



TOWN OF SHENANDOAH
Incorporated 1884

Town Council meets for their regular session on the second and fourth Tuesday at 7 p.m.
Shenandoah Town Office, 426 First Street, Shenandoah, Virginia
(540) 652-8164 www.townofshenandoah.com

Persons wishing to have an item placed on the agenda for future meetings should make their request to the Clerk of the Council by 12 noon Friday preceding the meeting.

Town Council

Clinton O. Lucas, Jr., Mayor
William Kite, Vice Mayor
Denise Cave, Councilwoman
Lynn Fox, Councilman
Ira Michael Lowe, Councilman
Richard Pierce, Councilman
Christopher Reisinger, Councilman

Town Office Staff

Charles Jenkins, Town Manager
Paul Davis, Chief of Police
Christi Huddle, Treasurer
Tonya Southers, Deputy Treasurer
Angela Schrimsher, Town Clerk
Daniel Rose, Town Attorney

**COUNCIL AGENDA – October 22, 2024 – REGULAR TOWN COUNCIL MEETING
FORMAL SESSION COUNCIL CHAMBERS – 7 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Award Presentation: NONE
4. Receiving of Visitors: NONE
5. Approval of Meeting Minutes for: **Regular Meeting Minutes – October 08, 2024**
6. Approval of Combined Account Disbursements Warrants #42465-#42500 in the amount of \$148,111.64 dated, **October 22, 2024.**
7. Approval of Treasurer's Report **1,974,096.70**
8. Correspondence
9. Council Committee Reports
 - a. **Water & Sewer** (Chair Kite, Councilwoman Cave, and Councilman Lowe)
 - b. **Streets & Public Property** (Chair Fox, Vice Mayor Kite, and Councilman Lowe)
 - c. **Police, Safety & Judicial** (Chair Kite, Councilman Lowe and Councilman Reisinger)
 - d. **Taxation & Finance** (Chair Pierce, Vice Mayor Kite, and Councilman Fox)
 - e. **Parks & Recreation** (Chair Reisinger, Councilmen Lowe and Pierce)
 - f. **Industrial, Economic Development & Procurement** (Chair Cave, Councilmen Lowe, and Pierce)
 - g. **Community Service** (Chair Kite, Councilwoman Cave, and Councilman Pierce)
 - h. **Personnel** (Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)
10. Unfinished Business
11. New Business
12. Town Manager's Report
13. Mayor's Report
14. For the Good of the Town (Five [5] minute limit for each speaker)
15. Adjournment

APPROVAL OF BILLS

Council Meeting of October 22, 2024
General and Utility Disbursements
Warrants #42466 - #42500
In the amount of \$148,111.64

Checks Issued - \$124,663.03
Cash Disbursements - \$23,448.61

SUBMITTED BY:
Christl C. Huddle
Treasurer

Check Listing

Date From: 10/4/2024 Date To: 10/18/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
42466	1	TOWN OF SHENANDOAH	10/07/2024	<u>\$33,059.63</u>
		20-201-0000	\$6,995.13	
		10-201-0000	\$26,064.50	
Invoice: PAYROLL TRANSFE 10/7/2024 Inv Date 10/07/2024 Due Date 10/07/2024 Amt:				\$33,059.63
10-108-0100		PAYROLL TRANSFER		\$26,064.50
20-108-0100		PAYROLL TRANSFER		\$6,995.13
Total Distributed:				\$33,059.63
42467	1	VA CREDIT UNION, INC.	10/07/2024	<u>\$220.00</u>
		10-201-0000	\$120.00	
		20-201-0000	\$100.00	
Invoice: 2410071508028373966 Inv Date 10/11/2024 Due Date 10/07/2024 Amt:				\$220.00
10-215-0000		Misc-VACU		\$120.00
20-215-0000		Misc-VACU		\$100.00
Total Distributed:				\$220.00
42468	1	TOWN OF SHENANDOAH	10/09/2024	<u>\$1,030.90</u>
		10-201-0000	\$1,030.90	
Invoice: PAYROLL TRANSFE 10/9/2024 Inv Date 10/09/2024 Due Date 10/09/2024 Amt:				\$1,030.90
10-108-0100		PAYROLL TRANSFER		\$1,030.90
Total Distributed:				\$1,030.90
42469	1	ABIGAIL ST. CLAIR	10/10/2024	<u>\$91.70</u>
		20-201-0000	\$91.70	
Invoice: UB3881241002181011003 Inv Date 10/02/2024 Due Date 10/10/2024 Amt:				\$91.70
20-207-0000		Pre-Payment Refund for 003-0003310-6		\$91.70
Total Distributed:				\$91.70
42470	1	BRITTANEY SUTHERLAND	10/10/2024	<u>\$50.00</u>
		10-201-0000	\$50.00	
Invoice: 092724 Inv Date 10/04/2024 Due Date 10/10/2024 Amt:				\$50.00
10-509-0000		REFUND - BIG GEM - INCLEMENT WEATHER		\$50.00
Total Distributed:				\$50.00
42471	1	FORTILINE INC.	10/10/2024	<u>\$487.38</u>
		20-201-0000	\$487.38	
Invoice: 6647288 Inv Date 09/19/2024 Due Date 10/10/2024 Amt:				\$237.50
20-559-0300		ARPA - 2ND - W/S LINES - CARBIDE CUTTER		\$237.50
Total Distributed:				\$237.50
Invoice: 6637483 Inv Date 09/19/2024 Due Date 10/10/2024 Amt:				\$249.88

Check Listing

Date From: 10/4/2024 Date To: 10/18/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
20-559-0300		ARPA - 2ND - W/S LINES - LINE MARKING PAINT		\$249.88
Total Distributed:				\$249.88
42472	1	JR'S TIRE CENTER, INC	10/10/2024	<u>\$37.97</u>
			20-201-0000	\$37.97
Invoice: 255569		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$37.97
20-906-0000		FLAT REPAIR		\$37.97
Total Distributed:				\$37.97
42473	1	LOWE'S HOME CENTERS, INC.	10/10/2024	<u>\$119.27</u>
			10-201-0000	\$119.27
Invoice: 92524		Inv Date 09/25/2024	Due Date 10/10/2024	Amt: \$119.27
10-672-0000		REPAIR PICNIC TABLES		\$119.27
Total Distributed:				\$119.27
42474	1	NEW TOWN CONSTRUCTION LLC	10/10/2024	<u>\$9,770.00</u>
			20-201-0000	\$9,770.00
Invoice: 9202024		Inv Date 09/20/2024	Due Date 10/10/2024	Amt: \$9,770.00
20-559-0300		ARPA 2ND - VIRGINIA AVE/340 WATER LINE		\$9,770.00
Total Distributed:				\$9,770.00
42475	1	Pace Analytical Services, LLC	10/10/2024	<u>\$190.20</u>
			20-201-0000	\$190.20
Invoice: 2430554369		Inv Date 09/16/2024	Due Date 10/10/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430553638		Inv Date 09/13/2024	Due Date 10/10/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430554728		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
42476	1	PARTNERS 1ST FED. CREDIT UNION	10/10/2024	<u>\$730.00</u>
			10-201-0000	\$730.00
Invoice: 24100715080283716857		Inv Date 10/11/2024	Due Date 10/10/2024	Amt: \$730.00
10-215-0000		Misc-Partners 1st		\$730.00
Total Distributed:				\$730.00
42477	1	SHENANDOAH VALLEY ELECTRIC	10/10/2024	<u>\$10,212.37</u>
			10-201-0000	\$4,835.29

