

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
REGULAR MEETING
May 11, 2021**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, May 11, 2021, at 7:00 pm, with Mayor Clinton O. Lucas, Jr., presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite
Councilmen Russell Comer, Jr.; I. Michael Lowe; and Richard Pierce.

Council Members absent were: Councilmen Lynn Fox and Charles Jenkins

Other Town Officials present were: Juanita Roudabush, Town Manager/MMC; Lora Jenkins,
Town Clerk; and Paul Davis, Officers Jeff Courtney and Anthony Cabbage.

Citizens present were: Kyle Rhodes.

Media Representatives: There were no media representatives present during this meeting.

RECEIVING OF VISITORS

Kyle Rhodes from the Virginia Department of Agriculture and Consumer Services (VDACS) spoke about conducting surveys and pesticide treatments in the area to suppress the Spotted Lanternfly.

Mr. Rhodes stated VDACS is offering a no cost treatment program to area residents who have Spotted Lanternfly infestations.

Mr. Rhodes stated the Spotted Lanternfly nymphs feeds on soft tissue plants like garden crops, grapes, cherries, apples, peaches etc and excretes sap which smothers plants. The adult Spotted Lanternfly prefers trees with thin bark like the Tree of Heaven or Sumac trees. The adults overwhelm trees and can contribute to killing a tree that is already unhealthy.

Councilman Pierce asked if chemical sprays could help?

Mr. Rhodes stated they can help, but the Spotted Lanternfly is very easy to kill and soapy water or diluted vinegar can kill them just as easily as chemical sprays.

Councilman Comer asked what type of garden plants the Spotted Lanternfly nymphs eat?

Mr. Rhodes stated they eat any with soft tissue, so any garden plant they have an opportunity to eat.

Mayor Lucas asked if the Spotted Lanternfly infestations are getting worse?

Mr. Rhodes stated the Spotted Lanternfly moves slowly in an area, but it does attach itself to vehicles and trains causing it to spread to other areas.

For more information on the Spotted Lanternfly visit: www.vdacs.virginia.gov/plant-industry-services.shtml#lanternfly. To contact Kyle Rhodes e-mail him at: kyle.rhodes@vdacs.virginia.gov

APRIL 27, 2021 JOINT PUBLIC HEARING MINUTES

A *motion* was made by Councilman Lowe, *seconded* by Councilman Pierce, to approve the *Joint Public Hearing Minutes* held on April 27, 2021, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilmen Fox and Jenkins

VOTE: Unanimous in favor of motion

APRIL 27, 2021 REGULAR MEETING MINUTES

A *motion* was made by Councilman Lowe, *seconded* by Councilman Comer, to approve the *Regular Meeting Minutes* held on April 27, 2021, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: Councilmen Fox and Jenkins
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

There being no questions, a *motion* was made by Councilman Comer, *seconded* by Councilman Kite, to approve the bills, dated **May 11, 2021**, in the **Combined Accounts Disbursement Warrant #39147 - #39193** in the amount of **\$205,805.16**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Lucas
Councilman Comer
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: Councilmen Fox and Jenkins
VOTE: Unanimous in favor of motion

TREASURER'S REPORT

Mayor Lucas read the Treasurer's report, submitted by Treasurer Cindy Breeden, for May 7, 2021.

There being no questions, a *motion* was made by Councilman Pierce, *seconded* by Councilman Lowe, to approve the May 7, 2021 Treasurer's report in the amount of \$2,003,308.35, as read.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas
ABSENT: Councilmen Fox and Jenkins
VOTE: Unanimous in favor of motion

CORRESPONDENCE

Item # 1 – Mayor Lucas and Council received a letter from Steve Rodgers, 261 Massanutten Avenue, requesting an adjustment to his water bill. Mr. Rodgers was unaware of his leak until he received his bill and was disappointed that the Town did not contact him about his high bill. Mr. Rodgers wrote he had an adjustment years ago and would appreciate if the Town would make another adjustment.

