

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
REGULAR MEETING
April 27, 2021**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, April 27, 2021, at 7:15 pm, with Mayor Clinton O. Lucas, Jr., presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Councilmen Russell Comer, Jr.; Lynn Fox; Charles Jenkins; I. Michael Lowe; and Richard Pierce.

Council Members absent were: Vice Mayor William Kite

Other Town Officials present were: Lora Jenkins, Town Clerk; and Paul Davis, Police Chief.

Citizens present were: Arthur “Todd” Stroupe; Phil Secrist; Sean Wheeler.

Media Representatives: There were no media representatives present during this meeting.

RECEIVING OF VISITORS

There were no visitors signed up to speak during this period.

APRIL 13, 2021 PUBLIC HEARING MINUTES

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to approve the *Public Hearing Minutes* held on April 13, 2021, as presented.

Members Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

APRIL 13, 2021 REGULAR MEETING MINUTES

A *motion* was made by Councilman Fox, *seconded* by Councilman Jenkins, to approve the *Regular Meeting Minutes* held on April 13, 2021, as presented.

Members Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

Before the regular approval of bills a correction is needed on the previous bills. Town Deputy Treasurer, Christl McCoy, sent a memorandum dated April 27, 2021 stating an error was made on the ending warrant number for the Town's Approval of Bills for April 13, 2021. Therefore, please rescind the motion (made by Vice Mayor Kite) and the second (made by Councilman Comer) to approve the warrants #39086 through #39911 in the amount of \$218,245.75 dated April 13, 2021. A new vote with a new motion and second will be needed to approve the warrants #39086 through #39111 in the amount of \$218,245.75, dated April 13, 2021, submitted by Cindy M. Breeden, Treasurer.

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to rescind their motion and second of April 13, 2021 to approve the warrants #39086 through #39911 in the amount of \$218,245.75.

Members Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

A ***motion*** was made by Councilman Pierce, ***seconded*** by Councilman Comer, to approve the bills, dated **April 13, 2021**, in the **Combined Accounts Disbursement Warrants #39086 - #39111** in the amount of **\$218,245.75**.

Members Roll Call Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

Councilman Jenkins referenced invoice number 550739 for latex gloves in the amount of \$594.87 and asked why latex gloves cost so much?

Mayor Lucas stated he would find out from Town Manager Roudabush.

There being no other questions, a ***motion*** was made by Councilman Comer, ***seconded*** by Councilman Lowe, to approve the bills, dated **April 27, 2021**, in the **Combined Accounts Disbursement Warrant #39112 - #39146** in the amount of **\$124,956.75**.

Members Roll Call Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Lucas

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

Mayor Lucas read the Treasurer's report, submitted by Deputy Treasurer Christl McCoy, for April 23, 2021.

There being no questions, a ***motion*** was made by Councilman Comer, ***seconded*** by Councilman Fox, to approve the April 23, 2021 Treasurer's report in the amount of \$2,068,934.02, as read.

Members Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

CORRESPONDENCE

Item # 1 – Mayor Lucas and Council received a letter from Don Comer, 104 Maryland Avenue, whose three (3) trash cans were thrown away with his Spring Cleanup items on April 15 by the Public Works Department. Mr. Comer requests the Town to replace his trash cans in the amount up to \$30.00.

There being no questions, a *motion* was made by Councilman Lowe, *seconded* by Councilman Jenkins to reimburse Don Comer for his trash cans up to \$30.00.

Members Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

Mayor Lucas stated the Town will need to specify all items left out for Spring Cleanup will be thrown away.

Item # 2 –Treasurer Cindy Breeden provided the Council with a memorandum requesting adoption of the proposed FY 2021-2022 Budget in the amount of \$3,064,163. The memorandum explained the Public Hearing for the Proposed Budget was held on April 13, 2021.

There being no questions, a *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to adopt the proposed FY 2021-2022 Budget in the amount of \$3,064,163.

Members Roll Call Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

Item # 3 – Mayor Lucas and Council received two estimates for an 80 Kw industrial generator for the Trenton Avenue well. The Power Connection estimate was in the amount of \$51,415.00 and Fidelity Power Systems estimate was in the amount of \$73,443.92.

Councilman Jenkins stated The Power Connection is out of Dayton, VA and many poultry farmers in our area have generators from them and are satisfied.

Mayor Lucas stated there is a big discrepancy in price between the two companies.

Councilman Fox asked why the Town was not going to buy a portable generator?

Councilman Jenkins stated the Town priced portable generators and the price exceeded a stationary generator. Additionally, neither company bidding recommended a portable generator for this purpose.

Councilman Fox asked if the Town has a generator for the Tenth Street well?

Councilman Jenkins said the Town has a generator for Twelfth Street.

Councilman Lowe stated the Town has a generator at the Sewer Plant and Twelfth Street.

Councilman Comer asked what is the Town going to use the generator for?

Councilman Jenkins stated the generator will allow for water to be pumped to citizens, businesses and to sustain fire protection in the event of an extended power outage. He noted this new generator will also add to the stability of the water system, along with the existing generator at the Twelfth Street well.