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Check Number	Bank	Vendor	Date	Amount
		20-201-0000		\$5,377.08
Invoice: 093024		Inv Date 10/03/2024	Due Date 10/10/2024	Amt: \$10,212.37
10-580-0600		THE MUSEUM		\$73.19
10-580-0600		THE MUSEUM		\$119.17
10-580-0600		THE MUSEUM		\$134.88
10-602-0100		STREET LIGHTS		\$3,336.22
10-602-0700		MAINT SHOP ELECTRIC		\$110.83
10-602-0700		OLD MAINTENANCE BUILDING		\$33.97
10-671-0000		BOAT LANDING ELECTRIC		\$31.32
10-671-0000		340 N ENTRANCE SIGN		\$35.26
10-671-0000		340 S ENTRANCE SIGN		\$35.26
10-671-0000		602 ENTRANCE SIGN		\$35.26
10-671-0000		BIG GEM ELECTRIC		\$141.35
10-671-0000		RESTROOM ELECTRIC		\$49.17
10-671-0000		TENNIS COURT ELECTRIC		\$78.76
10-711-0000		POLICE DEPT ELECTRIC		\$190.45
10-711-0000		POLICE DEPT ELECTRIC		\$204.00
10-871-0000		TOWN OFFICE ELECTRIC		\$226.20
20-802-0200		WELL # 1 ELECTRIC		\$885.39
20-802-0300		WELL #2 ELECTRIC		\$1,322.27
20-802-0500		12TH STREET WELL ELECTRIC		\$1,440.50
20-802-0600		WATER TANK ELECTRIC		\$52.04
20-802-0800		TRENTON ELECTRIC		\$31.47
20-802-0900		TENTH ST ELECTRIC		\$62.42
20-902-0000		SEWER PLANT ELECTRIC		\$1,582.99
			Total Distributed:	\$10,212.37
42478	1	U S POST OFFICE	10/10/2024	\$1,353.00
		20-201-0000		\$185.00
		10-201-0000		\$1,168.00
Invoice: OCTOBER 2024		Inv Date 10/04/2024	Due Date 10/10/2024	Amt: \$1,353.00
10-506-0000		POSTAGE STAMPS FOR TAXES		\$1,095.00
10-507-0100		POSTAGE STAMPS		\$73.00
20-506-0000		POSTCARD STAMPS		\$112.00
20-507-0000		POSTAGE STAMPS		\$73.00

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Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$1,353.00
42479	1	UPDIKE INDUSTRIES, INC.	10/10/2024	<u>\$13,500.00</u>
			10-201-0000	\$13,500.00
Invoice: C227082		Inv Date 09/15/2024	Due Date 10/10/2024	Amt: \$13,500.00
10-610-0100		REFUSE CONTRACT		\$12,500.00
10-610-0100		REFUSE-EXTRA BINS		\$1,000.00
			Total Distributed:	\$13,500.00
42480	1	VISA	10/10/2024	<u>\$6,699.57</u>
			10-201-0000	\$3,830.37
			10-201-0000	(\$92.98)
			20-201-0000	\$2,962.18
Invoice: SEPT 2024 CH1		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$2,043.00
20-559-0300		ARPA 2ND - W/S LINES - CONCRETE FORMS		\$2,043.00
			Total Distributed:	\$2,043.00
Invoice: 9/17/24		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$764.29
10-710-0000		POLICE CELL PHONES		\$559.37
10-872-0000		TOWN MANAGER CELL PHONE		\$79.91
20-822-0000		WATER - TOWN CREW CELL PHONES		\$83.34
20-922-0000		SEWER - TOWN CREW CELL PHONES		\$41.67
			Total Distributed:	\$764.29
Invoice: E0200T7QTP		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$1,287.00
10-507-0000		MICROSOFT ANNUAL RENEWAL		\$198.00
10-580-0700		MICROSOFT ANNUAL RENEWAL		\$99.00
10-705-0000		MICROSOFT ANNUAL RENEWAL		\$693.00
20-507-0000		MICROSOFT ANNUAL RENEWAL		\$198.00
20-904-0000		MICROSOFT ANNUAL RENEWAL		\$99.00
			Total Distributed:	\$1,287.00
Invoice: SEPT 2024 CH3		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$213.74
10-507-0000		INK CARTRIDGES, HANGING FOLDERS		\$125.67
20-507-0000		INK CARTRIDGES, HANGING FOLDERS		\$88.07

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Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$213.74
Invoice: SEPT 2024 CH4		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$84.99
10-608-0000		TRACTOR STEERING SHAFT		\$84.99
			Total Distributed:	\$84.99
Invoice: SEPT 2024 CH5		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$639.88
10-705-0000		LED LIGHTS, CAMERAS		\$639.88
			Total Distributed:	\$639.88
Invoice: SEPT 2024 CH6		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$409.10
20-804-0000		PRESS SENSOR, VALVE, CONNECTORS, GLOVES, PUMP GEAR		\$174.00
20-904-0000		PRESS SENSOR, VALVE, CONNECTORS, GLOVES, PUMP GEAR		\$235.10
			Total Distributed:	\$409.10
Invoice: SEPT 2024 CJ		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$101.76
10-533-0000		WARNING SIGN FOR MUSEUM, GIFT CARD		\$25.00
10-580-0700		WARNING SIGN FOR MUSEUM, GIFT CARD		\$76.76
			Total Distributed:	\$101.76
Invoice: SEPT 2024 JC		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$104.46
10-705-0000		K-9 FOOD		\$104.46
			Total Distributed:	\$104.46
Invoice: SEPT 2024 DW		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$605.70
10-611-0000		INMATES MEALS		\$605.70
			Total Distributed:	\$605.70
Invoice: SEPT 2024 PD		Inv Date 09/17/2024	Due Date 10/10/2024	Amt: \$538.63
10-704-0000		TRAINING SOFTWARE		\$83.99
10-705-0000		CLEANING		\$42.10
10-708-0000		603 - LED LIGHTS, DODGE VAN ENG COMPUTER		\$412.54
			Total Distributed:	\$538.63
Credit Memo SEPT 2024 CM		CM Date: 08/22/2024	Available: 10/10/2024	Amt: (\$92.98)
10-708-0000		SEPT 2024 CM		(\$92.98)
			Total Distributed:	(\$92.98)
42481	I	U. S. POST OFFICE	10/11/2024	\$393.46