Mayor Lucas asked if the leak was on Steve Rodgers?

Town Manager Roudabush stated yes, the leak was on him. Also, in 2017 it was on him, but Public Works could not get to look at the leak in a timely fashion so an adjustment was made.

Councilman Lowe asked if the leak was in the same area as 2017?

Town Manager Roudabush stated she was unsure, but knew it was in the yard.

Councilman Comer asked if the leak was near the meter?

Town Manager Roudabush stated it was in 2017, but did not know exactly where the new leak was located.

There being no other questions, a ***motion*** was made by Councilman Lowe, ***seconded*** by Councilman Jenkins to adjust Steve Rodgers bill by \$50.00.

Members Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilman Comer	
Councilman Lowe	
Councilman Pierce	

ABSTAIN: Mayor Lucas

ABSENT: Councilmen Fox and Jenkins

VOTE: Unanimous in favor of motion

Item # 2 – Mayor Lucas and Council received the April 2021 Vehicle Gas Logs for review.

Item # 3 – Mayor Lucas and Council received the Town’s April 2021 Website Statics for review.

Item # 4 – Mayor Lucas and Council received Shenandoah Police Department’s April 2021 Activity Log for review.

Item # 5 – Mayor Lucas and Council received a flyer for the 95th Annual Chamber Banquet

being held June 3, 2021 at 5:00 pm at The Pavilion at Shenandoah Woods. The Town has two free tickets for being a bronze sponsor of the event. Tickets are available to either Mayor/Council or other Town staff who would like to volunteer to go.

Councilmen Russ Comer and Mike Lowe agreed to attend the Annual Chamber Banquet June 3, 2021.

Item # 6 – Mayor Lucas and Council received the May 2021 Luray-Page County Chamber of Commerce Newsletter.

Item # 7 – Mayor Lucas and Council received a flyer about Evenings on Main the free concert series held in Luray at the Ruffner Plaza on Fridays in June, July, August, and September from 7-9 p.m. For more information, call the Town of Luray (540) 743-5511.

Item # 8 – Mayor Lucas and Council received a flyer about the Mid-Atlantic Pre-War Swap Meet held on May 14-15, 2021 at the Comer-Jones VFW Post 621, 218 Veterans Lane in Luray. Friday, May 14th hours are from 7:00 a.m. to 5:00 p.m. May 15th hours are from 7:00 a.m. to 2:00 p.m. The Mid-Atlantic Pre-War Swap Meet offers auto, transportation, steam and gasoline power plant, antique tools, and farm equipment-related items from the 1800's through the 1940's. For more information, visit www.mapwsm.com.

Item # 9 – Mayor Lucas and Council received a flyer about the Stanley Homecoming held June 30-July 3, 2021. For more information call the Stanley Town Office 540-778-3454 or visit the Stanley Homecoming Facebook Page: www.facebook.com/St StanleyHomecoming.

Item # 10 – Mayor Lucas read the Proclamation for National Police Week 2021 as follows:

Proclamation for National Police Week 2021

To recognize National Police Week 2021 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are approximately 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Town of Shenandoah Police Department; and

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries; and

WHEREAS, since the first recorded death in 1786, more than 22,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including officers killed in 2021 and the officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 33rd Annual Candlelight Vigil, on the evening of May 13, 2021; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 9-15, 2021; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half staff; and

THEREFORE, BE IT RESOLVED that the Shenandoah Mayor and Town Council formally designates May 9-15, 2021, as Police Week in Shenandoah Virginia, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

A **Motion** was made by Councilman Comer, **seconded** by Vice Mayor Kite, to adopt the Proclamation for National Police Week 2021, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilmen Fox and Jenkins

VOTE: Unanimous in favor of motion

COMMITTEE REPORTS

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Chairman Kite had a quote for 90 meter pots and lids in the amount of \$12,852.00 and 50 cut off valves in the amount of \$2,970 for a total of \$15,822.00

Town Manager Roudabush stated these would be installed with the new meter system.

