



TOWN OF SHENANDOAH
Incorporated 1884

Town Council meets for their regular session on the second and fourth Tuesday at 7 p.m.
Shenandoah Town Office, 426 First Street, Shenandoah, Virginia
(540) 652-8164 www.townofshenandoah.com

Town Council & Staff

- Clinton O. Lucas, Jr., Mayor
- William Kite, Vice Mayor
- Denise Cave, Councilwoman
- Lynn Fox, Councilman
- Ira Michael Lowe, Councilman
- Brenda Haggett, Councilwoman
- Chris Reisinger, Councilman
- Daniel Rose, Town Attorney
- Charles Jenkins, Town Manager
- Paul Davis, Chief of Police
- Christl Huddle, Treasurer
- Tonya Southers, Deputy Treasurer
- Angela Schrimsher, Town Clerk

Persons wishing to be heard or have an item placed on the agenda should make their request to the Clerk of the Council by 12 noon Friday preceding the meeting.

**COUNCIL AGENDA – JANUARY 28, 2025 – REGULAR TOWN COUNCIL MEETING
FORMAL SESSION COUNCIL CHAMBERS – 7 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Award Presentation: **None**
4. Receiving of Visitors: **None**
5. Approval of Meeting Minutes for: **Regular Meeting Minutes – January 14, 2025**
6. Approval of Combined Account Disbursements Warrants #42712- #42740 in the amount of **\$118,409.76** dated, **January 25, 2025.**
7. Approval of Treasurer's Report **2,195, 427.15**
8. Correspondence
9. Council Committee Reports
 - a. **Water & Sewer** (Chair Kite, Councilwoman Cave, and Councilman Lowe)
 - b. **Streets & Public Property** (Chair Fox, Vice Mayor Kite, and Councilman Lowe)
 - c. **Police, Safety & Judicial** (Chair Kite, Councilman Lowe and Councilman Reisinger)
 - d. **Taxation & Finance** (Vice Mayor Kite, and Councilman Fox)
 - e. **Parks & Recreation** (Chair Reisinger, Councilmen Lowe)
 - f. **Industrial, Economic Development & Procurement** (Chair Cave, Councilmen Lowe)
 - g. **Community Service** (Chair Kite, Councilwoman Cave)
 - h. **Personnel** (Councilwoman Cave, Councilmen Lowe and Reisinger)
10. Unfinished Business
11. New Business
12. Town Manager's Report
13. Mayor's Report
14. For the Good of the Town (Five [5] minute limit for each speaker)
15. Adjournment

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
JANUARY 14, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, January 14, 2025 at 7:00 p.m., with Vice Mayor William Kite presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE:

Council Members present were: Vice Mayor William Kite; Council Members Denise Cave; Lynn Fox; Brenda Haggett; I. Michael Lowe; and Christopher Reisinger.

Council Members absent were: Mayor Clinton O. Lucas, Jr.

Other Town Officials present were: Charles Jenkins, Town Manager; Paul Davis, Police Chief; and Angie Schrimsher, Town Clerk.

Citizens present were: Freddie Kite, Brittany Sutherland, Charlie Queen, Mary Queen, Amos Thomas, Paul Dovel, Scot Mealey, Anita Dean, and James Dean.

Media Representatives: Amos Thomas with Shenandoahnewz.com.

AWARD PRESENTATION

Vice Mayor William Kite presented Anita Dean with a gift card for the Community Enhancement Award.

RECEIVING OF VISITORS

None during this period

DECEMBER 10, 2024 REGULAR MEETING MINUTES

Minutes from December 10, 2024 were amended to say Wayne Printz as the Owner of Shenandoah Car Wash. The Minutes originally stated Wayne Comer.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to approve the amended *Regular Meeting Minutes* held on December 10, 2024, as presented.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe

NAY: None

Councilman Reisinger

ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr.
VOTE: Unanimous in favor of motion

DECEMBER 10, 2024 JOINT PUBLIC HEARING MEETING MINUTES

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger, to approve the *Joint Public Hearing Meeting Minutes* held on December 10, 2024, as presented.

Members Vote was as follows:

YEA: Councilwoman Cave Councilman Fox Councilwoman Haggett Councilman Lowe Councilman Reisinger	NAY: None
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ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr.
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox, to approve the bills, dated **December 10, 2024**, in the **Combined Accounts Disbursements Warrants #42556 - #42631** in the amount of **\$267,840.85** as presented.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave Councilman Fox Councilwoman Haggett Councilman Lowe Councilman Reisinger	NAY: None
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ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr.
VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Councilman Fox, *seconded* by Councilman Lowe, to approve the January 10, 2025 Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of \$2,156,053.64, as presented.

Members Roll Call Vote was as follows:

YEA Councilwoman Cave
Councilman Fox
Councilman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1- Received an expense list from Treasurer Christl Huddle explaining the costs thus far for the new well, paid from the ARPA 2nd Tranche.

#2 –Received the 2024 Shenandoah Police Department Activity Log for review.

#3 – Received the 2024 Shenandoah Police Department Vehicle Gas Log for review.

#4- Received the December 2024 Shenandoah Police Department Activity Log for review.

#5- Received the December 2024 Shenandoah Police Department Vehicle Gas Log for review.

#6- Town of Shenandoah Museum and Welcome Center Curator, Lora Jenkins, reported 310 visitors came to the Museum and Welcome Center in December 2024. This includes 133 who came to visit Santa on December 7th as well as the 75 who attended the Handbell Concert on December 9th. Town of Shenandoah Museum and Welcome Center Curator, Lora Jenkins noted Joyce Comer Shifflett won the O. Winston Link Hammel framed print. She added there were 433 more visitors in 2024 (2,244 total), than in 2023 (1,811 total).