Check Listing

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Check Number	Bank	Vendor	Date	Amount
		20-201-0000	\$393.46	
Invoice: MAIL 10/11/2024 12:00:00		Inv Date 10/11/2024	Due Date 10/11/2024	Amt: \$393.46
20-506-0000		MAIL WATER BILLS		\$393.46
			Total Distributed:	\$393.46
42482	1	B R COMMUNICATIONS	10/17/2024	\$340.00
		10-201-0000	\$340.00	
Invoice: 23835		Inv Date 09/04/2024	Due Date 10/17/2024	Amt: \$85.00
10-708-0000		REPLACED FRONT LIGHT BAR		\$85.00
			Total Distributed:	\$85.00
Invoice: 23833		Inv Date 09/04/2024	Due Date 10/17/2024	Amt: \$255.00
10-708-0000		INSTALLED SIDE LIGHTS, REPAIR MDT CHARGING SYS		\$255.00
			Total Distributed:	\$255.00
42483	1	FORTILINE INC.	10/17/2024	\$229.80
		10-201-0000	\$229.80	
Invoice: 6656449		Inv Date 09/25/2024	Due Date 10/17/2024	Amt: \$229.80
10-605-0000		2" BRASS INSERTS - STOCK		\$229.80
			Total Distributed:	\$229.80
42484	1	FRAZIER QUARRY, INC	10/17/2024	\$118.92
		10-201-0000	\$120.12	
		10-201-0000	(\$1.20)	
Invoice: 2871240930		Inv Date 09/30/2024	Due Date 10/17/2024	Amt: \$120.12
10-604-0000		STONE		\$120.12
			Total Distributed:	\$120.12
Credit Memo 2871240930CM		CM Date: 09/30/2024	Available: 10/17/2024	Amt: (\$1.20)
10-604-0000		2871240930CM		(\$1.20)
			Total Distributed:	(\$1.20)
42485	1	HEYWARD INCORPORATED	10/17/2024	\$22,634.60
		20-201-0000	\$22,634.60	
Invoice: V8259		Inv Date 09/20/2024	Due Date 10/17/2024	Amt: \$22,634.60
20-559-0300		APRA 2ND - W/S LINES - SUBMERSIBLE PUMP		\$22,634.60
			Total Distributed:	\$22,634.60
42486	1	HOLTZMAN OIL CORP.	10/17/2024	\$1,619.09
		20-201-0000	\$504.89	
		10-201-0000	\$1,114.20	
Invoice: 2949913		Inv Date 09/24/2024	Due Date 10/17/2024	Amt: \$384.69
10-606-0000		FUEL		\$128.23

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Check Number	Bank	Vendor	Date	Amount
20-809-0000		FUEL		\$128.23
20-909-0000		FUEL		\$128.23
Total Distributed:				\$384.69
Invoice: 2949825		Inv Date 09/24/2024	Due Date 10/17/2024	Amt: \$861.75
10-706-0000		FUEL		\$861.75
Total Distributed:				\$861.75
Invoice: 2949914		Inv Date 09/24/2024	Due Date 10/17/2024	Amt: \$372.65
10-606-0000		FUEL - DIESEL		\$124.22
20-809-0000		FUEL - DIESEL		\$124.22
20-909-0000		FUEL - DIESEL		\$124.21
Total Distributed:				\$372.65
42487	1	J & M AUTO PARTS	10/17/2024	<u>\$1,233.10</u>
		10-201-0000	\$1,103.01	
		20-201-0000	\$130.09	
Invoice: SEPT 2024		Inv Date 09/28/2024	Due Date 10/17/2024	Amt: \$459.56
10-604-0000		NUTS, RODS		\$26.33
10-605-0000		GRINDING DISC, WELDING DISCS, WELDER WIRE		\$433.23
Total Distributed:				\$459.56
Invoice: SEPT 2024A		Inv Date 09/28/2024	Due Date 10/17/2024	Amt: \$403.24
10-608-0000		EXHAUST, BRAKE, TRANS, HYD FLUID, GREASE		\$403.24
Total Distributed:				\$403.24
Invoice: SEPT 2024B		Inv Date 09/28/2024	Due Date 10/17/2024	Amt: \$41.65
10-672-0000		TRAILER PINS, GLOVES		\$15.18
20-518-0000		TRAILER PINS, GLOVES		\$26.47
Total Distributed:				\$41.65
Invoice: SEPT 2024C		Inv Date 09/28/2024	Due Date 10/17/2024	Amt: \$225.03
10-708-0000		2020 FORD, 2017 FORD, 2021 DODGE OIL/FILTERS		\$225.03
Total Distributed:				\$225.03
Invoice: SEPT 2024D		Inv Date 09/28/2024	Due Date 10/17/2024	Amt: \$103.62
20-904-0000		COUPLERS, PAINT, NUTS, WASHERS, SCREWS		\$91.10
20-906-0000		2016 FORD WIPER BLADES		\$12.52
Total Distributed:				\$103.62
42488	1	KENNETH BRINKLEY	10/17/2024	<u>\$28.80</u>

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Check Number	Bank	Vendor	Date	Amount
		20-201-0000		\$28.80
Invoice: UB3173241011134840853		Inv Date 10/01/2024	Due Date 10/17/2024	Amt: \$28.80
20-206-0000		Deposit Refund for WATER		\$28.80
Total Distributed:				\$28.80
42489	1	MAY SUPPLY CO., INC.	10/17/2024	\$2,221.10
		20-201-0000		(\$22.43)
		20-201-0000		\$2,243.53
Invoice: 122492 01		Inv Date 09/05/2024	Due Date 10/17/2024	Amt: \$1,807.37
20-559-0300		ARPA 2ND - NEW WELL		\$1,807.37
Total Distributed:				\$1,807.37
Invoice: 122492 03		Inv Date 09/12/2024	Due Date 10/17/2024	Amt: \$320.23
20-559-0300		ARPA 2ND - NEW WELL		\$320.23
Total Distributed:				\$320.23
Invoice: 122492 05		Inv Date 09/17/2024	Due Date 10/17/2024	Amt: \$71.93
20-559-0300		ARPA 2ND - NEW WELL		\$71.93
Total Distributed:				\$71.93
Invoice: 122687 02		Inv Date 09/17/2024	Due Date 10/17/2024	Amt: \$44.00
20-559-0300		ARPA 2ND - NEW WELL		\$44.00
Total Distributed:				\$44.00
Credit Memo 122492CM		CM Date: 09/05/2024	Available: 10/17/2024	Amt: (\$18.07)
20-559-0300		122492CM		(\$18.07)
Total Distributed:				(\$18.07)
Credit Memo 122492 03CM		CM Date: 09/12/2024	Available: 10/17/2024	Amt: (\$3.20)
20-559-0300		122492 03CM		(\$3.20)
Total Distributed:				(\$3.20)
Credit Memo 122492 05CM		CM Date: 09/17/2024	Available: 10/17/2024	Amt: (\$0.72)
20-559-0300		122492 05CM		(\$0.72)
Total Distributed:				(\$0.72)
Credit Memo 122687 02CM		CM Date: 09/17/2024	Available: 10/17/2024	Amt: (\$0.44)
20-559-0300		122687 02CM		(\$0.44)
Total Distributed:				(\$0.44)
42490	1	MOUNTAIN VALLEY SERVICES	10/17/2024	\$15,000.00
		20-201-0000		\$15,000.00
Invoice: TSWH1		Inv Date 10/17/2024	Due Date 10/17/2024	Amt: \$15,000.00
20-559-0300		ARPA 2ND - NEW WELL HOUSE - 1ST HALF PMT		\$15,000.00
Total Distributed:				\$15,000.00
42491	1	MYERS FORD COMPANY	10/17/2024	\$43.62

