

**MINUTES  
PLANNING COMMISSION  
TOWN OF SHENANDOAH  
REGULAR MEETING  
August 16, 2023**

The Shenandoah Planning Commission held a regular meeting on Wednesday, August 16, 2023.

The meeting was called to order at 5:00 p.m. and began with a roll call of members.

**ATTENDANCE:** Members present were: Chairman I. Michael Lowe; Vice Chairman Arthur “Todd” Stroupe; Commissioners Karen Comer, Stephanie Richards and Tim Seal.

Members absent were: Commissioners Jonathan Comer and MacKenzie Watson.

Other Town Officials present were: Tonya Southers, Town Clerk.

Citizens present were: Teresa Kite.

Media: None.

**REGULAR MEETING MINUTES OF FEBRUARY 22, 2023:**

A *motion* was made by Commissioner K. Comer, *seconded* by Vice Chairman Arthur “Todd” Stroupe, to approve the minutes of February 22, 2023, as presented.

Members Vote was as follows:

<b>YEA:</b>	Chairman Lowe	<b>NAY:</b> None.
	Vice Chairman Stroupe	
	Commissioner K. Comer	
	Commissioner S. Richards	
	Commissioner T. Seal	

**Abstain:** None.

**Absent:** Commissioners J. Comer and M. Watson.

**VOTE:** **Unanimous in favor of motion.**

**NEW BUSINESS:**

**Item # 1** – Teresa Kite stated Clara Secrist would like to consolidate two (2) lots on Liberty Avenue (address TBD), identified by tax map numbers 102A6-1-89-9 and 102A6-1-89-10 and put a house on the consolidated lot. She stated as the lots sit now, she is not able to put a house on either of the single lots.

Commissioner K. Comer inquired if it was going to be used as just residential.

Teresa Kite stated yes, it would just be residential.

Commissioner Lowe stated it looks like the house would meet all setback requirements. He informed the Planning Commission's newer members it is common practice to combine two old lots from before the code was enacted. He stated everything looked in order.

A ***motion*** was made by Commissioner K. Comer, ***seconded*** by Commissioner T. Seal, to approve the consolidation of lots on Liberty Avenue (address TBD), identified by tax map number 102A6-1-89-9 and 102A6-1-89-10, as presented.

Members Vote was as follows:

**YEA:** Chairman Lowe  
Vice Chairman Stroupe  
Commissioner K. Comer  
Commissioner S. Richards  
Commissioner T. Seal

**NAY:** None.

**Abstain:** None.

**Absent:** Commissioners J. Comer and M. Watson.

**VOTE:** **Unanimous in favor of motion.**

**UNFINISHED/NEW BUSINESS:**

There was no unfinished or new business to come before the Planning Commission.

**ADJOURNMENT:** There being no further business, a ***motion*** was made by Commissioner A. Stroupe, ***seconded*** by Commissioner K. Comer, to adjourn the meeting at 5:06 p.m.

Members Vote was as follows:

**YEA:** Chairman Lowe  
Vice Chairman Stroupe  
Commissioner K. Comer  
Commissioner S. Richards  
Commissioner T. Seal

**NAY:** None.

**Abstain:** None.

**Absent:** Commissioners J. Comer and M. Watson.

**VOTE:** **Unanimous in favor of motion.**

Approved: \_\_\_\_\_  
I. Michael Lowe, Chairman

Attested: \_\_\_\_\_  
Tonya Southers, Town Clerk