

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
ELECTRONIC REGULAR MEETING
April 28, 2020**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, April 28, 2020, at 7:05 pm, with Mayor Clinton O. Lucas, Jr., presiding.

This meeting was conducted by conference call due to the COVID-19 pandemic. The meeting began with Mayor Lucas reading the directions for electronic meetings. The agenda and items for discussion were available on the Town Website and Facebook pages

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Russell Comer, Jr.; Lynn Fox; Charles Jenkins; I. Michael Lowe; and Richard Pierce.

Council Members absent were: None.

Other Town Officials present were Juanita Roudabush, Town Manager/MMC; Sarah Dean, Clerk; and Paul Davis, Police Chief.

Citizens present were: None

Media Representatives: Randy Arrington, Page Valley News.

RECEIVING OF VISITORS

There were no visitors present during this meeting.

APRIL 9, 2020 SPECIAL MEETING MINUTES

A *motion* was made by Councilman Fox, *seconded* by Councilman Lowe, to approve the *Emergency Meeting Minutes* held on April 9, 2020, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: None
VOTE: Unanimous in favor of motion

APRIL 14, 2020 REGULAR MEETING MINUTES

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox, to approve the *Regular Meeting Minutes* held on April 14, 2020, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: None
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

There being no questions, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Pierce, to approve the bills, dated **April 28, 2020**, in the **Combined Accounts Disbursement Warrant #38271 - #38295** in the amount of **\$61,591.78**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: None
VOTE: Unanimous in favor of motion

TREASURER'S REPORT

Council reviewed the Treasurer's Report, submitted by Treasurer Cindy Breeden, for April 28,

2020.

There being no questions, a *motion* was made by Councilman Pierce, *seconded* by Councilman Jenkins, to approve the April 28, 2020 Treasurer's report in the amount of \$1,760,609.77, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

CORRESPONDENCE

There was no correspondence presented for this meeting.

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Vice Mayor Kite reported the Public Works employees have been working hard to repair water leaks around Town.

Councilman Lowe reported a potential water leak on N. Second Street between Junior Avenue and Senior Avenue.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Comer, Fox, and Lowe)

Councilman Pierce inquired about an update on paving bids to repair the streets in Town.

Town Manager Roudabush explained she has reached out to several contractors and has received a partial quote from one contractor, but she is still waiting for them to provide her with a quote for a few of the locations. She noted no other contractors have responded to her, at this time.

Councilman Pierce reported several complaints from residents regarding the paving needs of the streets and noted the urgency of obtaining these bids.

Town Manager Roudabush reported Shenandoah Avenue and Sixth Street are high priority and were included in the partial quote from the contractor, but she is still waiting for a quote for the other problem areas.

Councilman Pierce suggested the Town consider utilizing only one contractor to pave all the problem areas once bids have been obtained.

Town Manager Roudabush noted she is waiting to receive more bid information and will present quotes at the next meeting on May 12, 2020.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Jenkins and Comer)

Councilman Pierce inquired about Chief Davis continuing to keep record for the repairs made to each police vehicle.

Chief Davis reported he is continuing to keep record of each vehicle's repairs. Chief Davis also noted the police vehicle the Town ordered is on hold because of difficulty in obtaining parts due to the COVID-19 pandemic.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

There was nothing to report during this period.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins reported there continues to be traffic at the Town parks. He noted community members are practicing social distancing while continuing to enjoy the outdoors.

Councilman Pierce inquired about an update on the expansion of Veterans Park.

Councilman Comer reported he has obtained a quote for the brick rack expansion, but he is still waiting on a quote for the concrete work needed.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins reported Southern Accents has relocated to 605 S. Third Street and is currently open to customers. He noted a Grand Opening Ribbon Cutting Ceremony will be scheduled in the future.

Mayor Lucas reported he has heard several community compliments on the relocation and reopening of Southern Accents.

Councilman Jenkins inquired about the recent power outages in Town.

Town Manager Roudabush explained she had spoken with a Shenandoah Valley Electric Cooperative representative and learned the sporadic outages may have been caused by lines being hit during work completed near the railroad. She noted the representative confirmed the issues should be resolved now.

Clerk's Note: Randy Arrington, Page Valley News, joined the meeting.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

Mayor Lucas reported the 2020 Memorial Festival has been cancelled due to the COVID-19 pandemic. He noted the funds from this year's donations will be used to create a larger event in 2021.

PERSONNEL

(Chairman Pierce and Councilmen Jenkins and Comer)

There was nothing to report during this period.

POLICE REPORT

There was nothing further to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

There was nothing to report during this period.

TOWN MANAGER'S REPORT

Town Manager Roudabush reported EI Technical Services had to perform an emergency installation of a sewer sludge pump at the Sewer Plant. The installation happened a few months ago, but they have finally submitted the invoice.

There being no questions, a *motion* was made by Councilman Comer, *seconded* by Councilman Fox, to authorize payment of \$1,475.00 to EI Technical Services for the installation of a sewer sludge pump at the Sewer Plant using the Capital Outlay Sewer Plant budgeted line item.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: None
VOTE: Unanimous in favor of motion

MAYOR'S REPORT

There was nothing to report during this period.

FOR THE GOOD OF THE TOWN

There was nothing to report during this period.

ADJOURN

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox, to adjourn the meeting at 7:26 pm.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: None
VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Sarah Dean, Clerk