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		10-201-0000		(\$91.38)
		20-201-0000		\$135.00
Invoice: 6068326		Inv Date 09/05/2024	Due Date 10/17/2024	Amt: \$135.00
20-806-0000		2014 FORD EXP - ABS MODULE		\$135.00
Total Distributed:				\$135.00
Credit Memo 110024733		CM Date: 02/29/2024	Available: 10/17/2024	Amt: (\$91.38)
10-608-0000		110024733		(\$91.38)
Total Distributed:				(\$91.38)
42492	1	Pace Analytical Services, LLC	10/17/2024	\$253.60
		20-201-0000		\$253.60
Invoice: 243055518		Inv Date 09/20/2024	Due Date 10/17/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430555894		Inv Date 09/23/2024	Due Date 10/17/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430556432		Inv Date 09/24/2024	Due Date 10/17/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
Invoice: 2430557013		Inv Date 09/26/2024	Due Date 10/17/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
Total Distributed:				\$63.40
42493	1	PAGE COUNTY TREASURER	10/17/2024	\$357.50
		10-201-0000		\$357.50
Invoice: SEPT 2024 STATEMENT		Inv Date 09/30/2024	Due Date 10/17/2024	Amt: \$357.50
10-610-0200		landfill fees		\$357.50
Total Distributed:				\$357.50
42494	1	RICOH USA, INC	10/17/2024	\$160.44
		10-201-0000		\$160.44
Invoice: 108664233		Inv Date 10/10/2024	Due Date 10/17/2024	Amt: \$160.44
10-527-0000		QUARTERLY LEASE ON COPIER		\$160.44
Total Distributed:				\$160.44
42495	1	SUSAN M. CLARK	10/17/2024	\$183.96
		10-201-0000		\$183.96
Invoice: 10192024		Inv Date 09/06/2024	Due Date 10/17/2024	Amt: \$183.96
10-533-0000		PROGRAM + MILEAGE		\$183.96
Total Distributed:				\$183.96

Check Listing

Date From: 10/4/2024 Date To: 10/18/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
10/18/2024 10:35 AM

Page: 10 of 10

Check Number	Bank	Vendor	Date	Amount
42496	1	The Valley Trail	10/17/2024	\$80.00
			10-201-0000	\$80.00
Invoice: 2024-2025		Inv Date 10/08/2024	Due Date 10/17/2024	Amt: \$80.00
10-514-0000	SUBSCRIPTION RENEWAL			\$80.00
Total Distributed:				\$80.00
42497	1	TOWN OF SHEN - UTIL ACCT	10/17/2024	\$148.25
			10-201-0000	\$148.25
Invoice: WATER BILLS 10/15/2024 12		Inv Date 10/15/2024	Due Date 10/17/2024	Amt: \$148.25
10-526-0000	WATER BILLS			\$148.25
Total Distributed:				\$148.25
42498	1	VALLEY CHEMICAL SOLUTIONS	10/17/2024	\$1,783.30
			20-201-0000	\$1,783.30
Invoice: INV0406724		Inv Date 09/27/2024	Due Date 10/17/2024	Amt: \$1,783.30
20-903-0000	SEWER PLANT CHEMICALS			\$1,783.30
Total Distributed:				\$1,783.30
42499	1	VIRGINIA DEPT OF MOTOR VEHICLES	10/17/2024	\$275.00
			10-201-0000	\$275.00
Invoice: 202427400492		Inv Date 09/30/2024	Due Date 10/17/2024	Amt: \$275.00
10-532-0000	DMV STOPS			\$275.00
Total Distributed:				\$275.00
42500	1	WILLIAM GRAY	10/17/2024	\$6.50
			10-201-0000	\$6.50
Invoice: UB3683241011134840840		Inv Date 10/01/2024	Due Date 10/17/2024	Amt: \$6.50
10-206-0000	Deposit Refund for REFUSE			\$6.50
Total Distributed:				\$6.50
35	Checks Totaling -			\$124,663.03

Totals By Fund

Fund	Checks	Voids	Total
10	\$55,381.55		\$55,381.55
20	\$69,281.48		\$69,281.48
Totals:	\$124,663.03		\$124,663.03

CASH DISBURSEMENTS
GENERAL & UTILITY
OCTOBER 4 - 18, 2024

Trans Date	Trans Desc	Debit	Credit	Reference
10/15/2024	FEDERAL PAYROLL TAXE	\$0.00	\$7,876.89	FEDERAL PAYROLL TA
10/15/2024	STATE PAYROLL TAXES	\$0.00	\$1,238.00	STATE PAYROLL TAXES
10/15/2024	STATE PAYROLL TAXES	\$0.00	\$25.00	STATE PAYROLL TAXES
10/15/2024	FEDERAL PAYROLL TAXE	\$0.00	\$242.90	FEDERAL PAYROLL TA
10/11/2024	HYBRID PAYROLL TAXES	\$0.00	\$260.75	HYBRID PAYROLL TAX
10/10/2024	VRS - Treasurer of Virgini	\$0.00	\$17.16	VRS
10/08/2024	MERCHANTS FEES	\$0.00	\$419.43	CREDIT CARD MACHIN
10/04/2024	RUS 2018 BACKHOE LOA	\$0.00	\$908.00	BACKHOE LOAN
10/04/2024	RUS 2020 VEHICLES LOA	\$0.00	\$1,422.00	
10/15/2024	FEDERAL PAYROLL TAXE	\$1,017.68	\$0.00	FEDERAL PAYROLL TA
10/15/2024	FEDERAL PAYROLL TAXE	\$35.02	\$0.00	FEDERAL PAYROLL TA
10/15/2024	FEDERAL PAYROLL TAXE	\$149.78	\$0.00	FEDERAL PAYROLL TA
10/15/2024	FEDERAL PAYROLL TAXE	\$4,351.38	\$0.00	FEDERAL PAYROLL TA
10/15/2024	FEDERAL PAYROLL TAXE	\$2,507.83	\$0.00	FEDERAL PAYROLL TA
10/15/2024	FEDERAL PAYROLL TAXE	\$58.10	\$0.00	FEDERAL PAYROLL TA
10/15/2024	STATE PAYROLL TAXES	\$25.00	\$0.00	STATE PAYROLL TAXES
10/15/2024	STATE PAYROLL TAXES	\$1,238.00	\$0.00	STATE PAYROLL TAXES
10/11/2024	HYBRID PAYROLL TAXES	\$83.63	\$0.00	HYBRID PAYROLL TAX
10/11/2024	HYBRID PAYROLL TAXES	\$48.29	\$0.00	HYBRID PAYROLL TAX
10/10/2024	VRS - Treasurer of Virgini	\$3.12	\$0.00	VRS
10/11/2024	HYBRID PAYROLL TAXES	\$12.36	\$0.00	HYBRID PAYROLL TAX
10/10/2024	VRS - Treasurer of Virgini	\$14.04	\$0.00	VRS
10/08/2024	MERCHANTS FEES	\$419.43	\$0.00	CREDIT CARD MACHIN
10/11/2024	HYBRID PAYROLL TAXES	\$15.15	\$0.00	HYBRID PAYROLL TAX
10/11/2024	HYBRID PAYROLL TAXES	\$56.12	\$0.00	HYBRID PAYROLL TAX
10/11/2024	HYBRID PAYROLL TAXES	\$45.20	\$0.00	HYBRID PAYROLL TAX
10/04/2024	RUS 2018 BACKHOE LOA	\$798.19	\$0.00	BACKHOE LOAN
10/04/2024	RUS 2018 BACKHOE LOA	\$109.81	\$0.00	BACKHOE LOAN
10/04/2024	RUS 2020 VEHICLES LOA	\$36.53	\$0.00	
10/04/2024	RUS 2020 VEHICLES LOA	\$1,385.47	\$0.00	
10/15/2024	FEDERAL PAYROLL TAXE	\$0.00	\$2,317.29	FEDERAL PAYROLL TA
10/15/2024	STATE PAYROLL TAXES	\$0.00	\$395.00	STATE PAYROLL TAXES
10/11/2024	HYBRID PAYROLL TAXES	\$0.00	\$189.29	HYBRID PAYROLL TAX
10/10/2024	VRS - Treasurer of Virgini	\$0.00	\$93.90	VRS
10/04/2024	RUS	\$0.00	\$8,043.00	SEWER LOAN
10/15/2024	FEDERAL PAYROLL TAXE	\$279.62	\$0.00	FEDERAL PAYROLL TA
10/15/2024	FEDERAL PAYROLL TAXE	\$1,195.58	\$0.00	FEDERAL PAYROLL TA
10/15/2024	FEDERAL PAYROLL TAXE	\$842.09	\$0.00	FEDERAL PAYROLL TA
10/15/2024	STATE PAYROLL TAXES	\$395.00	\$0.00	STATE PAYROLL TAXES
10/11/2024	HYBRID PAYROLL TAXES	\$66.75	\$0.00	HYBRID PAYROLL TAX
10/11/2024	HYBRID PAYROLL TAXES	\$30.43	\$0.00	HYBRID PAYROLL TAX
10/10/2024	VRS - Treasurer of Virgini	\$17.06	\$0.00	VRS
10/11/2024	HYBRID PAYROLL TAXES	\$33.28	\$0.00	HYBRID PAYROLL TAX
10/10/2024	VRS - Treasurer of Virgini	\$61.85	\$0.00	VRS

