PSN FEES	\$0.00	\$25.85	PSN FEES
07/08/2024	FED PAYROLL TAXES	\$996.30	\$0.00	FED PAYROLL TAXES
07/08/2024	FED PAYROLL TAXES	\$4,260.12	\$0.00	FED PAYROLL TAXES
07/08/2024	FED PAYROLL TAXES	\$2,356.98	\$0.00	FED PAYROLL TAXES
07/08/2024	STATE PAYROLL TAXES	\$1,185.00	\$0.00	STATE PAYROLL TAXES
07/05/2024	HYBRID PAYROLL TAXES	\$80.18	\$0.00	HYBRID PAYROLL TAX
07/05/2024	HYBRID PAYROLL TAXES	\$48.29	\$0.00	HYBRID PAYROLL TAX
07/03/2024	ANTHEM BLUE CROSS	\$2,322.00	\$0.00	ANTHEM
07/05/2024	HYBRID PAYROLL TAXES	\$12.00	\$0.00	HYBRID PAYROLL TAX
07/03/2024	ANTHEM BLUE CROSS	\$14,576.00	\$0.00	ANTHEM
07/02/2024	PSN FEES	\$25.85	\$0.00	PSN FEES
07/05/2024	HYBRID PAYROLL TAXES	\$15.15	\$0.00	HYBRID PAYROLL TAX
07/05/2024	HYBRID PAYROLL TAXES	\$56.12	\$0.00	HYBRID PAYROLL TAX
07/05/2024	HYBRID PAYROLL TAXES	\$48.29	\$0.00	HYBRID PAYROLL TAX
07/08/2024	STATE PAYROLL TAXES	\$0.00	\$706.00	STATE PAYROLL TAXES
07/08/2024	FED PAYROLL TAXES	\$0.00	\$4,104.73	FED PAYROLL TAXES
07/05/2024	HYBRID PAYROLL TAXES	\$0.00	\$185.35	HYBRID PAYROLL TAX
07/03/2024	ANTHEM BLUE CROSS	\$0.00	\$3,644.00	ANTHEM
07/08/2024	FED PAYROLL TAXES	\$458.72	\$0.00	FED PAYROLL TAXES
07/08/2024	FED PAYROLL TAXES	\$1,961.28	\$0.00	FED PAYROLL TAXES
07/08/2024	FED PAYROLL TAXES	\$1,684.73	\$0.00	FED PAYROLL TAXES
07/08/2024	STATE PAYROLL TAXES	\$706.00	\$0.00	STATE PAYROLL TAXES
07/05/2024	HYBRID PAYROLL TAXES	\$59.71	\$0.00	HYBRID PAYROLL TAX
07/05/2024	HYBRID PAYROLL TAXES	\$30.43	\$0.00	HYBRID PAYROLL TAX
07/05/2024	HYBRID PAYROLL TAXES	\$31.69	\$0.00	HYBRID PAYROLL TAX
07/03/2024	ANTHEM BLUE CROSS	\$3,644.00	\$0.00	ANTHEM
07/05/2024	HYBRID PAYROLL TAXES	\$12.80	\$0.00	HYBRID PAYROLL TAX
07/05/2024	HYBRID PAYROLL TAXES	\$30.43	\$0.00	HYBRID PAYROLL TAX
07/05/2024	HYBRID PAYROLL TAXES	\$20.29	\$0.00	HYBRID PAYROLL TAX
		\$34,622.36	\$34,622.36	

**TOWN OF SHENANDOAH
TREASURER'S REPORT**

July 5, 2024

GENERAL FUND	ACCOUNT BALANCE
CHECKING ACCOUNT	\$ 534,742.37
CHECKING ACCOUNT - ARPA FUNDS (MUSEUM BALANCE)	\$ -
CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (NOT OBLIGATED)	\$ 106,685.11
CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (TRUCK BALANCE)	\$ 964.55
CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 63,700.16
CDBG REVOLVING LOAN CERTIFICATE OF DEPOSIT-RESTRICTED (Pioneer)	\$ 11,448.60
PAYROLL ACCOUNT - BRB	\$ 50.00
CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 27,239.58
CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 12,404.51
CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 22,575.04
GENERAL CERTIFICATES OF DEPOSIT	\$ -
NEW BALLFIELD - BIG GEM PARK CD - RESTRICTED	\$ 11,818.79
NEW TENNIS COURT CD - RESTRICTED	\$ 5,486.97
UTILITY FUND	
CHECKING ACCOUNT	\$ 59,061.44
CHECKING ACCOUNT - ARPA FUNDS (NEW WELL BALANCE)	\$ 59,906.05
CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (WATER/SEWER LINES BALANCE)	\$ 167,684.40
CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (MARYLAND AVENUE SEWER LINE)	\$ 42,977.17
WATER & SEWER EXISTING LINES REPLACEMENT ACCOUNT	\$ 895.23
CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 167,089.40
PAYROLL ACCOUNT - BRB	\$ 50.00
CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 382,555.71
CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 39,644.08
BOND RETIREMENT CERTIFICATES OF DEPOSIT - RESERVED (Pioneer)	\$ 598,911.17
TOTAL OF ALL FUNDS	\$ 2,315,890.33

