

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
ELECTRONIC REGULAR MEETING
March 09, 2021**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, March 09, 2021, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr., presiding.

This meeting was conducted by conference call due to the COVID-19 pandemic. The meeting began with Mayor Lucas reading the directions for electronic meetings. The agenda and items for discussion were available on the Town Website and Facebook pages.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Russell Comer, Jr.; Lynn Fox; Charles Jenkins; I. Michael Lowe; and Richard Pierce.

Council Members absent were: None.

Other Town Officials present were: Juanita Roudabush, Town Manager/MMC; Lora Jenkins, Town Clerk; and Paul Davis, Police Chief.

Citizens present were: None.

Media Representatives: None.

AWARD PRESENTATION

None presented.

RECEIVING OF VISITORS

There were no visitors signed up to speak during this period.

FEBRUARY 23, 2021 REGULAR MEETING MINUTES

A *motion* was made by Councilman Fox, *seconded* by Councilman Pierce, to approve the *Regular Meeting Minutes* held on February 23, 2021, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None.

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

There being no other questions, a *motion* was then made by Vice Mayor Kite, *seconded* by Councilman Comer, to approve the bills, dated **March 09, 2021**, in the **Combined Accounts Disbursement Warrants #39023 - #39051** in the amount of **\$100,561.04**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None.

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

A *motion* was made by Councilman Comer, *seconded* by Councilman Lowe, to approve the March 09, 2021 Treasurer's report, submitted by Cindy Breeden, in the amount of \$2,270,149.42, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None.

VOTE: Unanimous in favor of motion

CORRESPONDENCE

1 – Mayor Lucas and Council received February 2021 Vehicle Gas Logs for review.

2 – Mayor Lucas and Council received February 2021 Town website statistics.

3 – Mayor Lucas and Council received the Luray-Page Chamber of Commerce March 2021 Newsletter.

4 – Mayor Lucas and Council received a flyer advertising Page County Restaurant Week. This week-long event will be held March 14-20 and will allow restaurants throughout Page County to showcase their menus. To be entered into the “Lunch On Us Giveaway,” from February 11th until March 13th, diners send a copy of their dining receipt to events@luraypage.com. Gift certificates will be purchased from restaurants with the most receipts and given away during Restaurant Week. For more information and the list of participating businesses, visit www.dineoutpagecountyva.com or call (540) 743-3915.

5 – Mayor Lucas and Council received a flyer for the Spring Fling held at the American Legion Building (106 Zerkel Street, Luray, VA) held March 27-28 from 10:00 a.m. to 3:00 p.m. Proceeds to benefit Page One Food Pantry.

6 – The Mayor and Council received a flyer for the Town of Shenandoah Spring Cleanup. Cleanup will be from April 5th through April 16th except on Wednesdays, Saturdays, and Sundays that fall during that span. Call Town Hall (540) 652-8164 to schedule a pickup. Each household is allowed one dump truck load. Items not accepted: tires, brush, paint/chemicals, or remodeling debris.

Councilman Pierce stated a tentative date for the Town’s Clean the Bay Day will be April 24, 2021 more information will be provided when available.

7 – The Mayor and Council received a flyer from the Shenandoah Computer Center announcing they can now colorize black and white photos. Call Joyce Fluharty for more information (540) 652-8773 Option 2.

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Town Manager Roudabush provided an invoice in the amount of \$8,000.00 from Constable Construction for the emergency replacement of 150’ of sewer main off Williams Avenue.

A *motion* was then made by Vice Mayor Kite, *seconded* by Councilman Fox, to pay Constable Construction \$8,000.00 for the emergency replacement of 150’ of sewer main off Williams Avenue to be paid from Utility Capital Outlay Replace Existing Water/Sewer budgeted line item.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None.

VOTE: Unanimous in favor of motion

Vice Mayor Kite stated he had talked to Public Works about Williams Avenue, and Public Works Director T.A. Pendleton III said it was the worst clog he had ever dealt with.

Mayor Lucas stated preventative measures need to be taken so roots can not cause more problems.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Comer, Fox, and Lowe)

There was nothing to report during this period.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Jenkins and Comer)

There was nothing to report during this period.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

Chairman Pierce stated the FY 22 Budget Workshop will be in-person at the Town Hall on Tuesday, March 23, 2021 from 6:00 p.m. to 7:00 p.m.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins stated part time Parks and Recreation employee Kirk Comer will be leaving the position and the Town would need to hire a replacement.

Town Manager Roudabush stated she talked to Captain Randall Williams and he stated the Page County Sheriff's Department Inmate Trustee Program is resuming and will be able to help the Town.

Town Manager Roudabush stated, with the Trustees, help we may not need a part time Parks and Recreation employee, but the Town has budgeted to be able to pay an eight (8) hours a week employee if needed.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

There was nothing to report during this period.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

Chairman Kite stated to be on the lookout for residents and businesses in the Town to nominate for a Community Enhancement Award.

Mayor Lucas stated with warmer weather, more residents and businesses would be making improvements.

PERSONNEL

(Chairman Pierce and Councilmen Jenkins and Comer)

There was nothing to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

Councilman Fox asked the Council members could in-person Council meetings resume?

All Council members were in agreement the next Council meeting on March 23, 2021 will be in-person with the Budget Workshop beginning at 6:00 p.m. followed immediately by regular meeting at 7:00 p.m. at Town Hall.

TOWN MANAGER'S REPORT

There was nothing to report during this period.

MAYOR'S REPORT

There was nothing to report during this period.

FOR THE GOOD OF THE TOWN

There was nothing to report during this period.

ADJOURN

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Lowe, to adjourn the meeting at 7:20 p.m.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None.

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Lora Jenkins, Town Clerk