#7 – Received a proclamation to recognize National Burn Awareness Week for February 2-8, 2025. This year's National Burn Awareness Week theme focuses on reducing burn risks in all living spaces. Burn risks exist in every living space – a house, apartment, or temporary shelter. Taking simple, proactive actions can help prevent burns and keep everyone safe.

A *motion* was made by Councilman Lowe, *seconded* by Councilwoman Cave, to approve The National Burn Awareness week from February 2 - 8, 2025.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

#8- Received a flyer from Town of Shenandoah Museum and Welcome Center on January 18, 2025 at 2:00 p.m., regarding Film and Guest Speaker Bill Henry, founder of Blue Ridge Heritage Project. Learn more about those who lived on the land before the creation of Shenandoah National Park. Watch a 30-minute film: Shadows - Showcasing interviews with descendants. The Town of Shenandoah Museum and Welcome Center is located at 507 First Street Shenandoah, VA 22849. This event is free.

#9- Received a memo from Page County High School Music Department asking for sponsorships and donations. They are requesting sponsorships or donations to purchase needed items. These items, with cost, included costumes \$1000.00, props \$1000.00, music rights, license \$3000.00, logo use \$225.00, and sound equipment \$1000.00. Page County High School Music Department is also selling advertisements - Business card (3.5"x 2") \$25.00, Half Page (4.25"x5.5") \$50.00, or Whole Page (8.5"x 5.5") \$100.00.

The Town Council decided to Table the decision on the Page County High School Music donations.

Town Council would like to invite the Page County High School Music Department to march in the Town's Memorial Day parade.

#10 - Received a thank you card from the Shenandoah Lions Club for the Town's donation.

#11 - Councilwoman Haggett is willing to take over Richard Pierce's place in the committees: Parks and Recreation, Community Service, and Industrial, Economic Development & Procurement.

Councilman Fox is willing to take over chair for Taxation and Finance.

Councilman Reisinger is willing to take over chair for Personnel Committee.

#12 - Town Manager Charlie Jenkins spoke about complaints he has received about the vehicles at Autodealz if they are in repair. He stated the main concern is the vehicles along the public right of way on Pulaski Avenue.

Town Manager Charlie Jenkins stated Autodealz Owner, Paul Dovel, is willing to shift some of the vehicles and to make commercial space behind Autodealz for a future building and parking. He stated some of the vehicles were moved across the street to make space.

Town Manager Charlie Jenkins stated under the Virginia Code it states inoperable vehicles may be temporarily stored for a period of time not exceeding 30 days.

Paul Dovel stated the vehicle parts are getting harder to come by after covid. He added he would like to have a fence installed along the right of way on Pulaski Avenue.

Town Council agreed on having a fence put up, noting it needs to be at least 10 feet high.

Councilwoman Cave mentioned about other car lots how they are well kept.

Councilman Fox inquired about how long a vehicle stays on the lot if the vehicle doesn't sell.

Paul Dovel stated it depends; after covid vehicles that weren't worth something have nearly doubled in price.

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Town Manager Charlie Jenkins received an invoice from Mountain Valley Services for the addition to the well pump building. The amount came to \$5200.00 to extend the well pump building.

Councilman Fox inquired about why brick was used instead of cinder block for the new well house.

Town Manager Charlie Jenkins stated in a previous discussion it was talked about using brick and Council stated as long as the budget met \$30,000, brick could be used. He added ARPA funds will be used to pay for the building.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to approve the \$5200.00 for the extension of the new well building.

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilwoman Haggett

NAY: None

Councilman Lowe
Councilman Reisinger

ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr.
VOTE: Unanimous in favor of motion

Town Manager Charlie Jenkins received an invoice for the well on Twelfth Street from Valley Well & Water Solutions INC. He stated the well pump was fixed and the cost came to \$19,145.44. He added Valley Well & Water Solutions Inc replaced the 30HP, 3 Phase pump, 21' of 6 "pipe replaced, 21' of 3" Galvanized Pipe was also replaced, as well as miscellaneous fittings, well pump service winch truck setup at a Commercial labor rate.

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger to approve the invoice for \$19,145.44 to Valley Well & Water Solutions, Inc for the replacement of the pump and repairs to the Twelfth Street well, to be paid from ARPA funds

Members Roll Call Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr.
VOTE: Unanimous in favor of motion

Chair Kite informed Council we received a water and sewer tap applications from Eddie and Diane May for their future home on Massanutten Avenue.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to approve the water and sewer tap application for Eddie and Diane May for their future home on Massanutten Avenue.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

Town Manger reported the water consumption report totals from July 2023 to December 2024 and how much water is pumped.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Chair Fox thanked the Public Works Crew for pushing the snow. He suggested having the snow at the intersections pushed back away from turning areas.

Town Manager Charlie Jenkins mentioned he will go over this with the Public Works Crew.

Town Manager Charlie Jenkins spoke about Updike not being able to pick up the trash in the alley ways because of the snow. He noted we received several calls complaining about this. He mentioned that in those areas snow will be pushed so trash service can continue, uninterrupted, in those areas as well.

Chair Fox mentioned possible snow clean up around road signs where cars can get in and out.

Town Manager Charlie Jenkins discussed paving several streets, noting Coverstone was done a few years ago. He stated he would like to start fixing Junior Avenue.

Councilman Fox inquired about saving money on paving and using tar and chip.

Town Manager Charlie Jenkins mentioned looking into fixing Quincy Avenue and Railroad Avenue.

Councilwoman Haggett mentioned these roads were becoming hard to travel, noting they could use some gravel on the road.

Town Manager Charlie Jenkins inquired about Pocahontas Avenue being a private road. He mentioned houses are being built along there.

Chair Fox stated Autum Ridge is responsible for maintaining the road.

Councilwoman Cave inquired if the Town could charge Autum Ridge for road maintenance.

