

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
REGULAR MEETING
April 23, 2019**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, April 23, 2019, at 7:00 pm, with Mayor Clinton O. Lucas, Jr., presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Russell Comer, Jr.; Lynn Fox; Charles Jenkins in at 7:05 pm; and Richard Pierce.

Council Members absent were: I. Michael Lowe

Other Town Officials present were: Juanita F. Roudabush, Town Manager/MMC; Sarah Dean, Town Clerk; and Paul Davis, Police Chief.

Citizens present were: There were no citizens present during this meeting.

Media Representatives: There were no media representatives present during this meeting.

RECEIVING OF VISITORS

There were no visitors present during this meeting.

APRIL 9, 2019 REGULAR MEETING MINUTES

A *motion* was made by Councilman Pierce, *seconded* by Councilman Fox, to approve the *Regular Meeting Minutes* held on April 9, 2019, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilmen Jenkins and Lowe

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

There being no questions, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Comer, to approve the bills, dated **April 23, 2019**, in the **Combined Accounts Disbursement Warrant #37412 - #37431** in the amount of **\$59,174.48**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: Councilmen Jenkins and Lowe
VOTE: Unanimous in favor of motion

Clerk's Note: Councilman Jenkins in at 7:05 pm.

TREASURER'S REPORT

Mayor Lucas read the Treasurer's report, submitted by Treasurer Cindy Breeden, for April 23, 2019.

There being no questions, a *motion* was made by Councilman Comer, *seconded* by Councilman Fox, to approve the April 23, 2019 Treasurer's report in the amount of \$1,413,930.44, as read.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: Councilman Lowe
VOTE: Unanimous in favor of motion

CORRESPONDENCE

Item # 1 – The March 2019 Police Department Activity Log was presented for review.

Item # 2 – Page Valley Cycling provided information on the Tour of Page County Stage Race being held April 26-27, 2019. The first event, Twilight Street Sprints, will be held on First Street in Shenandoah on April 26, beginning at 4:30 pm.

Item # 3 – The Town of Luray invited Mayor Lucas and Council to their 20th Annual Arbor Day Ceremony being held at the Ralph H. Dean Recreation Park on April 27, 2019 at 1:00 pm.

Item # 4 – Mayor Lucas and Council received information on the Luray Earth Day 5K/1K on the Greenway being held on April 27, 2019 with the 1K beginning at 9:30 am and the 5K beginning at 10:00 am.

Item # 5 – Mayor Lucas and Council received information on the 3rd Annual Spring into Stanley event being held April 27, 2019 from 10:00 am to 3:00 pm at the Ed Good Memorial Park.

Item # 6 – Information was provided on the 19th Annual Spring Senior TRIAD Conference being held May 9, 2019 at the Rileyville Baptist Church on 340 N. Registration begins at 8:00 am and the Program will be held from 9:00 am to 1:45 pm.

Item # 7 – Councilman Pierce informed Mayor Lucas and Council there will be a Stuff the Cruiser event held at the Dollar General in September. He advised he will provide more information as the event gets closer.

Item # 8 – Mayor Lucas and Council received an invitation to a meeting to discuss why today's Shenandoah Valley is a premier destination. The meeting is being held on May 10, 2019 from 10:00 am to 12:00 pm at the Hotel Madison in Harrisonburg.

Item # 9 – Information was provided on Clean the Bay Day being held April 27, 2019 from 9:00 am to 12:00 pm at the Shenandoah River Park.

COMMITTEE REPORTS

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Town Manager Roudabush informed Mayor Lucas and Council Trumbo Electric has looked into the ongoing issues with pump #2 at the Sewer Plant and determined it needs electrical upgrades to function properly. She explained Shenandoah Valley Electric Cooperative has also checked for voltage spikes and found there are no spikes, but they did find harmonic distortions which could be a direct result of the old wiring in pump #2, or the generators starting up.

Following a brief discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Pierce, to authorize payment up to \$3,000 to be taken from the Utility Fund Capital Outlay Sewer Plant budgeted line item for Trumbo Electric to relocate, rewire, and upgrade the electric in pump #2 at the Sewer Plant.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilman Lowe

VOTE: Unanimous in favor of motion

Mayor Lucas reported a potential water leak on Pennsylvania Avenue.

Chairman Kite inquired about Constable Construction's completion of the sewer line replacement project on Junior Avenue.

Town Manager Roudabush stated they are coming back to finish a small section soon.

The Council noted they are very impressed with Constable Construction's work.

Chairman Kite inquired about water at the sidewalk at the Elementary School.

Town Manager Roudabush explained after speaking to school representatives, it was discovered the water is being pumped out of the school's basement and is not resulting from a water leak.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Comer, Fox, and Lowe)

Councilman Jenkins expressed appreciation for Mayor Lucas and Town Manager Roudabush meeting with representatives from the Virginia Department of Transportation to get them to begin work in Town.

Town Manager Roudabush explained a list of requests was provided to the representatives as well as a ride around Town to show them the problem areas. She noted VDOT plans to begin work on the 602/Maryland Avenue Tunnel on May 6, 2019 and they are also planning to clean some of the streets and ditches throughout Town prior to the Memorial Festival.

Councilman Fox inquired about the Public Works employees plans to complete the gravel area at the Dog Park.

Town Manager Roudabush explained this project is on their list and will be completed as soon as possible. She noted VDOT also has the ditch beside the Dog Park on their list.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Jenkins and Comer)

Chief Davis informed Mayor Lucas and Council Sgt. Rodney Hensley will be returning to regular duty on April 24, 2019. He noted Cpl. Jeff Courtney will be remaining on light duty.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

Chairman Pierce noted the monthly budget for March 2019 has been presented for review.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins reported Town employees and volunteer Kirk Comer did a great job cleaning up the trails at Big Gem Park.

Town Manager Roudabush noted Mr. Comer also put up temporary signs to mark the trails but the Town will be purchasing permanent signs in the future.

Councilman Pierce informed Mayor Lucas and Council the Community Easter Egg Hunt at Big Gem Park brought in 205 people this year, excluding volunteers.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins inquired about the Town's progress on finding a new grocery store following the notice of Shenandoah Grocery's closing.

Town Manager Roudabush noted she is actively looking for a new grocery store and has been in contact with several places but has not received any confirmations yet.

Councilman Comer offered the assistance of the Shenandoah Industrial Corporation.

Town Manager Roudabush noted she can provide some contacts for the Industrial Corporation members to reach out to if they are interested in helping the Town bring in a new grocery store.

Mayor Lucas expressed appreciation for the Sullivan's 40+ years of service to the Town and noted he would like to purchase a plaque and hold a celebratory ceremony prior to the Shenandoah Grocery's official closing date.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

There was nothing to report during this period.

PERSONNEL

(Chairman Pierce and Councilmen Jenkins and Comer)

There was nothing to report during this period.

POLICE REPORT

There was nothing to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

There was nothing to report during this period.

TOWN MANAGER'S REPORT

There was nothing to report during this period.

MAYOR'S REPORT

There was nothing to report during this period.

FOR THE GOOD OF THE TOWN

There was nothing to report during this period.

ADJOURN

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Comer, to adjourn the meeting at 7:48 p.m.

Members Vote w as as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilman Lowe

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Sarah Dean, Clerk