

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
October 11, 2022**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, October 11, 2022, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr., presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Russell Comer, Jr; Charles Jenkins; I. Michael Lowe; Richard Pierce.

Council Members absent were: Councilman Lynn Fox.

Other Town Officials present were: Juanita Roudabush, Town Manager/MMC; Lora Jenkins, Town Clerk; and Paul Davis, Chief of Police.

Citizens present were: Abbie Brewer; Lee Brewer; Maddie Brewer; Monica Brewer; Nathaniel Brewer; and Sue Lucas.

Media Representatives: None.

AWARD PRESENTATION

Mayor and Council presented Nathaniel Brewer with an appreciation award for his Eagle Scout Project, a 12 x 20 picnic shelter at the Shenandoah Landing & River Park, completed in September 2022. A ceremony will be held later when Mr. Brewer dedicates the picnic shelter to the Town.

Mayor Lucas stated if the Town were to build the picnic shelter it would cost between \$8,500 to \$10,000.

Mayor and Council were scheduled to present the October 2022 Community Enhancement Award to Keith and Kate Short, 610 Eighth Street. The Shorts were unable to attend, and arrangements will be made for them to receive their plaque.

RECEIVING OF VISITORS

There were no visitors signed up to speak during this period.

SEPTEMBER 27, 2022 REGULAR MEETING MINUTES

A *motion* was made by Councilman Pierce, *seconded* by Councilman Lowe, to approve the *Regular Meeting Minutes* held on September 27, 2022, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

Vice Mayor William Kite arrived at 7:05 p.m.

APPROVAL OF BILLS

Councilman Lowe asked what the 200 4” Glowsticks were for on Warrant #40547?

Chief Davis said they were for the Police Department to hand out for Halloween.

Councilman Jenkins asked why the Town paid multiple Costco annual memberships?

Town Manager Roudabush stated to get the number of membership cards the Town needs, they require multiple memberships.

There being no other questions, a *motion* was made by Councilman Comer, *seconded* by Vice Mayor Kite, to approve the bills, dated **October 11, 2022**, in the **Combined Accounts Disbursement Warrants #40526 - #40555** in the amount of **\$106,751.95**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

There being no questions, a *motion* was made by Councilman Jenkins, *seconded* by Vice Mayor Kite, to approve the October 11, 2022 Treasurer’s report, submitted by Treasurer Cindy Breeden,

in the amount of \$3,263,004.14, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1 – Mayor Lucas and Council received a memorandum from Chairman of the Personnel Committee, Richard Pierce, requesting the cancellation of the second Town Council meetings in November and December fixed in perpetuity.

There being no questions, a *motion* was made by Councilman Pierce, *seconded* by Councilman Comer, to authorize the cancellation of the second Town Council meetings in November and December fixed in perpetuity.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

#2 – Mayor Lucas and Council received a memo from I. Michael Lowe, Chairman of the Planning Commission, that Arthur “Todd” Stroupe has expressed an interest in being reappointed on the Planning Commission to another 4 year term expiring on November 8, 2026.

There being no questions, a *motion* was made by Councilman Lowe, *seconded* by Vice Mayor Kite, to reappoint Arthur “Todd” Stroupe to a four year term on the Planning Commission expiring on November 8, 2026.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

#3 – Mayor Lucas and Council received a memorandum from Town Clerk Jenkins requesting the reappointment Nancy Karnes to the Industrial Development Authority (IDA) from November 13, 2022 through November 13, 2026.

There being no questions, a *motion* was made by Councilman Comer, *seconded* by Councilman Lowe, to reappoint Nancy Karnes to another term to the Industrial Development Authority (IDA) from November 13, 2022 through November 13, 2026.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

#4 – Mayor Lucas and Council received the September 2022 Vehicle Gas Logs for review.

#5 – Mayor Lucas and Council received the September 2022 Shenandoah Police Department Activity Log for review.

#6 – Mayor Lucas and Council received the September 2022 Shenandoah Police Department Vehicle Gas Log for review.

Chief Davis stated there was a typo on the miles driven for the 2020 Explorer and he will get it corrected.