Town Manager Charlie Jenkins stated in the past, before VDOT owned Forrest Knolls subdivision, snow was pushed and the owner of the street was charged for it.

Town Manager Charlie Jenkins mentioned the individual sewer lines, noting he will ask a contactor about the cost for upsizing from a six inch to an eight inch line.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Police Chief Paul Davis spoke about some complaints about the gate being locked at the River Park. He noted due to the snow and ice, the gate will be locked until the ice has melted due to safety reasons. Police Chief Paul Davis stated a few juveniles were told to leave the premises.

Town Manager Charlie Jenkins stated the Shenandoah Volunteer Fire Department held its annual election of Officers on Sunday January 5, 2025. The Officers elected terms will begin January 5, 2025 and run until January 4, 2026. Their Officers for 2025 are:

- | | |
|----------------------------|------------------------|
| PRESIDENT: | GARY TAYLOR |
| VICE PRESIDENT: | ROY SMITH, JR |
| SECRETARY: | HEATHER GREENE |
| TREASURER: | DAVID HUFFMAN |
| CHAPLAIN: | ROY SMITH, JR |
| CHIEF: | DUSTIN LUCAS |
| ASSISTANT CHIEF: | JAMES WILLIAM |
| CAPTAIN: | LOGAN STEWART |
| FIRST LIEUTENANT: | ZACK WELLS |
| SECOND LIEUTENANT: | DYLAN HENSLEY |
| THIRD LIEUTENANT: | ERIC PAINTER |
| CHIEF TRUCK DRIVER: | DAVID HUFFMAN |
| EMS OFFICER: | DUSTIN LUCAS |
| CHIEF FIRE WARDEN: | BILLY FOLTZ |
| WARDENS: | BOBBY COMER, SR |
| | BOBBY COMER, JR |
| | JOE STOVER |

A *motion* was made by Councilman Reisinger *seconded* by Councilwoman Haggett, to concur with the election results for the Shenandoah Volunteer Fire Department for their Officers for 2025.

Members Vote was as follows:

- | | |
|-------------------------------|------------------|
| YEA: Councilwoman Cave | NAY: None |
| Councilman Fox | |
| Councilwoman Haggett | |
| Councilman Lowe | |
| Councilman Reisinger | |

- ABSTAIN:** Vice Mayor Kite
ABSENT: Mayor Clinton O. Lucas, Jr
VOTE: Unanimous in favor of motion

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

Town Manager Charlie Jenkins received a loan summary from RUS for the three loans. He stated the Town currently has three loans. He noted the first loan is the Sewer Plant loan done on December 29, 1997, being a 40 year loan with a payoff date of December 29, 2037 in the amount of \$1,752,100.00, having monthly payments of \$8043.00. Town Manager Charlie Jenkins stated it has an unpaid principle balance of \$997,280.13 and we are paying an interest rate of 4.5%. He mentioned having the loan paid off early as it would save around \$200,000.00 in interest.

Councilwoman Cave suggested refinancing the Sewer Plant Loan.

Town Manager Charlie Jenkins stated we have two CD's coming up for renewal, one is \$500,000 and the other is \$100,000. He noted the \$500,000.00 one is to be renewed in two weeks.

Town Manager Charlie Jenkins stated he would like to have the loan paid off early.

Councilman Lowe suggested paying off the 2020 Vehicle loan and using the money toward paying off the first loan.

Town Manager Charlie Jenkins stated the second loan is the Backhoe/Mowers loan with an origination date of March 13, 2018. He noted this was a 10 year loan with a payoff date of March 13, 2028 in the amount of \$91,800.00. He added monthly payments are \$908.00, and the loan has an unpaid principle balance of \$34,972.89 with an interest rate of 3.5%.

Town Manager Charlie Jenkins stated the third loan was for the 2020 Vehicles with an origination date of July 16, 2020. He noted this was a 5 year loan with a pay off date of July 16, 2025. He added the original amount of the loan was \$80,800.00, having monthly payments of \$1422.00 and an unpaid principle of \$15,363.30 at an interest rate of 2.125%.

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe)

Chair Reisinger mentioned Eric Benson has a donation for a back board for the tennis court.

Town Manager Charlie Jenkins mentioned how the limited funds should be used at Big Gem and was currently asking for ideas.

Chair Reisinger stated Brennan Welch is working on making a map where the bat houses he's built are located.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe)

Chair Cave mentioned there will be a Chamber of Commerce Business Networking Breakfast meeting on January 28, 2025. She inquired if any Town Council member would like to attend. Chair Cave noted it was being held at the Luray Fire Department from 7:30 a.m. – 9:30 a.m., noting the cost is \$18.00 to attend, adding the Town will cover the cost.

Town Manager Charlie Jenkins mentioned the old Pharmacy lot and a potential business going in its place.

Town Manager Charlie Jenkins stated Thursday he will meet with the County. He noted they are going to be reviewing their comprehensive plan for business land developments.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave)

Town Manager Charlie Jenkins spoke about having a replacement for the Board Zoning Appeals Committee.

PERSONNEL COMMITTEE

(Councilwoman Cave, Councilmen Lowe and Reisinger)

None during this time.

UNFINISHED BUSINESS

None during this time.

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins spoke about the Christmas decorations not being taken down yet due to the snow. He noted we are waiting on being able to borrow the bucket truck from the Town of Stanley.

Town Manager Charlie Jenkins mentioned the new well is coming along and the electric is almost finished.

Town Manager Charlie Jenkins stated the Town of Shenandoah sign near Williams Avenue had to be repaired due to the high winds on Christmas day.

Town Manager Charlie Jenkins spoke about the T-Mobile project and how he is asking for ideas from Town residents. He spoke about having gotten ideas for new bathrooms for the Wig Wam, Tennis or Basketball Courts, noting he is asking for more ideas.