CASH DISBURSEMENTS
GENERAL & UTILITY
OCTOBER 4 - 18, 2024

Trans Date	Trans Desc	Debit	Credit	Reference
10/11/2024	HYBRID PAYROLL TAXES	\$13.18	\$0.00	HYBRID PAYROLL TAX
10/10/2024	VRS - Treasurer of Virgini	\$14.99	\$0.00	VRS
10/11/2024	HYBRID PAYROLL TAXES	\$25.36	\$0.00	HYBRID PAYROLL TAX
10/11/2024	HYBRID PAYROLL TAXES	\$20.29	\$0.00	HYBRID PAYROLL TAX
10/04/2024	RUS	\$3,751.50	\$0.00	SEWER LOAN
10/04/2024	RUS	\$4,291.50	\$0.00	SEWER LOAN
		\$23,448.61	\$23,448.61	

**TOWN OF SHENANDOAH
TREASURER'S REPORT**

October 18, 2024

GENERAL FUND		ACCOUNT BALANCE
	CHECKING ACCOUNT	\$ 254,784.34
	CHECKING ACCOUNT - ARPA FUNDS (MUSEUM BALANCE)	\$ -
*	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (INFRASTRUCTURE)	\$ 111,458.28
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (TRUCK BALANCE)	\$ 964.55
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (RAM TRUCK BALANCE)	\$ 1,382.01
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 71,222.50
	CDBG REVOLVING LOAN CERTIFICATE OF DEPOSIT-RESTRICTED (Pioneer)	\$ 11,448.60
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 27,682.94
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 12,606.41
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 22,942.49
	GENERAL CERTIFICATES OF DEPOSIT	\$ -
UTILITY FUND		
	CHECKING ACCOUNT	\$ 104,507.30
	CHECKING ACCOUNT - ARPA FUNDS (NEW WELL BALANCE)	\$ 53,040.28
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (WATER/SEWER LINES BALANCE)	\$ 73,971.70
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (MARYLAND AVENUE SEWER LINE)	\$ -
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (NEW WELL)	\$ 9,413.94
	WATER & SEWER EXISTING LINES REPLACEMENT ACCOUNT	\$ 15,896.99
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 174,645.46
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 388,828.39
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 40,289.35
	BOND RETIREMENT CERTIFICATES OF DEPOSIT - RESERVED (Pioneer)	\$ 598,911.17
	TOTAL OF ALL FUNDS	\$ 1,974,096.70

Submitted by:
Christl C. Huddle, Treasurer

* 10/8/24 - Allocated remaining ARPA Funds to Infrastructure

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
October 08, 2024**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, October 08, 2024 at 7:00 p.m., with Vice Mayor William Kite presiding.

The meeting began with the Pledge of Allegiance

ATTENDANCE:

Council Members present were: Vice Mayor William Kite; Council Members Denise Cave; Lynn Fox; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

Council Members absent were: Mayor Clinton Lucas, Jr.

Other Town Officials present were: Charles Jenkins, Town Manager; Rodney Hensley, Police Officer; and Angie Schrimsher, Town Clerk.

Citizens present were: Gary (Red) Taylor; Brittaney Sutherland; Ana Maria Mendez; Bruce W. Ritchie; Carol S. Zirkle; Bob Zirkle; Melissa Smith; and Brenda Haggett.

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

None during this period.

At 7:00 p.m. a *motion* was made by Councilman Pierce to enter into a closed session for the purpose of legal matters as permitted by Code of Virginia, 1950, as amended, Section 2.2-3711, (A), (7), *seconded* by Councilman Lowe.

Members Vote was as follows:

YEA Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

At 7:07 p.m. a *motion* was made by Councilman Pierce to return to open session and certify that to the best of our knowledge only matters lawfully exempted from open meeting requirements under Code of Virginia, 1950, as amended, Section 2.2-3711, (A), (7), and only such matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the meeting by the Town Council, *seconded* by Councilman Reisinger.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

SEPTEMBER 24, 2024 REGULAR MEETING MINUTES

A *motion* was made by Councilman Fox, *seconded* by Councilwoman Cave, to approve the *Regular Meeting Minutes* held on September 24, 2024, as presented.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Councilman Fox, *seconded* by Councilwoman Cave, to approve the bills, dated **October 4, 2024**, in the **Combined Accounts Disbursements Warrants #42427 - #42465** in the amount of **\$105,402.30**, as presented.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Councilman Lowe, *seconded* by Councilman Reisinger, to approve the **October 04, 2024** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,089,361.23**, as presented.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1- Received the September 2024 Shenandoah Police Department Activity Log for review.

#2 - Received the September 2024 Shenandoah Police Department Vehicle Summary Log for review.

#3 - Town of Shenandoah Museum and Welcome Center Curator, Lora Jenkins, reported 120 visitors to the Museum and Welcome Center in September. This included 32 who attended the Historic First Street Walking Tour on September 21.