Submitted by:
Christ C. Huddle, Treasurer

Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department

(06/01/2024 - 06/30/2024)

<No Event Type Specified>	2	911 Accidental Dial	7
911 Open Line	1	Administrative Duties	25
Animal Complaint	4	Arrest	4
Assault	3	Assist Another SPD Officer	7
Assist Fire Department	2	Assist Maintenance	3
Assist Motorist	1	Assist Other Department	1
Assist Page County	11	Assist PCSO-Primary	1
Assist Rescue Squad	1	BOL	8
Business Interaction	13	Call Complainant	17
Child Custody	2	Civil Dispute	9
Civil Issue	5	Commercial Alarm	1
Community Interaction	7	Court Appearance	1
Courtesy Ride	1	Deliver Council Packets	5
Disabled Vehicle	1	Disorderly Conduct	6
Domestic	9	Domestic Violence Packet Delivered to Victim	2
ECO Transport	1	ECO/Mental Subject	1
Emergency Protective Order	1	Extra Patrol	26
Field Sobriety	1	Follow Up Investigation	1
Foot Patrol	18	Found Item(s)	2
Fraud	1	Hit & Run	1
Identity Theft	1	Investigation	29
Juvenile Issue	2	K-9 Free Air Sniff	4
Meet Complainant	10	Meeting	1
Narcotics Violations	2	Noise Complaint	4
Police Service	37	Property Check	325
Public Service	15	Ride by Property Check	258
Shots Fired	2	Stationary Radar	29
Suicide Attempt	1	Summons Issued	26
Suspicious Activity	6	Suspicious Person	9
Suspicious Vehicle	2	Threats	1
Traffic Complaint	4	Traffic Control	4
Traffic Crash	4	Traffic Stop	58
Tree / Debris In Roadway	1	Trespassing	2

Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department

(06/01/2024 - 06/30/2024)

Underage Drinking	1	Unlock Car	1
Vandalism	1	Vehicle Maintenance	1
Warning	13	Warrant	1
Welfare Check	5	Wildlife Complaint	1

Total Number Of Events: 1,074

Felony: 6

Misdemeanor: 11

Summons: 38

Activity Log Vehicle Summary

Shenandoah Police Department

(06/01/2024 - 06/30/2024)

Vehicle Number:	Vehicle Description:	Miles Driven:	Gas Used:	Mileage:
V601	2020 Chevrolet Tahoe	500.0		49,430
V602	2020 Ford Explorer Vin 7911	1,542.0	46.0	17,043
V603	2021 Dodge Charger Vin 3366	930.0	116.3	23,260
V604	2017 Ford Explorer	334.0	45.5	57,266
V605	2020 Ford Explorer 7910	595.0	92.0	39,500
V607	2023 Charger Vin 3851	55.0	63.6	5,105
Vehicles:	6	Totals:	3,956.0	363.4








Shenandoah Town Museum, Welcome Center & Covid Information

507 First Street Shenandoah, VA 22849
540-652-8773

There were 166 visitors to the Museum in June, this includes the 42 who came to hear Train Songs by Bill Harouff on June 1.

It was announced the Town of Shenandoah Museum and Welcome Center was a finalist in the Daily News Record's Best of the Valley.

Best Museum/Historical Site (Regional)

	Winner Frontier Culture Museum 📍 1290 Richmond Ave ...	Share
	Finalist New Market Battlefield State Historical Park 📍 57 George Collins Pkwy ...	Share
	Finalist Town Of Shenandoah Museum And Welcome Center 📍 507 First Street ...	Share
	Top 5 Explore More Discovery Museum 📍 150 S Main St ...	Share
	Top 5 Grand Caverns 📍 5 Grand Cavern Rd Grottoes, VA 24441	Share

Lora Jenkins
Museum Curator

Memo

To: Approval of the May 7, 2024 Minutes
From: Angela Schirmscher
Date: 7/5/2024
Re: Tuesday Council meeting 07/09/2024.

APPROVAL VOTE FOR MAY 7, 2024 PUBLIC HEARING MINUTES

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
May 7, 2024**

CALL TO ORDER: The Shenandoah Town Council held its Public Hearing meeting on Tuesday, May 07, 2024, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Lynn Fox; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

Council Members absent were: Councilwoman Denise Cave

Other Town Officials present were: Charles Jenkins, Town Manager; Angie Schrimsher, Town Clerk.

Citizen's present were: Amos Thomas, and Robert Zirke

Media Representatives: None

AWARD PRESENTATION

None at this period

RECEIVING OF VISITORS

Amos Thomas had two questions, What was the increase in the street department

APPROVAL OF THE BUDGET

A *motion* was made to close the budget by Councilman Lowe, *seconded* by Councilman Fox

Members Vote was as follows:

YEA: Vice Mayor Kite	NAY: Non
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ADJOURN

There being no further discussion, A *motion* was made by Councilman Lowe, *seconded* by Councilman, Fox to adjourn the meeting at 8:09 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT:

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Angela Schrimsher, Town Clerk