FOR THE GOOD OF THE TOWN

Charlie Queen inquired about the vehicles along the roadway at 404 Shenandoah Avenue.

Vice Mayor Kite stated the vehicles were mentioned in the previous meeting, stating Hunter Lucke has until January 31st to fix or relocate the vehicles.

ADJOURN

There being no further discussion, a *motion* was made by Councilman Fox, *seconded* by Councilman Lowe, to adjourn the meeting at 8:56 p.m.

Members Vote was as follows:

YEA: Councilwoman Cave
Councilman Fox
Councilwoman Haggett
Councilman Lowe
Councilman Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Vice Mayor William Kite

Angela Schrimsher, Town Clerk

APPROVAL OF BILLS

**Council Meeting of January 25, 2025
General and Utility Disbursements
Warrants #42712 - #42740
In the amount of \$118,409.76**

**Checks Issued - \$85,944.01
Cash Disbursements - \$32,465.75**

**SUBMITTED BY:
Christl C. Huddle
Treasurer**

Check Listing

Date From: 1/10/2025 Date To: 1/23/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
01/23/2025 02:31 PM

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Check Number	Bank	Vendor	Date	Amount
42712	1	U. S. POST OFFICE	01/10/2025	<u>\$415.90</u>
Invoice: MAIL 1/10/2025 12:00:00 A		Inv Date 01/10/2025	Due Date 01/10/2025	Amt: \$415.90
20-506-0000		MAIL WATER BILLS		\$415.90
Total Distributed:				\$415.90
42713	1	PAGE COUNTY CIRCUIT COURT	01/13/2025	<u>\$50.00</u>
Invoice: 2501131855325331466		Inv Date 01/17/2025	Due Date 01/13/2025	Amt: \$50.00
20-215-0000		Misc-Garnishment		\$50.00
Total Distributed:				\$50.00
42714	1	TOWN OF SHENANDOAH	01/13/2025	<u>\$33,825.10</u>
Invoice: PAYROLL TRANSFE 1/13/2025		Inv Date 01/13/2025	Due Date 01/13/2025	Amt: \$33,825.10
10-108-0100		PAYROLL TRANSFER		\$27,007.21
20-108-0100		PAYROLL TRANSFER		\$6,817.89
Total Distributed:				\$33,825.10
42715	1	VA CREDIT UNION, INC.	01/13/2025	<u>\$220.00</u>
Invoice: 2501131855325333967		Inv Date 01/17/2025	Due Date 01/13/2025	Amt: \$220.00
10-215-0000		Misc-VACU		\$120.00
20-215-0000		Misc-VACU		\$100.00
Total Distributed:				\$220.00
42716	1	Bethel Bend Farm, Inc.	01/16/2025	<u>\$655.86</u>
Invoice: 17202		Inv Date 12/23/2024	Due Date 01/16/2025	Amt: \$690.38
10-708-0000		2016 CHARGER - WATER PUMP, THERMOSTAT		\$690.38
Total Distributed:				\$690.38
Credit Memo 17202CM		CM Date: 12/23/2024	Available: 01/16/2025	Amt: (\$34.52)
10-708-0000		17202CM		(\$34.52)
Total Distributed:				(\$34.52)
42717	1	CORE & MAIN	01/16/2025	<u>\$2,818.90</u>
Invoice: W175017		Inv Date 12/20/2024	Due Date 01/16/2025	Amt: \$339.60
20-805-0000		PIPE INSERTS		\$339.60
Total Distributed:				\$339.60
Invoice: W166892		Inv Date 12/20/2024	Due Date 01/16/2025	Amt: \$410.07
20-805-0000		METER YOKES, FITTINGS		\$410.07
Total Distributed:				\$410.07
Invoice: V962151		Inv Date 12/20/2024	Due Date 01/16/2025	Amt: \$1,753.21
20-805-0000		PIPE, FITTINGS, CLAMPS		\$1,753.21

Check Listing

Date From: 1/10/2025 Date To: 1/23/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
01/23/2025 02:31 PM

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Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$1,753.21
Invoice: W175095		Inv Date 12/20/2024	Due Date 01/16/2025	Amt: \$316.02
20-806-0000		VALVES		\$316.02
			Total Distributed:	\$316.02
42718	1	COUNTY OF PAGE	01/16/2025	\$973.86
Invoice: 2024		Inv Date 01/14/2025	Due Date 01/16/2025	Amt: \$973.86
10-520-0000		TOWN ELECTION FEES		\$973.86
			Total Distributed:	\$973.86
42719	1	FRAZIER QUARRY, INC	01/16/2025	\$823.49
Invoice: 2871241231		Inv Date 12/31/2024	Due Date 01/16/2025	Amt: \$831.81
20-990-0110		NEW WELL - GRAVEL FOR ROAD		\$831.81
			Total Distributed:	\$831.81
Credit Memo 2871241231		CM Date: 12/31/2024	Available: 01/16/2025	Amt: (\$8.32)
10-604-0000		2871241231		(\$8.32)
			Total Distributed:	(\$8.32)
42720	1	J & C Towing	01/16/2025	\$200.00
Invoice: 123124		Inv Date 12/31/2024	Due Date 01/16/2025	Amt: \$200.00
10-509-0000		2023 DODGE CHARGER TOWING		\$200.00
			Total Distributed:	\$200.00
42721	1	LAWRENCE EQUIPMENT	01/16/2025	\$5,357.94
Invoice: WLE-29863		Inv Date 12/02/2024	Due Date 01/16/2025	Amt: \$5,357.94
10-509-0000		BACKHOE REPAIR - REPLACE REAR WINDOW		\$5,357.94
			Total Distributed:	\$5,357.94
42722	1	LURAY COPY SERVICE, INC.	01/16/2025	\$116.42
Invoice: 102824		Inv Date 10/28/2024	Due Date 01/16/2025	Amt: \$116.42
10-705-0000		BUSINESS CARDS - HENSLEY		\$116.42
			Total Distributed:	\$116.42
42723	1	MIDLOTHIAN BUSINESS FORMS	01/16/2025	\$488.26
Invoice: 2771		Inv Date 12/20/2024	Due Date 01/16/2025	Amt: \$488.26
10-705-0000		TRAFFIC SUMMONS BOOKS		\$488.26
			Total Distributed:	\$488.26
42724	1	MOUNTAIN VALLEY SERVICES	01/16/2025	\$15,000.00
Invoice: TSWH2		Inv Date 01/09/2025	Due Date 01/16/2025	Amt: \$15,000.00
20-990-0110		2ND HALF NEW WELL HOUSE		\$15,000.00