#4 - For those interested in genealogy research, Debby Owens donated eleven 3-ringed binders which include the 2000-2001 Marriage and Engagements from the Page News and Courier, Daily News Record, and the Valley Banner, and the 1998-January 2013 obituaries from the Daily News Record.

#5 - Received a memo from Christl Huddle, Treasurer, regarding the remaining ARPA 2nd Tranche funds. She stated they need to be allocated by 12/31/2024, however they do not have to be spent until 12/31/2026. A summary of the remaining ARPA 2nd Tranche Funds was attached. Treasurer Christl Huddle noted the ARPA 1st Tranche funds since 2021 went to the new well, with \$53,040.28 used for the building and piping. The memo also noted after speaking with the auditor, no signed contracts for the funds are required as previously thought. However, there must be a designated use for the remaining funds that have not been obligated. Treasurer Christl Huddle requested the Council to please approve the allocation of \$111,458.28 to Infrastructure.

A ***motion*** was made by Councilman Fox, ***seconded*** by Councilman Reisinger, to approve \$111,458.28, the remaining balance of the ARPA 2nd Tranche funds, to be allocated to Infrastructure.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

#6 - Received a letter from Jeffrey W. Dean regarding the amount of derelict vehicles and the motor home along Shenandoah Avenue.

#7 - Received a flyer regarding the Town of Shenandoah Halloween Event being held on October 31, 2024. Any businesses, churches, community or civic organizations who wish to be a part of this event, please contact the Town of Shenandoah Event Coordinator, Lora Jenkins at (540) 652-8773

#8 - Received a flyer about Ghost Stories at the Museum, featuring Susan Clark, a member of the Virginia Storytelling Alliance. Susan Clark will be at the Town of Shenandoah Museum and Welcome Center on October 19th from 1:30 – 2:15 p.m. This event is intended for ages 7 and over. The Town of Shenandoah Museum and Welcome Center is located at 507 First St Shenandoah, VA.

#9 - Received a flyer about the Halloween Costume Parade happening on October 31st from 4:00 pm to dusk at the Shenandoah Landing & River Park. The costume parade starts at 4:30 and free pizza and water, provided by Blue Ridge Bank, will be available while supplies last. Poppy's Coffee Camper will be there selling hot chocolate. Shenandoah River Park & Landing is located at 315 Morrison Rd Shenandoah, VA

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Town Manager Charlie Jenkins reported Public Works fixed leaks on Ramona Avenue and Sixth Street.

Town Manager Charlie Jenkins stated two turbidity meter monitors are needed to monitor the sediment in the water at the well. He noted this will cut the well off if high sediment is detected. Town Manager Charlie Jenkins informed Council the touch pad needed to set the alarms are \$1669.10 each, with two monitors being needed for a total cost of \$3,328.20.

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger, to approve the purchase of two turbidity meter monitors at a total cost of \$3,328.20.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

STREETS AND PUBLIC PROPERTIES

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Town Manager Charlie Jenkins stated the drainage ditch needs to be cleaned out near Junior Tire and will coordinate with VDOT on this.

Councilman Lowe mention using the sweeper to clean the roads again as well as clean the gutters and drains along Junior Avenue

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Town Manager Charlie Jenkins and Police Chief Paul Davis met with Page County on Animal Control. They informed Council Page County has decided to revise the Animal Control agreement with each of the Towns.

Town Manager Charlie Jenkins spoke to the Railroad Police about the Railroad Parking and trespassing; reported back to the council that the Rail Yard Parking lot and Office are off limits to visitors/public parking. NS Rail Police to coordinate with Shenandoah PD as needed to help resolve any issues.

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

Chair Pierce stated Page County gave a grant of \$25,000.00 to the Museum from the TOT funds.

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Pierce)

The Boy Scouts will go to the River Park to pick up debris and sticks and the Cub Scouts will pick up debris at the Big Gem Park.

Councilman Fox suggested to have a police officer lock the gate to the River Park around dusk.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Pierce)

Nothing during this period.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilman Pierce)

Chair Kite suggested to award Town residents who have reached 100 years of age.

PERSONNEL COMMITTEE

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

Town Manager Charlie Jenkins thanked the Public Works Crew and the Inmates for all the cleanup done from the storm.

UNFINISHED BUSINESS

None during this time.

NEW BUSINESS

None during this time.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins informed Council the Lead and Copper pipe survey has been completed

Town Manager Charlie Jenkins stated on Fifth Street and Maryland Avenue the culvert bottom is eroding and added the Town is working with VDOT to repair this.

MAYOR'S REPORT

None during this period.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, a *motion* was made by Councilman Fox, *seconded* by Councilwoman Cave, to adjourn the meeting at 8:00 p.m.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

William Kite, Vice Mayor

Angela Schrimsher, Town Clerk



Town of Shenandoah Museum, Welcome Center & Covid Information
507 First Street Shenandoah, VA 22849
540-652-8773
ljenkins@townofshenandoah.com

Mural Proposal

Art By Amanda Horn LLC

www.artbyamandahorn.com

25' x 11' mural on South facing wall of Museum (parking lot side)

\$5,900.00 total

\$450.00 down which will start mockups on the computer for approval, then payments will be at intervals

Can start in March 2025 and will be finished in two weeks depending on the weather

Three-year warranty

Will be paid from the Richard P. Strickler donation to the Museum. Will have In Memory of Richard P. Strickler and Billie Paige Strickler on the mural

Lora Jenkins

Museum Curator



Art By Amanda Horn LLC
445 Back Mountain Rd
Winchester, Virginia 22602
Phone: (540) 394-5294
E-mail: artbyamandahorn@gmail.com

ART COMMISSION AGREEMENT

On this _____ day of _____, 202____, this contract was entered into between

ART BY AMANDA HORN LLC and the following client(s):

Client(s) Name(s): Town of Shenandoah Museum

Client Mailing Address: 507 First Street

Shenandoah, VA 22849

Client Phone Number: (540) 652-8773

Client E-mail: jenkins@townofshenandoah.com

Job Site Location/Address: 507 First Street Shenandoah, VA 22849

Art By Amanda Horn LLC shall be referred to "Artist." The person(s) stated above shall be referred to as "Client" regardless of whether there is one or more persons signing this Agreement. Herein, the "Parties" refers to the Artist and the Client, collectively.

Scope of Project

Artist agrees to provide the following services defined, collectively as the "Project," as outlined on the next page. The descriptions provided follow from an in-depth discussion with the Client regarding the Client's expected needs. Upon signing this Agreement, any substantial changes to be made to the Project will require the parties to agree to a "Project Change Order" specifically addressing those changes, potentially including price. The Client recognizes that the quality of and value of art is subjective by its nature, and that the Client's primary means of controlling the final product is by closely reviewing the sketches provided for at the initial stages of work on the Project. The Client's approval of the sketches, measurements, proposed location of the work (if applicable), and materials anticipated under this Agreement constitutes the Client's approval of the final Project if it substantially conforms to those requirements. Client fully recognizes that the Artist's most time-consuming efforts tend to occur at the initial design and sketching stage of the Project.

Artist shall provide two (2) sketches of the concept that is discussed at the first meeting. The Client shall be entitled to three (3) small amendments to the design prior to commencing substantive work on the Project.