#7 – Mayor Lucas and Council received the September 2022 Town of Shenandoah Museum and Welcome Center attendance record and donations for review. There were 90 visitors to the Museum and the Museum monetary donations totaled \$213.00.

#8 – Mayor Lucas and Council received a thank you letter from the Shenandoah Valley Soil &

Water Conservation District for the Town's annual donation.

#9 – Mayor Lucas and Council received a flyer announcing Guest Speaker Jill Propst will be at the Town of Shenandoah Museum and Welcome Center on October 22nd starting at 1:30 p.m. Her topic will be: Settled and Unsettled on the Shenandoah National Park. This event is co-hosted by the Shenandoah River Chapter of the Daughters of the American Revolution and the Town of Shenandoah. The Town of Shenandoah Museum and Welcome Center is located at 507 First Street, Shenandoah, VA 22849. For more information call Museum Curator, Joyce Fluharty at (540) 652-8773 or e-mail Joyce at jfluharty@townofshenandoah.com.

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Councilman Jenkins asked if Public Works was able to fix the leak at Junior Avenue?

Town Manager Roudabush stated Public Works tightened it and it sealed.

Councilman Jenkins asked if fluoride is placed in the water system?

Town Manager Roudabush stated no, and any presence is naturally occurring.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Comer, Fox, and Lowe)

Town Manager Roudabush stated one paving company has come to look at spots in Town to be patched and will provide a bid. Another paving company is coming tomorrow. If neither company can do the patches this year, Public Works will do some to smooth areas for residents and to help when plowing snow.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Jenkins and Comer)

There was nothing to report during this period.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

There was nothing to report during this period.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Councilman Pierce stated Town Clerk Lora Jenkins' photo of last year's Halloween Costume Parade made the cover of *Shenandoah Valley Monthly* magazine. Councilman Pierce also reminded Council this year's Halloween Costume Parade will be at the Shenandoah Landing & River Park, 315 Morrison Road, Shenandoah, VA 22849 at 4:00 p.m. on Monday, October 31st.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins stated the County is working with the potential new business to get the deal completed.

Chairman Jenkins stated Page County Economic Development & Tourism Director Nina Fox has resigned. Mrs. Fox always tried to include the Towns, and hopefully her replacement will have the same relationship with the Town.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

Councilman Comer stated the Town of Shenandoah Museum and Welcome Center/Covid-19 Information Center exterior painting will be completed this week and there have been many compliments on the paint color. A new double sided sign for the Shenandoah Gym has come in and will be installed by Public Works.

Councilman Comer invited the Council to a luncheon on October 21st at 1:00 p.m. at Stevens Cottage and then after the luncheon Council is invited to the Town of Shenandoah Museum and Welcome Center/Covid-19 Information Center to honor John Harmon who designed and built the replica engine which is now at the museum.

PERSONNEL

(Chairman Pierce and Councilmen Jenkins and Comer)

Chairman Pierce stated Public Works has been doing a good job keeping on top of leaks with having just 5 full time employees.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

There was nothing to report during this period.

TOWN MANAGER'S REPORT

Town Manager Roudabush stated she was waiting on bids to give the Council; some have come back very expensive, especially where metal is involved.

MAYOR'S REPORT

Mayor Lucas stated Vickie Shifflett told him her husband, Bret Shifflett, designed the original

WigWam Village playground and they have the original drawings. Mrs. Shifflett said if she can find the drawings, she would like to donate the drawings to the Museum.

FOR THE GOOD OF THE TOWN

Vice Mayor Kite stated he received an e-mail from Dennis Jackson and wanted to know what it was for.

Upon looking at the e-mail, Town Manager Roudabush stated Dennis Jackson is with the Valley Trail and he was asking questions to all the candidates running on the Shenandoah Town Council.

ADJOURN

There being no further discussion, a ***motion*** was made by Vice Mayor Kite, ***seconded*** by Councilman Lowe, to adjourn the meeting at 7:25 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Councilman Fox

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Lora Jenkins, Clerk