Check Listing

Date From: 1/10/2025 Date To: 1/23/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
01/23/2025 02:31 PM

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Check Number	Bank	Vendor	Date	Amount
			Total Distributed:	\$15,000.00
42725	1	Pace Analytical Services, LLC	01/16/2025	<u>\$190.20</u>
Invoice: 2430576613		Inv Date 12/19/2024	Due Date 01/16/2025	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2430577690		Inv Date 12/24/2024	Due Date 01/16/2025	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2430577385		Inv Date 12/24/2024	Due Date 01/16/2025	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
42726	1	PARTNERS 1ST FED. CREDIT UNION	01/16/2025	<u>\$730.00</u>
Invoice: 25011318553253316858		Inv Date 01/17/2025	Due Date 01/16/2025	Amt: \$730.00
10-215-0000		Misc-Partners 1st		\$730.00
			Total Distributed:	\$730.00
42727	1	TOWN OF SHEN - UTIL ACCT	01/16/2025	<u>\$148.25</u>
Invoice: WATER BILLS 1/10/2025 12:		Inv Date 01/01/2025	Due Date 01/16/2025	Amt: \$148.25
10-526-0000		WATER BILLS		\$148.25
			Total Distributed:	\$148.25
42728	1	AFLAC	01/23/2025	<u>\$606.54</u>
Invoice: 241227150835527331		Inv Date 01/03/2025	Due Date 01/23/2025	Amt: \$141.79
10-214-0100		Acc Ins		\$106.94
20-214-0100		Acc Ins		\$34.85
			Total Distributed:	\$141.79
Invoice: 241227150835527332		Inv Date 01/03/2025	Due Date 01/23/2025	Amt: \$15.45
20-214-0200		Can Ins		\$15.45
			Total Distributed:	\$15.45
Invoice: 241227150835527333		Inv Date 01/03/2025	Due Date 01/23/2025	Amt: \$40.77
10-214-0700		DISABILITY		\$35.50
20-214-0700		DISABILITY		\$5.27
			Total Distributed:	\$40.77
Invoice: 241227150835527334		Inv Date 01/03/2025	Due Date 01/23/2025	Amt: \$47.26
10-214-0900		Hospital Ins		\$47.26
			Total Distributed:	\$47.26
Invoice: 241227150835527335		Inv Date 01/03/2025	Due Date 01/23/2025	Amt: \$58.00

Check Listing

Date From: 1/10/2025 Date To: 1/23/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
10-214-0600		Life Ins - Aflac		\$58.00
Total Distributed:				\$58.00
Invoice: 250113185532533331		Inv Date 01/17/2025	Due Date 01/23/2025	Amt: \$141.79
10-214-0100		Acc Ins		\$106.94
20-214-0100		Acc Ins		\$34.85
Total Distributed:				\$141.79
Invoice: 250113185532533332		Inv Date 01/17/2025	Due Date 01/23/2025	Amt: \$15.45
20-214-0200		Can Ins		\$15.45
Total Distributed:				\$15.45
Invoice: 250113185532533333		Inv Date 01/17/2025	Due Date 01/23/2025	Amt: \$40.77
10-214-0700		DISABILITY		\$35.50
20-214-0700		DISABILITY		\$5.27
Total Distributed:				\$40.77
Invoice: 250113185532533334		Inv Date 01/17/2025	Due Date 01/23/2025	Amt: \$47.26
10-214-0900		Hospital Ins		\$47.26
Total Distributed:				\$47.26
Invoice: 250113185532533335		Inv Date 01/17/2025	Due Date 01/23/2025	Amt: \$58.00
10-214-0600		Life Ins - Aflac		\$58.00
Total Distributed:				\$58.00
42729	1	AMERIGAS-HARRISONBURG	01/23/2025	\$126.25
Invoice: 742186719		Inv Date 11/30/2024	Due Date 01/23/2025	Amt: \$126.25
10-717-0000		PROPANE - POLICE DEPT		\$126.25
Total Distributed:				\$126.25
42730	1	C & C EXTERMINATING	01/23/2025	\$355.00
Invoice: 24634		Inv Date 01/16/2025	Due Date 01/23/2025	Amt: \$355.00
10-874-0000		PEST CONTROL - AUG 24 THRU JAN 25		\$355.00
Total Distributed:				\$355.00
42731	1	HOLTZMAN OIL CORP.	01/23/2025	\$1,212.50
Invoice: 3145417		Inv Date 01/03/2025	Due Date 01/23/2025	Amt: \$505.30
10-606-0000		FUEL		\$168.43
20-809-0000		FUEL		\$168.43
20-909-0000		FUEL		\$168.44
Total Distributed:				\$505.30
Invoice: 3159392		Inv Date 01/03/2025	Due Date 01/23/2025	Amt: \$707.20