Project Work Proposed

Description of Work
Design/Idea: <u>Trains, River, Depot, Steam Engines</u> <u>Bridge</u>
Location: <u>Outside Parking Lot Wall</u>
Measurements: 275 x 325 sq.ft. <u>25 ft x 11 ft</u>
Materials Anticipated: \$200 paint \$300 For Mural Shield Protection coat \$200
Price per Square Foot (for murals/large canvas): \$20 <u>275 sq ft \$5,500 / \$5,900</u>

Total Project Price: ~~\$2000 labor + \$400 Material = \$2400 tax~~

The Project as described above is anticipated to be completed based upon the following schedule, and Client agrees to render payment(s) pursuant to the following schedule and completion of conditions:

Schedule

Anticipated Completion Timeline	Payment Amount (\$X.00; Y%)
Initial Retainer (Due at time of entering into this Contract)	\$500.00 <u>\$450.00</u>
Provision of sketches to Client for review and approval of project within thirty (30) days of signing this agreement and receipt of \$500.00 retainer	25% of Total Project Price (retainer amount above applied towards this price)
After Client's written <i>approval</i> of sketches provided, Artist shall commence work and establish a check-in progress date with Client within fifteen (15) days of commencement of work on Project	50% of Total Project Price at check-in progress date
Completion Date: _____ (Review of Work Completed)	Remainder of Total Project Price (25%) at Completion Date

Anticipated Completion Date: _____

The Parties agree that if Artist is unable to complete a portion of the Project by a date stated above due to weather, Acts of God, vandalism, supply shortages, safety concerns, or any other reason in the Artist's sole discretion that justifies a delay to performing work, excluding reasons related to the Client's conduct restricting Artist's ability to perform work on the Project, the Parties agree that the Artist shall coordinate with the Client to arrange to return to work as soon as practicable, but not to exceed thirty (30) days from the Anticipated Completion Date as stated above. Artist will be entitled to payment pursuant to the schedule provided for upon completion of the event stated.

If Artist is not paid in accordance with the schedule stated above, Artist is entitled to cease any further work on the Project until paid for completion of the event, and may take all necessary actions to collect upon the full value of this Agreement as if the Project had been completed pursuant to the Breach of Contract / Default clauses stated below.

Payment of the initial retainer is a condition precedent to this contract taking effect.

For Projects requiring artwork to be performed in a space visible to the public, the Parties agree that **Artist is not responsible for obtaining any permits** including but not limited to building, erosion/sediment control, event, or zoning permits. Further, by signing this agreement Client expressly represents that Client has procured the consent of the landowner or other person with possessory rights over the location for which the Project shall be completed. Client expressly agrees to hold harmless and indemnify the Artist for any injuries, damages, or matters that may arise related to the Project being completed at a location that the Client has failed to obtain the necessary authorizations for.

ARTIST'S STANDARD TERMS AND CONDITIONS

Breach of Agreement / Default

1. **Client Breach of Contract/Default.** If Client fails to make payments as required pursuant to the Schedule, or otherwise engages in conduct that makes further work on the Project untenable, unsafe, or otherwise illegal for the Artist to perform, the Artist may cease all work toward the Project, and pursue all legal recourse available. If Artist takes legal action against the Client for a breach of this Agreement, Client agrees to be responsible for all legal fees, costs, and other collection effort costs expended by or on behalf of the Artist to obtain payment.
2. **Artist Breach of Contract/Default.** Within 48 hours after any event in which the Client becomes dissatisfied with the services being rendered by the Artist, the Client must notify in writing the Artist of any dissatisfaction of the work being performed. If Artist breaches or otherwise defaults under this Agreement, Client shall communicate, in writing, with Artist regarding the alleged breach of contract to provide Artist a reasonable opportunity (not to exceed 30 days) to remedy the alleged defect. If after Artist attempts to remedy the error or otherwise informs Client that the Artist shall take no effort to cure the alleged defect, if the Client still asserts that Artist breached the Agreement, Client may take legal action as Client sees fit, but under no circumstance shall Client recover any monies in excess of fifty percent (50%) of the Total Project Price, inclusive of any Project Change Orders as stated on the most recent Project Change Order's Total Project Price. This provision shall constitute a Liquidated Damages clause, and Client expressly acknowledges that Client cannot seek any damages beyond said stated amount, and that any such other damages including consequential (i.e. costs associated with fixing the breach and related), loss of use/economic damages, or any other damages shall not be recoverable.

Limitation of Scope of Project

3. The Parties agree that any additional artwork to be performed by the Artist that substantially differs from the Project in this Agreement shall be negotiated and compensated separately from this Agreement.

Automatic Extensions to Completion Time

4. The Parties agree that if Artist is unable to complete a portion of the Project by a date stated in the Schedule due to weather, Acts of God, vandalism, supply shortages, safety concerns, or any other reason in the Artist's sole discretion that justifies a delay to performing work, excluding reasons related to the Client's conduct restricting Artist's ability to perform work on the Project, the Parties agree that the Artist shall coordinate with the Client to arrange to return to work as soon as practicable, but not to exceed thirty (30) days from the Anticipated Completion Date as stated in the Schedule. Client expressly acknowledges that this provides Artist with a thirty (30) day window of opportunity beyond the anticipated completion date to substantially perform the work as agreed to in this Agreement. Artist will be entitled to payment pursuant to the schedule provided for upon completion of the event stated.
5. Client expressly recognizes that inclement weather shall inevitably impact the Artist's ability to perform the work when the Project requires work in an outdoor environment, or otherwise, uncontrolled weather/temperature environment. Client acknowledges that Artist

cannot use paints without risk of the paint cracking or being adversely affected prematurely when applied in: (a) ambient temperatures above eighty degrees (80°); (b) ambient temperatures below fifty degrees (50°); (c) inclement weather including rain, snow, intensive wind, misting, or other more extreme circumstances.

Three-Year Warranty

6. Three-Year Warranty. The Artist warrants and guarantees that the completed and final artwork as outlined in the Project will be fit and suitable for use in the manner for which it is to be created for a period of three (3) years, conditioned upon the Client's compliance with the provisions stated below relating to the installation, maintenance, and appropriate use of the artwork. For defects with the artwork that are due to the materials used by the Artist (i.e. incorrect paint) or otherwise were caused by the Artist's neglect that were addressed in this Agreement without expressly written authorization by the Client (i.e. Artist painted in freezing temperatures without Client's written authorization), the Artist shall correct such defects without charge to the Client.

7. Conditions of Warranty. For Artist to honor the above-mentioned warranty, Artist shall ensure that the work is performed in accordance with the materials' manufacturer's directions to maximize the longevity of the materials used. If Client direct Artist to use the materials in a manner inconsistent with the manufacturer's directions, Artist shall make such note in the addendum to this Agreement, and the Client shall sign, and afterward, any such defect arising related to the materials' lifespan failing to last three years shall not be subject to this warranty. Color fading for outdoor-sited projects shall not be subject to this warranty.