There being no questions, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Comer, to purchase the 90 meter pots and lids and cut off valves in the amount of \$15,822.00. Authorized payment to be transferred from the Water & Sewer Lines Replacement account to the Utility Capital Outlay Water & Sewer Line Replacement budgeted line item.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilmen Fox and Jenkins

VOTE: Unanimous in favor of motion

Chairman Kite asked if the leak was fixed on Pennsylvania Avenue and Second Street?

Town Manager Roudabush stated it is partially fixed. Public Works ordered supplies and when the supplies come in, they will go all the way across the road. However, as of now, the leak had stopped.

Town Manager Roudabush noted besides the leak at Pennsylvania Avenue and Second Street, Public Works had fixed leaks at Eighth Street and Ninth Street.

Town Manager Roudabush stated North Fourth Street has a leak, but the job may have to be contracted out.

Town Manager Roudabush stated the well and water system are in compliance with the Virginia Department of Health's Annual Inspection. All required tests were done, with no violations.

Town Manager Roudabush stated DEQ will approve a 5 year Sewer Permit after a 30 day public comment period. There will be some new EPA required testing, but no violations.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Comer, Fox, and Lowe)

Town Manager Roudabush stated Kenesaw Avenue had been paved, but there is still stone to add on the high edges.

Town Manager Roudabush stated Coverstone Lane was paved from Jr's Tire to Denver Ave. There is still a small section on Coverstone to be paved, but the Town will need to bid for that

section in the next fiscal year. Town Manager Roudabush noted the residents thought that speeding may occur once Coverstone Lane is paved, so speed limit signs will be placed along Coverstone Lane.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Jenkins and Comer)

There was nothing to report during this period.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

Chairman Pierce stated Town Treasurer Cindy Breeden had given the Council April 2021 Monthly Budget for the Council to review.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Town Manager Roudabush stated 2 new playground structures will be installed at WigWam Village next week. Once installation is complete, the Town will plan a playground dedication ceremony.

Councilman Pierce stated he will be putting out new flags on the flag poles the week of May 24th.

Town Manager Roudabush stated the Town of Stanley will assist with their bucket truck to our Public Works, so they can hang flags along 340 for the Memorial Festival.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

Town Manager Roudabush stated she will be meeting with a perspective business at 5:00 p.m. this Saturday, who would possibly be utilizing a vacant building in the Town.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

Mayor Lucas stated the new owners of Clapper's Garage are doing a good job of enhancing the property.

PERSONNEL

(Chairman Pierce and Councilmen Jenkins and Comer)

Chairman Pierce read a letter of resignation from Officer Aaron Katz to explore other career

objectives, effective June 1, 2021. Officer Katz stated in his letter that we would be willing to stay as a part time officer to assist with special events as needed.

A ***motion*** was made by Chairman Pierce, ***seconded*** by Councilman Kite, to accept Officer Aaron Katz's resignation, effective June 1, 2021.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilmen Fox and Jenkins

VOTE: Unanimous in favor of motion

Chairman Pierce noted the Town will probably promote a part-time Officer to full-time to fill Officer Katz's vacancy.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

Mayor Lucas is planning the Memorial Festival Ceremony for May 29th at 10 a.m. Any groups interested in participating in the ceremony should contact Mayor Lucas at (540) 652-6027.

Councilman Pierce stated the military put on a great funeral service for Sgt. Jacob Shifflett.

Mayor Lucas also agreed the military did a wonderful job at the funeral service.

Town Manager Roudabush stated the Town contributed \$100 towards the Three Rangers Foundation in memory of Sgt. Jacob Shifflett and will purchase a brick for the Veterans Park.

TOWN MANAGER'S REPORT

There was nothing to report during this period.

MAYOR'S REPORT

There was nothing to report during this period.

FOR THE GOOD OF THE TOWN

There was nothing to report during this period.

ADJOURN

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Lowe, to adjourn the meeting at 8:03 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilmen Fox and Jenkins

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Lora Jenkins, Clerk