Check Listing

Date From: 1/10/2025 Date To: 1/23/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
10-706-0000		FUEL		\$707.20
			Total Distributed:	\$707.20
42732	1	MAY SUPPLY CO., INC.	01/23/2025	\$1,030.32
Invoice: 132124 03		Inv Date 12/17/2024	Due Date 01/23/2025	Amt: \$49.32
20-905-0000		FLEXIBLE COUPLINGS		\$49.32
			Total Distributed:	\$49.32
Invoice: 132124 01		Inv Date 12/10/2024	Due Date 01/23/2025	Amt: \$981.00
20-805-0000		WATER & SEWER LINE SUPPLIES		\$295.00
20-905-0000		WATER & SEWER LINE SUPPLIES		\$686.00
			Total Distributed:	\$981.00
42733	1	Pace Analytical Services, LLC	01/23/2025	\$253.60
Invoice: 2430577890		Inv Date 12/26/2024	Due Date 01/23/2025	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2430578989		Inv Date 12/31/2024	Due Date 01/23/2025	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2430578383		Inv Date 12/30/2024	Due Date 01/23/2025	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
Invoice: 2530579347		Inv Date 01/02/2025	Due Date 01/23/2025	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			Total Distributed:	\$63.40
42734	1	RICOH USA, INC	01/23/2025	\$160.44
Invoice: 108894649		Inv Date 01/10/2025	Due Date 01/23/2025	Amt: \$160.44
10-527-0000		QUARTERLY LEASE ON COPIER		\$160.44
			Total Distributed:	\$160.44
42735	1	SELECT SPECIALITY PRODUCTS, IN	01/23/2025	\$280.00
Invoice: 56710		Inv Date 12/30/2024	Due Date 01/23/2025	Amt: \$280.00
10-605-0000		WHITE MARKING PAINT, SHOP RAGS		\$280.00
			Total Distributed:	\$280.00
42736	1	The Supply Room	01/23/2025	\$156.80
Invoice: 5503496-0		Inv Date 12/03/2024	Due Date 01/23/2025	Amt: \$78.40

Check Listing

Date From: 1/10/2025 Date To: 1/23/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
10-605-0000		Water		\$23.52
10-611-0000		Water		\$23.52
10-705-0000		Water		\$7.84
10-874-0000		Water		\$15.68
20-904-0000		Water		\$7.84
Total Distributed:				\$78.40
Invoice: 5518798-0		Inv Date 12/17/2024	Due Date 01/23/2025	Amt: \$78.40
10-605-0000		Water		\$23.52
10-611-0000		Water		\$23.52
10-705-0000		Water		\$7.84
10-874-0000		Water		\$15.68
20-904-0000		Water		\$7.84
Total Distributed:				\$78.40
42737	1	VA UTILITY PROTECTION SERVICE	01/23/2025	\$26.45
Invoice: 12240556		Inv Date 12/31/2024	Due Date 01/23/2025	Amt: \$26.45
20-523-0000		TRANSMISSIONS		\$26.45
Total Distributed:				\$26.45
42738	1	VALLEY WELL & WATER SOLUTIONS, INC.	01/23/2025	\$19,145.44
Invoice: 010926A		Inv Date 01/09/2025	Due Date 01/23/2025	Amt: \$19,145.44
20-559-0300		ARPA 2ND - PUMP REPLACED AT 12TH ST WELL		\$19,145.44
Total Distributed:				\$19,145.44
42739	1	VIRGINIA DEPT OF MOTOR VEHICLES	01/23/2025	\$175.00
Invoice: 202436600453		Inv Date 12/31/2024	Due Date 01/23/2025	Amt: \$175.00
10-532-0000		DMV STOPS		\$175.00
Total Distributed:				\$175.00
42740	1	Wex Bank	01/23/2025	\$401.49
Invoice: 102197958		Inv Date 01/15/2025	Due Date 01/23/2025	Amt: \$401.49
10-530-0000		Fuel - Fire Dept		\$401.49
Total Distributed:				\$401.49
29	Checks Totalling -			\$85,944.01

Totals By Fund

Fund	Checks	Voids	Total
10	\$38,799.81		\$38,799.81
20	\$47,144.20		\$47,144.20

Check Listing

Date From: 1/10/2025 Date To: 1/23/2025

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor		Date	Amount
			Checks		Total
			Totals:		\$85,944.01
			\$85,944.01		\$85,944.01