8. Right of First Refusal for Maintenance. Client expressly acknowledges that as Artist owns the copyright of the artwork, that Artist maintains an interest in maintaining the quality and appearance of the artwork for reputational protection. Client agrees to make reasonable efforts to protect the Project's completed artwork when displayed to the public from damage, destruction, or alteration. Client agrees that upon completion of the Project, Client shall first contact Artist whenever the artwork has been substantially altered, destroyed, or otherwise defaced whether due to intentional acts or by wear and tear to provide Artist an opportunity to cure those defects prior to contacting any other contractor or artist to perform the restoration work. Artist represents that she will perform such restoration work in advance at a rate of Fifty Dollars per hour (\$50.00) (half of standard hourly rate) if Artist agrees to perform the restoration work.

Project Change Orders and Related Costs

9. The Parties shall agree to major changes to the scope of the Project as outlined by executing Project Change Orders. The Client expressly acknowledges that entering into Project Change Orders are customary to ensure that the specified scope and changes to the Project are agreed upon in writing, including but not limited to price, materials, idea/concept, etc. If there are multiple Project Change Orders applicable to a Project, the most recent Project Change Order's "Total Project Price" shall control and supersede this Agreement's "Total Project Price" and any other prior Project Change Orders' "Total Project Price" statements.

10. Although the Total Project Price establishes a cap on what the Artist shall charge the Client, Client is expressly aware that Artist generally charges One Hundred Dollars (\$100.00) per hour for work related to her artwork. This rate shall be used when the Artist is calculating anticipated number of hours to work on the Project and is inclusive of expected materials costs.

11. Client expressly acknowledges that Artist may advise Client of a need to retain a distinct contractor or other persons to prepare the workspace prior to the Artist's performance of the work on the Project (i.e. contractor to repair wall or construct aspects of wall for a mural). The Client shall be responsible for obtaining and paying for said services by that other person as a condition precedent to this Agreement taking effect and binding the Artist to her performance on a workspace not properly established.

12. Any changes that the Artist deems necessary to enhance the composition or color in the artwork will be at no additional charge to the Client, if the Client agrees to make such changes.

Access to Property

13. Client must ensure Artist access to the job site during reasonable working hours, which include between the hours of 7:00 a.m. through 9:00 p.m. Eastern Standard Time, Monday through Saturday unless otherwise agreed to between the Parties for different times or days. Artist shall provide Client with reasonable notice as to availability and intended start times in advance of an intended work day.

14. Client warrants and represents by his/her/their signature(s) on this Agreement that Client has authority and control over the job location to permit Artist to perform the work as described in the Project. If Artist receives information contrary to the Client's representations that Client has such authority and control, Client must provide sufficient proof of authority and control, otherwise Artist may consider Client in breach of this Agreement and take such action as authorized pursuant to the provision regarding Client Breach of Agreement/Default.

Limitations of Liability

15. If Artist, or any of its employees, contractors, agents, or the like are injured in the course of performing the work, the Client is exempt from liability for those injuries to the fullest extent allowed by law, unless such injury is caused by the negligence of the Client.

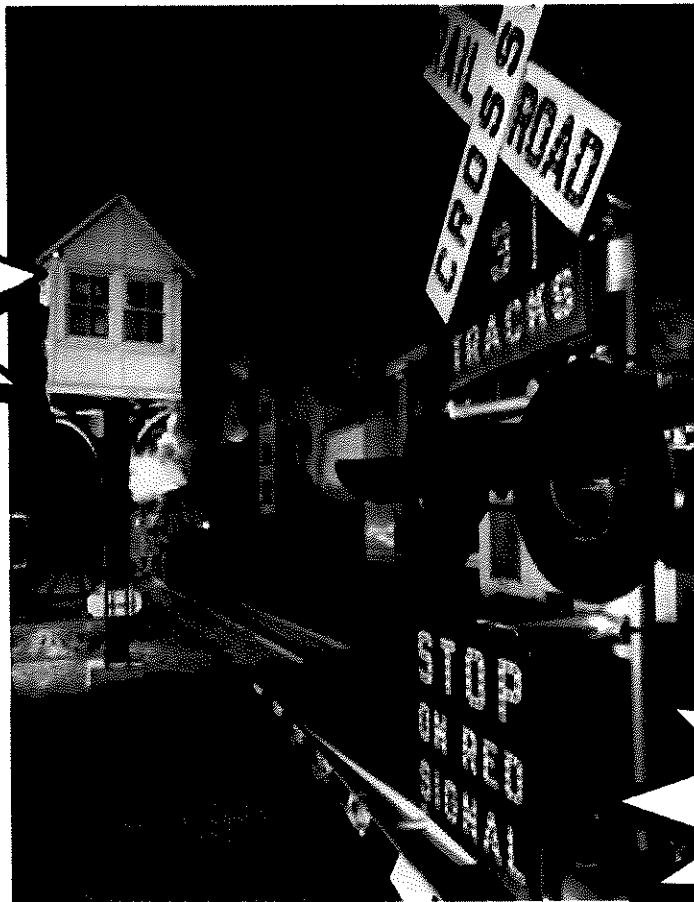
16. Client agrees to stay out of the job site location/work area and prohibit guests, licensees, and other persons with access to the property until completion of the Project to ensure Client's and others' safety, and protection of the artwork. Any personal injuries sustained by Client, guests, or licensees sustained while in the job site location/work area prior to the project's completion shall not be the fault of or the responsibility of the Artist. Any damages that occur to the Project prior to its completion due to Client failing to take reasonable precautions to protect the job site location/work area from being accessed in a manner that could compromise the artwork shall not justify nonpayment for Artist's substantial performance of the Agreement.

17. In the event of the Artist's death prior to completion of the Project, Client expressly waives any claim for recoupment or reimbursement for any payments made up to the time of the Artist's death.

RAFFLE

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O. WINSTON LINK PRINT

1 ticket for
\$1.00 or 6
tickets for
\$5.00

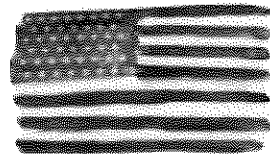


Purchase tickets at the
Museum
Drawing will be at noon
on December 20

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LURAY CROSSING, VIRGINIA 1953

TO BENEFIT THE TOWN OF
SHENANDOAH MUSEUM

GENEROUSLY DONATED BY JOHN AND
SANDRA HAMMEL



PAGE COUNTY HIGH SCHOOL
— *presents* —

A SALUTE TO OUR VETERANS

A special Veterans Day program to honor those
who have served and continue to serve



MONDAY, NOVEMBER 11, 2024
PROGRAM STARTS AT 8:30 AM
PAGE COUNTY HIGH SCHOOL AUDITORIUM
184 PANTHER DRIVE
SHENANDOAH, VIRGINIA 22849

Breakfast will be served at 7:30 AM before the program



PLEASE RSVP BY MONDAY, NOVEMBER 4,
BY CALLING (540) 652-8712

"One flag, one land, one heart, one hand, one Nation, evermore!"

*You are invited to the
Town of Shenandoah
Veterans Service*



**November 10th at 3:00 p.m.
at the Town of Shenandoah Museum and Welcome Center
507 First Street, Shenandoah, VA 22849**



THANK YOU FOR YOUR SERVICE



Shenandoah
Elementary
School

Annual Veterans Day

Program

**Join us as our students proudly honor
veterans and celebrate the important
contributions they've made to our country.**

NOV 11 AT 1:30 PM