There being no other questions, a *motion* was made by Councilman Pierce, *seconded* by Councilman Jenkins to purchase the 80 Kw industrial generator for the Trenton Ave well from The Power Connection in the amount of \$51,415.00. Authorized payment to be taken from the

Capital Outlay Generators budgeted line item and Water and Sewer Equipment budgeted line item.

Members Roll Call Vote was as follows:

YEA: Councilman Comer
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: Councilman Fox

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Motion carried by 4-1 vote.

Item # 4 – Mayor Lucas and Council received a wish list from the Shenandoah Volunteer Fire Department to be considered when the Town receives funds from the American Rescue Plan.

Item # 5 – Received a wish list from the Shenandoah Rescue Squad to be considered when the Town receives funds from the American Rescue Plan.

Item # 6 – Mayor Lucas and Council received a notice from Shenandoah Valley Electric that electric line right-of-ways will be treated with herbicides in our area beginning on or about May 3, 2021.

Item # 7 – Mayor Lucas and Council received the Luray-Page County Chamber of Commerce April 2021 Newsletter.

COMMITTEE REPORTS

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Councilman Jenkins stated Trumbo Electric was finished with the Sewer Plant electrical upgrades.

Councilman Lowe stated the leak by the Fire Department is causing the road to dip.

Mayor Lucas stated Town Manager Roudabush can see when Public Works has scheduled to fix the leak.

Councilman Pierce stated he noticed a leak on Ninth Street.

Town Clerk Lora Jenkins stated Public Works had shut down Ninth Street today (4/27/2021) to fix the leak.

Councilman Jenkins asked if the leak on 340 between Virginia Avenue and Pennsylvania Avenue had been fixed?

Chief Davis stated it has not been fixed, and Public Works is working with the Police Department to schedule a time to fix it when there will be an officer to help with traffic. Councilman Pierce asked what VDOT was doing on Chaney Hollow?

Chief Davis stated they were fixing where the bank had eroded.

Councilman Jenkins asked if there were sewer and water on Shenandoah River Road where Doug McDaniel's property was just approved for rezoning?

Chief Davis stated there is a sewer line running behind the property.

Councilman Jenkins stated VDOT will be working on bank erosion on 340 between JR's Tire and Junior Avenue.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Comer, Fox, and Lowe)

Councilman Jenkins stated Kenesaw Avenue had been paved and Coverstone Lane has been prepared for paving and Hensil Good Paving would start paving the graveled portions of Coverstone Lane tomorrow (4/28/2021).

Councilman Comer stated Carol Avenue is much improved since it was paved.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Jenkins and Comer)

Chief Davis asked the Council for approval to purchase a bullet proof vest in the amount of \$815.78 for Officer Anthony Cabbage, since his everyday use vest was ready to expire.

There being no questions, a *motion* was made by Councilman Lowe, *seconded* by Councilman Comer, to purchase a bullet proof vest in the amount of \$815.78 for Officer Anthony Cabbage. Authorized payment to be transferred from the General Capital Improvement checking account to the General Fund.

Members Roll Call Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe

NAY: None

Councilman Pierce

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

Councilman Fox voiced concern about the response time for law enforcement and the rescue squad for a motorcycle accident on Tenth Street on March 26, 2021.

Chief Davis stated he would check on the situation to see if local law enforcement was on another call during the accident.

Councilman Fox voiced concern the local rescue squad is only taking Page County residents to Page Memorial Hospital (PMH) and not giving the residents their choice of hospitals. Councilman Fox stated a person should be allowed to go to the hospital where the doctors know the patient's medical history.

Mayor Lucas stated he received an email from Woody Brown (Page County EMS Coordinator). Mr. Brown's email stated there is not enough paid staff to allow EMS out of the county unless it is an extreme case. Mr. Brown also stated EMS can quickly get back in service for the rest of Page County citizens by mainly going to PMH. Mr. Brown stated the only way for Shenandoah residents to be taken to Sentara RMH would be for the Town to pay for another EMS and rent or borrow a squad from volunteers.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

Chairman Pierce stated Town Treasurer Cindy Breeden had given the Council March 2021 Monthly Budget for the Council to review.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

There was nothing to report during this period.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins stated Jade & Grace Company, LLC had hired another employee and it was good to see her expanding her business.

Chairman Jenkins stated the Town welcomed 3 new businesses: Cozy Cottage Retreat; Hitt's Mowing; and Rudy & Son Recreation (formerly T-Bowl Lanes).

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

There was nothing to report during this period.

PERSONNEL

(Chairman Pierce and Councilmen Jenkins and Comer)

There was nothing to report during this period.

POLICE REPORT

There was nothing to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

There was nothing to report during this period.

TOWN MANAGER'S REPORT

There was nothing to report during this period.

MAYOR'S REPORT

There was nothing to report during this period.

FOR THE GOOD OF THE TOWN

Councilman Jenkins stated if the Town had any more bricks available at Veterans Park, he would like to personally pay for one in memory of Jacob Shifflett who had just passed away.

Councilman Pierce stated Jacob Shifflett had served in Afghanistan.

ADJOURN

There being no further discussion, a *motion* was made by Councilman Low, *seconded* by Councilman Fox, to adjourn the meeting at 8:06 p.m.

Members Vote was as follows:

YEA: Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Lora Jenkins, Clerk