CASH DISBURSEMENTS
GENERAL & UTILITY
JANUARY 10 - 23, 2025

Trans Date	Trans Desc	Debit	Credit	Reference
01/21/2025	STATE PAYROLL TAXES	\$0.00	\$1,286.00	STATE PAYROLL TAXES
01/21/2025	FEDERAL PAYROLL TAXE	\$0.00	\$8,199.80	FEDERAL PAYROLL TA
01/17/2025	HYBRID PAYROLL TAXES	\$0.00	\$260.75	HYBRID PAYROLL TAX
01/13/2025	MERCHANTS FEES	\$0.00	\$977.93	CREDIT CARD MACHIN
01/10/2025	VRS - Treasurer of Virgini	\$0.00	\$14,592.60	VRS
01/21/2025	FEDERAL PAYROLL TAXE	\$1,053.40	\$0.00	FEDERAL PAYROLL TA
01/21/2025	FEDERAL PAYROLL TAXE	\$4,504.28	\$0.00	FEDERAL PAYROLL TA
01/21/2025	FEDERAL PAYROLL TAXE	\$2,642.12	\$0.00	FEDERAL PAYROLL TA
01/21/2025	STATE PAYROLL TAXES	\$1,286.00	\$0.00	STATE PAYROLL TAXES
01/17/2025	HYBRID PAYROLL TAXES	\$48.29	\$0.00	HYBRID PAYROLL TAX
01/17/2025	HYBRID PAYROLL TAXES	\$83.63	\$0.00	HYBRID PAYROLL TAX
01/10/2025	VRS - Treasurer of Virgini	\$3,029.10	\$0.00	VRS
01/17/2025	HYBRID PAYROLL TAXES	\$12.36	\$0.00	HYBRID PAYROLL TAX
01/10/2025	VRS - Treasurer of Virgini	\$1,028.92	\$0.00	VRS
01/13/2025	MERCHANTS FEES	\$977.93	\$0.00	CREDIT CARD MACHIN
01/17/2025	HYBRID PAYROLL TAXES	\$15.15	\$0.00	HYBRID PAYROLL TAX
01/10/2025	VRS - Treasurer of Virgini	\$591.32	\$0.00	VRS
01/17/2025	HYBRID PAYROLL TAXES	\$56.12	\$0.00	HYBRID PAYROLL TAX
01/17/2025	HYBRID PAYROLL TAXES	\$45.20	\$0.00	HYBRID PAYROLL TAX
01/10/2025	VRS - Treasurer of Virgini	\$3,148.82	\$0.00	VRS
01/10/2025	VRS - Treasurer of Virgini	\$744.04	\$0.00	VRS
01/10/2025	VRS - Treasurer of Virgini	\$6,050.40	\$0.00	VRS
01/21/2025	FEDERAL PAYROLL TAXE	\$0.00	\$2,215.27	FEDERAL PAYROLL TA
01/21/2025	STATE PAYROLL TAXES	\$0.00	\$376.00	STATE PAYROLL TAXES
01/17/2025	HYBRID PAYROLL TAXES	\$0.00	\$189.29	HYBRID PAYROLL TAX
01/10/2025	VRS - Treasurer of Virgini	\$0.00	\$4,368.11	VRS
01/21/2025	FEDERAL PAYROLL TAXE	\$273.02	\$0.00	FEDERAL PAYROLL TA
01/21/2025	FEDERAL PAYROLL TAXE	\$1,167.26	\$0.00	FEDERAL PAYROLL TA
01/21/2025	FEDERAL PAYROLL TAXE	\$774.99	\$0.00	FEDERAL PAYROLL TA
01/21/2025	STATE PAYROLL TAXES	\$376.00	\$0.00	STATE PAYROLL TAXES
01/17/2025	HYBRID PAYROLL TAXES	\$30.43	\$0.00	HYBRID PAYROLL TAX
01/17/2025	HYBRID PAYROLL TAXES	\$66.75	\$0.00	HYBRID PAYROLL TAX
01/10/2025	VRS - Treasurer of Virgini	\$835.99	\$0.00	VRS
01/17/2025	HYBRID PAYROLL TAXES	\$33.28	\$0.00	HYBRID PAYROLL TAX
01/10/2025	VRS - Treasurer of Virgini	\$2,226.04	\$0.00	VRS
01/17/2025	HYBRID PAYROLL TAXES	\$13.18	\$0.00	HYBRID PAYROLL TAX
01/10/2025	VRS - Treasurer of Virgini	\$514.46	\$0.00	VRS
01/17/2025	HYBRID PAYROLL TAXES	\$20.29	\$0.00	HYBRID PAYROLL TAX
01/17/2025	HYBRID PAYROLL TAXES	\$25.36	\$0.00	HYBRID PAYROLL TAX
01/10/2025	VRS - Treasurer of Virgini	\$791.62	\$0.00	VRS
		\$32,465.75	\$32,465.75	

**TOWN OF SHENANDOAH
TREASURER'S REPORT**

January 23, 2025

GENERAL FUND		ACCOUNT BALANCE
	CHECKING ACCOUNT	\$ 473,875.81
	CHECKING ACCOUNT - ARPA FUNDS (MUSEUM BALANCE)	\$ -
*	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (INFRASTRUCTURE)	\$ 92,312.84
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (TRUCK BALANCE)	\$ 964.55
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (RAM TRUCK BALANCE)	\$ 418.19
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 81,241.31
	CDBG REVOLVING LOAN CERTIFICATE OF DEPOSIT-RESTRICTED (Pioneer)	\$ 11,745.64
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 27,909.79
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 12,709.71
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 23,130.49
	GENERAL CERTIFICATES OF DEPOSIT	\$ -
UTILITY FUND		
	CHECKING ACCOUNT	\$ 141,049.77
	CHECKING ACCOUNT - ARPA FUNDS (NEW WELL BALANCE)	\$ 12,925.10
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (WATER/SEWER LINES BALANCE)	\$ 49,389.91
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (MARYLAND AVENUE SEWER LINE)	\$ -
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (NEW WELL)	\$ -
	WATER & SEWER EXISTING LINES REPLACEMENT ACCOUNT	\$ 35,902.57
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 184,690.04
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 391,991.48
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 40,619.50
	BOND RETIREMENT CERTIFICATES OF DEPOSIT - RESERVED (Pioneer)	\$ 614,450.45
	TOTAL OF ALL FUNDS	\$ 2,195,427.15

Submitted by:
Christl C. Huddle, Treasurer

1/23/2025

ARPA 2nd Tranche Funds Summary
Balances remaining

<u>Project</u>	<u>Amount</u>
Water & Sewer Lines	\$ 49,389.91
Maryland Avenue Sewer	\$ -
New Well from ARPA 2nd	\$ -
Chevy Truck	\$ 964.55
Ram Truck	\$ 418.19
Infrastructure	<u>\$ 92,312.84</u>
OBLIGATED BUT NOT SPENT	\$ 143,085.49
BALANCE NOT YET OBLIGATED	<u>\$ -</u>
BALANCE OF REMAINING ARPA 2ND TRANCHE	\$ 143,085.49

From ARPA 1st Tranche funds:

Designated for New Well	<u>\$ 12,925.10</u>
TOTAL AVAILABLE FUNDS FOR NEW WELL	\$ 12,925.10

Memorandum

TO: Mayor and Town Council

FROM: Christl Huddle, Treasurer

DATE: January 28, 2025

SUBJECT: Electrical Quote for New Pump House

Attached is the proposal for \$19,350.00 from Trumbo Electric, Inc., for the electrical installation at the new well's pump house.

