

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
REGULAR MEETING
July 9, 2019**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, July 9, 2019, at 7:00 pm, with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Russell Comer, Jr.; Lynn Fox; Charles Jenkins; Richard Pierce; and I. Michael Lowe.

Council Members absent were: There were no members absent from this meeting.

Other Town Officials present were: Juanita F. Roudabush, Town Manager/MMC; Sarah Dean, Town Clerk; and Jeff Courtney, Corporal.

Citizens present were: Chris Stoneberger.

Media Representatives: There were no media representatives present during this meeting.

RECEIVING OF VISITORS

There were no visitors present during this meeting.

JUNE 25, 2019 REGULAR MEETING MINUTES

There being no questions, a *motion* was made by Councilman Lowe, *seconded* by Councilman Jenkins, to approve the *Regular Meeting Minutes* held on June 25, 2019, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: None
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

Councilman Comer inquired about warrant #37606 to the Shenandoah Volunteer Fire Company.

Town Manager Roudabush explained this is a yearly donation made to the Fire Company, as approved by Council. She noted she can request a breakdown of the donation from Treasurer Cindy Breeden to provide to Councilman Comer.

Following a brief discussion, a *motion* was made by Councilman Comer, *seconded* by Councilman Pierce, to approve the bills, dated **July 9, 2019**, in the **Combined Accounts Disbursement Warrant #37589 - #37628**, in the amount of **\$150,207.61**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite Councilman Comer Councilman Fox Councilman Jenkins Councilman Lowe Councilman Pierce	NAY: None
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ABSTAIN: Mayor Lucas
ABSENT: None
VOTE: Unanimous in favor of motion

TREASURER'S REPORT

Mayor Lucas presented the Treasurer's Report, submitted by Cindy Breeden, for July 9, 2019.

There being no questions, a *motion* was made by Councilman Comer, *seconded* by Councilman Fox, to approve the July 9, 2019 Treasurer's report, in the amount of \$1,642,962.15, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

CORRESPONDENCE

Item # 1 – Information was provided on the Cruz-In being held Friday, August 9, 2019, from 6-9 pm on First Street in Shenandoah. There are no registration fees, and all makes, models, and years are welcome! Registered cruisers will have chances to win cash prizes of \$50 or \$100, as well as door prizes, and 50/50 ticket sales. This Cruz-In is sponsored by Cooter's of Luray, as a part of their Good Ol' Boys Fest being held August 10 & 11, 2019 at the Shenandoah Speedway.

Item # 2 – Mayor Lucas and Council received a flyer for the Page County Outdoor Movie Night being held Friday, July 19, 2019 at the Shenandoah Ball Park. This is a free event and will include a Resource Fair and Kids Activities from 7-9 pm, followed by the movie, Ralph Breaks the Internet, at sunset! Attendees will also receive free popcorn and drinks. The rain back-up location for the Resource Fair, Activities, and Movie is Page County High School, with the same time and date.

COMMITTEE REPORTS

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Chairman Kite reported a potential water leak near 304 Maryland Avenue.

Town Manager Roudabush explained the Town is aware of a potential problem in this area but cannot locate any water lines. She noted the Public Works employees are investigating the area to determine where the water is coming from.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Comer, Fox, and Lowe)

Councilman Jenkins reported the road leading to the restroom at the River Park and Boat Landing has washed out and will need to be repaired.

Councilman Jenkins presented Mayor Lucas and Council with a resident's complaint of water run off near their house. The resident lives on Sixth Street but believes the new house on Seventh Street is causing more water to drain off the alley and into their basement.

Town Manager Roudabush explained several Public Works employees have looked at this location previously and did not see a runoff problem.

Councilman Jenkins presented the Council with a resident's complaint regarding the alley behind their home, on Sixth Street, washing out and leaving a large dip.

It was noted the alley mentioned is a grass alleyway and the complainant's house is at the bottom of a natural swale.

Town Manager Roudabush noted she would present these complaints to the Public Works employees and discuss if there is a way to address these run-off complaints. She noted the Virginia Department of Transportation may need to be contacted if the flow of runoff water needs to be redirected off the streets in these areas.

Councilman Jenkins reported gravel has washed into the underpass on Maryland Avenue and will need to be cleaned out.

Town Manager Roudabush stated she will have the Public Works employees clear all gravel and debris from the underpass.

Councilman Fox noted he has contact information for a potential new paver for the Town and will provide the information to Town Manager Roudabush.

Councilman Fox requested the Town repair a driveway on Maryland Avenue where a water leak was previously fixed. Mr. Fox also requested the Public Works employees work to repair the large number of potholes on the Town-owned streets.

POLICE, SAFETY, & JUDICIAL
(Chairman Kite and Councilmen Jenkins and Comer)

There was nothing to report during this period.

TAXATION & FINANCE
(Chairman Pierce and Councilmen Fox and Kite)

There was nothing to report during this period.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Councilman Fox suggested the Town utilize the current posts at the Dog Park as a base for a large sign to include the Park's curfew.

Chairman Jenkins inquired about using a graphic company in Harrisonburg to create the sign for the Dog Park.

Town Manager Roudabush noted the Town typically utilizes a graphic company within Page County.

Chairman Jenkins suggested the Town look into purchasing better quality flags to display throughout Town during the appropriate holidays. He noted the current flags were severely damaged during recent storms.

Following brief discussion, the Council agreed to look into alternate flag options and make a decision in time to order them and display them prior to Labor Day.

Councilman Fox requested the Public Works employees clear the walkway at the River Park and Boat Landing of all mud and storm debris. He noted digging a trench to redirect runoff water may help to avoid future flooding of the walkway.

Town Manager Roudabush informed Mayor Lucas and Council of the Grand Opening Ribbon Cutting being held August 19, 2019 at 1 pm to celebrate the completion of Phase II of the WigWam Village Playground equipment replacement! She noted there would be a temporary banner placed at the Playground for the donors, as this replacement of our playground equipment is only possible thanks to the support and generous contributions from local businesses and community members.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins inquired about Town representation at the Cruz-in on First Street on August 9, and the Good Ol' Boys Fest being held August 10 and 11, at the Shenandoah Speedway.

Town Manager Roudabush explained herself and/or Clerk Dean will be present at the Cruz-in and will have a booth at the Good Ol' Boys Fest to provide visitors with Town information.

Mayor Lucas inquired about the requirements for a Food Truck to set up in Town during the Good Ol' Boys Fest.

Town Manager Roudabush stated the Food Truck owner would need to contact Systems Manager/Deputy Treasurer, Christl McCoy, for information on the requirements for a Food Truck during a special event.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

There was nothing to report during this period.

PERSONNEL

(Chairman Pierce and Councilmen Jenkins and Comer)

There was nothing to report during this period.

POLICE REPORT

There was nothing to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

Councilman Fox suggested the Town look into the costs and permits needed to have fireworks as a part of the Memorial Festival.

Mayor Lucas stated the Town can check on this information on the fireworks and determine if it would be feasible for the next FY budget.

TOWN MANAGER'S REPORT

There was nothing to report during this period.

MAYOR'S REPORT

There was nothing to report during this period.

FOR THE GOOD OF THE TOWN

Chris Stoneberger addressed Mayor Lucas and Council regarding his community-focused campaign for the Page County Sheriff position.

Mayor Lucas and Council expressed their appreciation to Mr. Stoneberger for his visit to the Town.

ADJOURN

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Lowe, to adjourn the meeting at 7:47 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Sarah Dean, Clerk