The balance remaining from the original ARPA funds for this project is \$12,925.10, based on the approved expenses to date.

There are several options for the shortfall of \$6,424.90 and any other expenses related to the completion of the New Well.

- 1) Transfer funds from the Capital Improvement Checking Account**
- 2) Use ARPA 2nd Tranche funds allocated to "Infrastructure"**
- 3) Expense the remaining costs of this project to the "Reserved for Contingencies" line item in the FY 24-25 budget**

Please approve the proposal for the electrical installation. Also, please indicate how the \$6,424.90 difference and future costs for this project should be expensed.

Thank you.



SCOPE

Date: 01/21/2025

To: Town of Shenandoah

Attn.: Trey Pendleton

Re: Electrical for New Pump House

We are pleased to submit the following proposal for this project. Our pricing is based on the electrical installation at the other Well Houses within the Town of Shenandoah.

Total Price:	<u>\$ 19,350.00</u>
Disconnects and Fuses:	<u>\$ 2,098.00</u>
Panel:	<u>\$ 387.00</u>
Transformer:	<u>\$ 1,955.00</u>
Lighting Fixtures:	<u>\$ 395.00</u>
Conduit/Wiring:	<u>\$ 3,380.00</u>
Unit Heater:	<u>\$ 1,370.00</u>
Labor:	<u>\$ 9,765.00</u>

QUALIFICATIONS

We include the following:

- Installation of Power Company provided meter base on the exterior of the building and wiring to a Trumbo provided 200A service entrance rated fusible disconnect on the exterior of the building. It is assumed that the Power Company will install the conductors between the pole and the meter.
- Providing and installing a 60A and 100A fusible disconnect and associated wiring inside the pump house for a 480-120/240 transformer and an owner provided pump VFD.
- Providing and installing lighting and receptacles fed from the Trumbo provided 120/240 panel.
- Installation of conduit and wiring from the pump VFD to the wellhead. It is assumed that the well company will install the submersible pump wiring to the top of the wellhead.
- Installation of a 240V 7.5kW unit heater and associated conduit and wiring for freeze protection within the building.
- Installation of a 120V circuit to a security system controller as provided and installed by others.
- All work is to be completed during normal working hours 7:00 AM to 3:30 PM Monday through Friday; if work is required to be completed after these hours, there will be an additional charge
- Our workers will adhere to all safety regulations as required by OSHA.

TRUMBO ELECTRIC, INC.
INDUSTRIAL ELECTRICAL CONTRACTORS
VA #8485 - WV #497 - DCJS 11-3964 - DMBE #649657
258 North Timberway, Post Office Box 38, Broadway, Virginia 22815
Phone (540) 896-7095 - Fax (540) 896-9546

We do not include the following:

- We exclude any overtime.
- Additional electrical work not described above.
- We exclude all Temperature and HVAC Control Wiring.
- Performance and Payment bonds. Add 1% to our proposal for these bonds.
- There is no Davis-Bacon or prevailing wages included in this proposal.
- The above price will be valid for no more than 30 days.

NOTE: This proposal is based on current pricing and materials availability as of the date of this proposal. TEI reserves the right to revisit our proposal at any time, should conditions warrant. As always, Trumbo commits to keeping our clients informed. As soon as we are aware of any delay or cost implications, we will notify you immediately.

Additionally, in the event of significant delay or price increase of material or equipment occurring between the date of this proposal and the date of execution of the Subcontract through no fault of Trumbo Electric, Inc., the contract sum, contract schedule, and contract requirements shall be equitably adjusted in the Subcontract. A change in price of an item of material or equipment shall be considered significant when the price of an item increases >5% percent between the date of this proposal and the date of execution of the Subcontract.

Thanks,

Jeremy Sonifrank

MEMORANDUM

TO: Mayor and Town Council

FROM: Angela Schrimsher Town Clerk

DATE: January 28, 2025

SUBJECT: Possible replacement member Town of Shenandoah Board of Zoning Appeals.

Dan Haggett has expressed an interest in becoming a member of the Town of Shenandoah Board of Zoning Appeals, taking Brenda Haggett's place. For a five year term (2/23/2025-2/23/2030).

LOCAL BLACK HISTORY PROGRAM



ON FEBRUARY 11, 2025 AT THE TOWN OF SHENANDOAH MUSEUM KARL RAND WITH SHENANDOAH NATIONAL PARK WILL SPEAK ABOUT LEWIS MOUNTAIN.

LEWIS MOUNTAIN OFFERED SEGREGATED FACILITIES FOR AFRICAN AMERICANS AND WAS FEATURED IN THE GREEN BOOK.

THIS IS A FREE PROGRAM.

THE PROGRAM WILL BEGIN AT 6:30 P.M.

*February is
Black
History
Month*

TOWN OF SHENANDOAH MUSEUM IS LOCATED AT 507 FIRST STREET, SHENANDOAH, VA 22849

QUILT RAFFLE

89" Square Quilt
1 ticket \$1.00 or
6 tickets for \$5.00
drawing will take place
on May 16, 2025



**My Favorite Sister Quilt Pattern
Donated by a person who wishes to be
anonymous.**

**Raffle will benefit the
Town of Shenandoah
Museum and
Welcome Center
507 First Street,
Shenandoah, VA
22849**

Tickets available at the museum Monday through
Saturday 10:00 a.m. to noon and 1:00 p.m. to 5:00 p.m.